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Airport Advisory Board Meeting Minutes

February 28th, 2024

9:00 a.m.

1. Call to Order

Steve Bush called the meeting to order at 9:00 a.m. Those present in person were Airport Manager Zech Papp, Jamison Bernoudy, Tara Miller, Steve Bush, Jerry Cunningham, Charles Collman, Randall Cone, Barbara Struble, Shawn O'Day and Michael Marino. Participating in the meeting via zoom was Commissioner P.T. Wood, County Administrator Don Reimer, Deputy County Administrator Beth Helmke and Salida City Administrator Christy Doon.

2. Minutes for Approval

Jerry Cunningham moved to approve the January 24, 2024 Meeting Minutes. Steve Bush seconded the motion. All approved.

3. Public Comments

Public Comment was given by:

Board Member Randall Cone inquired as to whether the Airport Board has a mission statement. This will be discussed at the next meeting.

Daniel Courtright, Buena Vista Airport Board Chair, spoke to the Board regarding building a relationship between the Buena Vista Airport Board and the Salida Airport Board.

4. New Business

- a. Runway Stats Traffic Monitoring/ February Traffic – Zech Papp spoke about the new equipment installation that feeds information to a website that launched at the end of January that monitors runway traffic stats. The website is currently in the testing phase and there is no charge for usage for the first five months. The State of Colorado will possibly pay for the usage of the website, which will be determined in June or July. If the State does not pay for the service, the cost to the airport would be \$500-\$700 per month. If the State does not pay for the usage of the equipment and website, the airport will have to determine if they can continue to use it. The website tracks many things, including peak dates and times, lease information, number of aircraft landing and taking off, aircraft owner



names, runways used, aircraft types, weight class and much more. There is a heat map function that tracks aviation traffic hot spots, as well as an automatic 911 notification system if an aircraft is encountering an emergency.

Zech Papp spoke about the Colorado Economic Impact Study that was done by the State in 2018 and finished in 2020. The State will be conducting that study again beginning this year, so every airport in the state will be able to see what their location is bringing to their community and the state.

- b. Buena Vista Airport Board Meeting – Zech Papp spoke about attending the last Buena Vista Airport Board meeting to meet their Board and see how their meetings are conducted.
- c. 2025 Budget/ Project Costs – Zech Papp has the 2025 budget nearly complete. The budget is not usually completed until September of each year, but with the two large upcoming projects, the city and the county asked him to complete the budget early this year.

The design, engineering and environmental for the Fuel Farm will be completed in 2024, and the project will go out to bid in September or October. Once the project contractor is selected, the fuel tanks will be ordered, which take 8-10 months to build. The Fuel Farm will likely be completed by the end of 2025.

The other upcoming project is the Taxiway Alpha environmental and design. This is a State funded CDOT project with a cost of \$315K. The Airport is awaiting the resolution from the City of Salida to be sent to CDOT in order to get the project going. In 2025, Phase 1 of this project will be underway. By the end of 2024, they are hoping to have all of the environmental, engineering and design completed so this will be a shovel-ready project at the beginning of 2025.

- d. EAA Chapter Update – Zech Papp spoke about the lack of chapter members and volunteers. There is an upcoming pancake breakfast that will hopefully generate some interest.

5. Old Business

- a. Fuel Farm/DOLA Grant – This was covered during the budget discussion.
- b. Taxiway A Design, Engineering and Environmental (CDOT) – This was nearly covered during the budget discussion. Zech Papp spoke about the taxiway environmental piggybacking the fuel farm project. Since there is an environmental being done for the taxiway design, it can also cover the

location of the fuel farm. The designs are separate, but the environmental is covering both projects.

- 6. Manager's Report – Activities during last month; statistics of prior months; updates; other projects** – Zech Papp stated the past month has been a little bit slower, but that's normal for this time of year. The fuel sales are comparable to last year.

Board Member Michael Marino addressed the Board about airport growth and the possibility of getting people from the airport to Monarch, either by having the Monarch Shuttle Bus stop at the Airport or shuttling the people into Salida to get on the bus. Zech Papp stated that the airport previously had a setup like this with a few local businesses. Advertising issues were discussed. Deputy County Administrator Beth Helmke suggested via chat that someone check with the Chaffee County Visitor's Bureau to help with advertising. This will be discussed more in the future after Michael Marino and Shawn O'Day reach out to some of their local contacts.

- 7. Adjourn** – There being no further meeting business, Jerry Cunningham moved to adjourn at 9:42 a.m. Steve Bush seconded the motion and the meeting adjourned.

Respectfully submitted,



Tara Miller
Secretary to the Airport Board