



## Harriet Alexander Field

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### Airport Advisory Board Meeting Minutes

January 24<sup>th</sup>, 2024

9:00 a.m.

#### 1. Call to Order

Steve Bush called the meeting to order at 9:04 a.m. Those present in person were Airport Manager Zech Papp, Ethan Smith, Jamison Bernoudy, Tara Miller, Steve Bush, Jerry Cunningham, Charles Collman, Jim Baker, Randall Cone, Barbara Struble, Commissioner P.T. Wood, Salida Liaison Aaron Stephens, County Administrator Don Reimer and Deputy County Administrator Beth Helmke. Participating in the meeting via zoom was Shawn O'Day and Michael Marino.

#### 2. Minutes for Approval

Jerry Cunningham moved to approve the December 20<sup>th</sup>, 2023 Meeting Minutes. Jim Barker seconded the motion. All approved.

#### 3. Public Comments

None.

#### 4. New Business

- a. Welcome new advisory board members, Introductions – Board introductions were done since this was the first board meeting for new members Randall Cone, Barabara Struble, Michael Marino, Shawn O'Day, and Salida Liaison Aaron Stephens.
- b. 2024 Meeting Schedule - The 2024 meeting schedule was discussed and agreed upon, as follows (4<sup>th</sup> Wednesday except \*, all meetings begin at 9:00 a.m.):

January 24<sup>th</sup>

February 28<sup>th</sup>

March 27<sup>th</sup>

April 24<sup>th</sup>

May 22<sup>nd</sup>

June 26<sup>th</sup>

July 24<sup>th</sup>

August 28<sup>th</sup>

September 25<sup>th</sup>

October 23<sup>rd</sup>



November 20th \*due to holiday

December 18<sup>th</sup> \*due to holiday

- c. Elect Board Officials – Discussion regarding elected board officials was conducted. Zech Papp recommended Randall Cone as Board Vice Chair. Steve Bush seconded the recommendation. All approved. Randall Cone will serve as Board Vice Chair.  
Zech Papp recommended Steven Bush remain Chair. Jim Barker seconded the recommendation. All approved. Steve Bush will continue to serve as Board Chair.

## 5. Old Business

- a. AWOS – The AWOS project was completed and commissioned on January 11<sup>th</sup>. It is the first MESO-Tech AWOS in the state of Colorado. The Chaffee County website ([www.chaffeecounty.org](http://www.chaffeecounty.org)) and the City of Salida website ([www.cityofsalida.com](http://www.cityofsalida.com)) both have links to view the AWOS live information. However, the old link can still be used to access information. The final cost of this project is estimated to be around \$450,000.
- b. Fuel Farm Project – The \$1 million DOLA grant was awarded to the airport last year. There was a discussion regarding the new fuel farm being placed in a new location at mid-field. This will allow continued use of the current fuel farm while the new one is being constructed. The current fuel farm was installed in the mid to late 1970s, and the installation of the new one will be a great benefit for the airport. There will be two 12,000 gallon tanks installed, with room for up to two additional tanks if needed. The timing of this project depends on the production time for the components of the fuel farm. The hope is to have the project completed by next summer.
- c. Taxiway A Design, Engineering and Environmental – The pre-construction design, engineering, and environmental for the extension of taxiway A will be done this year, with the remainder of the project being completed in 2025. The goal for this project is to have a full parallel taxiway. At this time, the airport is fully developed. This project will allow for new hangar development in the future. There are currently 29 existing privately owned hangars and 2 are in the design phase, with construction following soon. The airport has received letters of intent for 43 additional privately owned hangars. In 2022, a concept design cost estimate for a County and City owned hangar (175 feet x 110 feet) with an attached new terminal (50 feet x 100 feet) was completed. If that concept design ever comes to fruition, that hangar will be the first publicly owned hangar at the airport.

d. County Administrator Don Reimer mentioned the possibility of placing a recognition plaque at the airport terminal for current and past members.

6. **Adjourn** – There being no further meeting business, Jim Barker moved to adjourn at 9:31 a.m. Randall Cone seconded the motion and the meeting adjourned.

Respectfully submitted,



Tara Miller  
Secretary to the Airport Board