

## ATTACHMENT 5

### DRAFT FY 2024-26 Overall DBE Three-Year Goal Methodology

**Name of Recipient:** Harriet Alexander Field

**Goal Period:** FY 2024-26 (10/1/2023 through 9/30/2026)

**DOT-assisted contract amounts:**

Fiscal Year 2024	\$0
Fiscal Year 2025	\$1,340,158
Fiscal Year 2026	\$0
<b>FY 2024-26 Totals</b>	<b>\$1,340,158</b>

**Overall Three-Year Goal:** 0.1%, to be accomplished through:

0.1% Race Conscious (RC) and,

0.0% Race Neutral (RN)

**Total dollar amount to be expended on DBEs:** \$2,000

**Describe the Number and Type of Contracts that the airport anticipates awarding:**

Contracts in Fiscal Year 2024:

No Federally assisted projects anticipated in FY 24.

Contracts in Fiscal Year 2025

1. Taxiway A Extension Phase 1 Construction - \$1,340,158

Contracts in Fiscal Year 2026:

No Federally assisted projects anticipated in FY 25.

**Market Area**

The market area determined for the Chaffee County/Harriet Alexander Field Airport includes the counties of Chaffee, Fremont, Gunnison, Lake, Park, Pitkin, and Saguache.

**Step 1. Actual relative availability of DBEs**

The base figure for the relative availability was calculated as follows:

Method: Use Colorado United Certification Program (UCP) DBE Directory (<https://coucp.dbesystem.com/FrontEnd/SearchCertifiedDirectory.asp>) and Census Bureau Data (<https://data.census.gov/cedsci/>).

Weighted Availability of DBE firms:

**Fiscal Year 2024**

For 10/1/2023 - 9/30/2024, award of the following is anticipated:

No projects anticipated for Fiscal Year 2024.

**Fiscal Year 2025**

For 10/1/2024 - 9/30/2025, award of the following is anticipated:

See table below for Fiscal Year 2025 project details.

**Fiscal Year 2026**

For 10/1/2025 - 9/30/2026, award of the following is anticipated:

No projects anticipated for Fiscal Year 2026.

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Taxiway 'A' Extension Phase 1 (Construction)	QA/QC Testing	Testing Laboratories	541380	\$60,000	0	1	0.0%	\$0
Taxiway 'A' Extension Phase 1 (Construction)	Land Surveying	Land Surveying Services	541370	\$20,000	1	10	10.0%	\$2,000
Taxiway 'A' Extension Phase 1 (Construction)	Heavy and Civil Engineering Construction	Highway, Street, and Bridge Construction	237310	\$1,100,158	0	3	0.0%	\$0
Taxiway 'A' Extension Phase 1 (Construction)	Hydroseed	Landscaping Services	561730	\$10,000	0	99	0.0%	\$0
Taxiway 'A' Extension Phase 1 (Construction)	Site Preparation	Site Preparation Contractors	238910	\$125,000	0	52	0.0%	\$0

	and Earthwork							
Taxiway 'A' Extension Phase 1 Construction	Hauling	Hauling	484220	\$25,000	0	14	0.0%	\$0
Taxiway 'A' Extension Phase 1 (Construction)				\$1,340,158			0.1%	\$2,000
<b>Fiscal Year 2025 Total</b>				<b>\$1,340,158</b>			<b>0.1%</b>	<b>\$2,000</b>

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability: **\$2,000**
- Total for All Trades: **\$1,340,158**

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: **0.1%**

Not enough historical data on DBE participation is available to reference to make an adjustment to the Step 1 base figure; therefore, Harriet Alexander Field is adopting the Step 1 base figure of **0.1%** as the overall goal for this three-year goal period (FY 2024-26).

Breakout of Estimated "Race and Gender Neutral" (RN) and "Race and Gender Conscious" (RC) Participation

Harriet Alexander Field will meet the maximum feasible portion of the overall goal by using race neutral means of facilitating DBE participation.

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
3. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;

Harriet Alexander Field estimates that in meeting the established overall goal of 0.1%, it will obtain 0.0% from RN participation and 0.1% through race conscious measures.

This breakout is based on:

Only one project, the Taxiway 'A' Extension Phase I (Construction) project, is scheduled during FY 2024-26. The RN DBE participation is expected to be 0.0% of the overall goal due to the engineering portion of the Taxiway 'A' Extension Phase I (Construction) project being contracted through an on-call type contract. The entire DBE goal will then need to be

accomplished through the construction portion of the project. To ensure that this Overall DBE participation is met through construction, the 0.1% goal will be achieved through RC measures.

Harriet Alexander Field does not have a history of DBE participation or over-achievement of goals to reference and expects to obtain its DBE participation through the use of DBE contract goals or a conscious effort to obtain DBE participation. Therefore, the entire goal of 0.1% is to be obtained through race-conscious participation.

Harriet Alexander Field will adjust the estimated breakout of race neutral and race conscious DBE participation as needed to reflect actual DBE participation (see §26.51(f)) and track and report race neutral and race conscious participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

## **Consultation**

In establishing the overall goal, Harriet Alexander Field provided for consultation and publication. This process included consultation with minority, women's, and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the Harriet Alexander Field's efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process, and was conducted before the goal methodology was submitted to the operating administration for review. Details of the consultation are as follows.

The consultation engaged in was a teleconference (via Microsoft Teams), which was held on January 18, 2024, at 10:00 am (MT).

The following comments were received during the course of the consultation: [Pending]

A notice of the proposed goal was published on the Harriet Alexander Field official website (<https://cityofsalida.com/departments/harriet-alexander-field-airport/> and <http://www.chaffeecounty.org/Airport>) before the methodology was submitted to Federal Aviation Administration

If the proposed goal changes following review by Federal Aviation Administration, the revised goal will be posted on Harriet Alexander Field official website.

Notwithstanding paragraph (f)(4) of §26.45, Harriet Alexander Field proposed goals will not be implemented until this requirement has been met.

## **Sample Public Notice Language**

### **PUBLIC NOTICE**

Harriet Alexander Field hereby announces its proposed Disadvantaged Business Enterprise (DBE) participation goal of 0.1% for FAA-funded contracts/agreements. The proposed goal pertains to federal fiscal years 2024 through 2026 (10/1/2023 - 9/30/2026). A teleconference (via Microsoft Teams) will be held on January 18, 2024, at 10:00 am (MT) for the purpose of consulting with stakeholders to obtain information relevant to the goal-setting process.

A teleconference (via Microsoft Teams) will be held on January 18, 2024, at 10:00 am (MT) for the purpose of consulting with stakeholders to obtain information relevant to the goal-setting process. Those wishing to participate can phone into the meeting by dialing **(480) 378-0989** and when prompted use Conference ID: 480383944#

The **FY 2024-26 Overall DBE Goal Methodology for Harriet Alexander Field** can be viewed on the Airport's website. (<https://cityofsalida.com/departments/harriet-alexander-field-airport>)

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

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