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| Logo, City of Salida | **TREE BOARD** |
| 448 E. 1st Street, Methodist Room, Salida, Colorado 81201 |
| March 27, 2024 - 8:15 AM |

INTERNAL MINUTES

**ROLL CALL**

PRESENT

Board Member Marilyn Moore

Board Member Karen Duquette

Board Member Michelle Putz

Board Member Ben Teifenbrun

Board Member Josef Bartels

ABSENT

Board Member Jake Jacobson

Board Member Wendy Weiner

Board Member Kris Chestasky

**AMENDMENT(S) TO AGENDA- NA**

**APPROVAL OF MINUTES**

Board Member Michelle Putz moved to approve the minutes. Seconded by Board Member Josef Bartels.

**THE MOTION PASSED.**

**UNFINISHED BUSINESS**

1. 40th Tree City USA designation and Growth Award!
2. Conversation of Objectives and a Mission/Vision Statement for the Tree Board
3. New Downtown Tree Application, Between 107 and 109 N F Street

Board Member Josef Bartel moved to approve the application. Seconded by Board Member Michelle Putz with discussion. Board Member Putz recommended that staff put a document together that describes the Adopt a Tree program including the cost of watering, how many gallons of water a tree needs to help business and home owner make decisions about the program. She also recommended that staff work on a sign for the Adopt a Tree Program.

**THE MOTION PASSED.**

**NEW BUSINESS**

1. Draft Land Use Code Comments Pertaining to Street Trees

Planner, Kathryn Dunleavy reviewed the Land Use Code process with the Tree Board. She recommended that if any member had suggestions, they should put them in the software by March 31, 2024.

1. New Tree Applications & Process for Adopt a Tree
2. Soft Scale Treatment for Elms

**UPDATES**

1. Calendar: Upcoming Meetings and Events
	1. April 6th & 7th: Home and Garden Show
	2. April 22nd: Earth Day Recycling Event
	3. April 24th: Tree Board Meeting
	4. May 11th: Arbor Day Event

**ADJOURN**

The Board adjourned at 9:18am