



Job Description

Department: Arts and Culture/Administration Nonexempt
Job Title: Audio Visual Technician
Reports to: Arts and Culture Director
Date job description last revised: July 2021

GENERAL DESCRIPTION OF DUTIES:

The audio visual technician will operate audio, video, lighting and streaming and equipment. Duties will also require load-in/out and production services for, concerts, theatrical performances, and video services

EXAMPLES OF DUTIES:

The following duty statements are illustrative of the essential functions of the job and do not include other nonessential or marginal duties that may be required. The City reserves the right to modify or change duties or essential functions of this job at any time.

- Assist in the assembly and disassembly of event productions;
- Loading and unloading trucks;
- Assembling production equipment on stage;
- Set-up of musical equipment;
- Lighting design and board operation during shows
- Broadcast and concert engineering;
- Assist with video, sound and light production before, during and after shows;
- Move furniture, road cases, miscellaneous equipment.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to work with the public
- Ability to handle multiple projects simultaneously
- Ability to work under deadlines
- Technically minded/knowledge of show production a plus
- Capable of following instructions and working well with others

EDUCATION AND EXPERIENCE:

High school diploma or GED.

One (1) year of experience at an event center, theater, production company, broadcast studio or in a stage production related field, or any combination of education and experience that provides the required knowledge, skills and abilities.

ENVIRONMENTAL AND PHYSICAL CONDITIONS:

The majority of this position's duties are performed at the SteamPlant Event Center and the Touber Building;

Must be physically able to operate a variety of equipment and have the visual and physical ability to set-up and operate video, audio and lighting systems for substantial amounts of time;

Physically labor intensive. Requires the ability to maintain body equilibrium when bending, stooping, crouching, reaching and/or stretch arms, legs or other parts of body and to physically maneuver over and/or upon varying terrain, surfaces or physical structures. Ability to lift up to 50 pounds.