### **CIVILITY INVOCATION**

We are here working together to create a thriving community. It is the intention of the Salida City Council to promote civil communication by adopting the following guidelines for speaking to the public in the City Council Chambers. It is our hope that by acting in this manner we can help create a safe space for people to share their perspectives and opinions:

- We honor the opportunity to be engaged in the process of governance for the benefit of our community.
- We acknowledge that each of us brings a unique perspective to this conversation and that our perspectives may differ.
- We challenge ourselves to value varying points of view and hold all contributions as equally important.
- We understand and accept that while we may sometimes disagree, we can always be courteous and kind.
- We commit to respectful language, avoiding rumor, harsh criticism or personal accusation, even when feeling emotionally charged.
- We will, to best of our ability, speak thoughtfully and listen with attention, respect, and curiosity.
- We are confident that there may be even better solutions than any of us have thought of, which may be discovered through civil conversations.



### REGULAR MEETING OF THE CITY COUNCIL AND THE LOCAL LICENSING AUTHORITY

448 E. 1<sup>st</sup> Street, Room 190 Salida, Colorado 81201 Tuesday, March 17, 2020 - 6:00 p.m. AGENDA

### 1. Call to Order

- a. Pledge of Allegiance Led by Mayor Wood
- b. Roll Call
- c. Civility Invocation

### 2. Consent Agenda

- a. Approval of Agenda
- b. Approval of Meeting Minutes March 3, 2020
- c. Approval of A Church Special Event Liquor License
- d. Approval of Easter Egg Hunt Thonhoff Park Rental and Fee Waiver
- e. Approval of Tails and Trails Event
- f. Approval of Angel of Shavano Car Show Special Event Riverside Park Rental
- g. Approval of 2020 Asphalt Maintenance Project
- h. Authorize Staff to Submit Grant Application to State Historical Fund Caboose

#### 3. Citizen Comment – 3 minute time limit

#### 4. Unfinished Business / Action Items

- a. Ordinance 2020-05 An Ordinance of the City Council of the City of Salida, Colorado, Vacating a Portion of Right of Way Located along East 6<sup>th</sup> and Teller Streets, Second Reading and Public Hearing (Community Development)
- b. Ordinance 2020-06 An Ordinance of the City Council for the City of Salida, Colorado Amending Chapter 2 of the Salida Municipal Code Concerning Membership on the Planning Commission and Board of Appeals, Second Reading and Public Hearing (Administration)

### 5. New Business / Action Items

- a. Community Grants Recommendation City of Salida Donor Advised Fund Chaffee County Community Foundation (Administration)
- b. Declaration of April as Child Abuse Prevention Month (Administration)
- c. Declaration of Local Emergency COVID-19 Action Plan Implementation (Administration)

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 448 E. 1st Street, Ste. 112, Salida, CO 81201, Ph.719-530-2630 at least 48 hours in advance.

- 6. Councilors, Mayor and City Treasurer Reports
  - Councilors Pollock, Shore, Templeton, Critelli, Pappenfort, and Kasper
  - Mayor Wood
  - Treasurer Bergin
  - Staff Reports
  - BOCC Reports
- 7. Executive Session
  - a. For the purpose of determining positions, developing strategy, and/or instructing negotiators relative to matters that may be subject to negotiations pursuant to C.R.S. Section 24-6-402(4)(e) for matters related to utility service.

8. Adjourn	
[SEAL]	
City Clerk / Deputy City Clerk	Mayor P.T. Wood



# REGULAR MEETING OF THE CITY COUNCIL AND THE LOCAL LICENSING AUTHORITY AND THE WATER AND WASTEWATER ENTERPRISE BOARD

448 E. 1<sup>st</sup> Street, Room 190 Salida, Colorado 81201 Tuesday, March 3, 2020 – 6:00 p.m. MINUTES

#### 1. Call to Order

- a. Pledge of Allegiance Led by Mayor P.T. Wood
- Roll Call Councilmembers Justin Critelli, Harald Kasper, Alisa Pappenfort, Mayor Pro-Tem Dan Shore, Mike Pollock, Jane Templeton, and Mayor P.T. Wood were present.

### 2. Consent Agenda

- a. Approval of Agenda
- b. Approval of Meeting Minutes February 18, 2020
- c. Approval of Chamber of Commerce Special Event Liquor License
- d. Approval of 2020 Street Reconstruction Project
- e. Approval of Engineering Agreement Harriet Alexander Field
- f. Approval of Engineering Agreement Harriet Alexander Field Zoning Overlay

Mayor Pro Tem Shore made a motion to combine and approve the items on the consent agenda. Seconded by Critelli, with all in favor, THE MOTION PASSED.

#### 3. Citizen Comment

- Adam Martinez commended city staff for their involvement dealing with a neighbor.

### 4. Proclamations

a. A Proclamation In Honor of the 100<sup>th</sup> Anniversary of the League of Women Voters of the United States

Mayor Wood read the Proclamation and congratulated the League of Women Voters on its hundredth anniversary.

### 5. Unfinished Business / Action Items

a. Ordinance 2020-04 An Ordinance of the City Council for the City of Salida, Colorado, Amending Chapter 2 of the Salida Municipal Code Concerning the Outdated Requirement for Personal Surety and Performance Bonds, Second Reading and Public Hearing

Mayor Wood opened the public hearing. Hearing no comment, the Mayor closed the public hearing. Critelli made a motion to approve Ordinance 2020-04 on second reading. Seconded by Kasper, with all in favor, THE MOTION PASSED.

### 6. New Business / Action Items

 a. Resolution 2020-09 A Resolution of the City Council of the City of Salida, Colorado, Approving Citizen Appointments to the Planning Commission Pursuant to Section 2-7-10 of the Salida Municipal Code

Pappenfort made a motion to reappoint Dori Denning as a regular member of the Planning Commission and Matthew Chambers as an alternate. Templeton seconded. With Pollock, Mayor Pro Tem Shore, Templeton, and Pappenfort in favor, and Kasper and Critelli opposed, THE MOTION PASSED.

b. Resolution 2020-10 A Resolution of the City Council for the City of Salida, Colorado, Adopting a Civility Invocation

Shore communicated that when he was running for office the public was very concerned with the incivility that occurred at that time in City Council chambers. Shore recommended language updates related to Council's behavioral intentions. Pappenfort relayed that the modeling of the behavior made the Resolution's intention very clear. Templeton believed that the Resolution is a very gentle way of reminding people how to behave. Kasper made a motion to approve Resolution 2020-10 with amended language, Templeton seconded. Mayor Wood opened the discussion. Pollock spoke of his discomfort regarding hampering free speech and the expectation that Council members would recite the Invocation. Critelli viewed the Invocation as a statement of intention for Council. Kasper viewed the Invocation as a ritual that would encourage civil conversation. Shore reiterated that the Invocation would be for Council members to recite, not the public. Wood stated that nearly every elected body in the country, senate, and state house, including the majority of municipalities have some sort of Invocation in the beginning of their meeting asking for wisdom and civility. Kasper asked Pollock if he would feel comfortable removing the word "modeling" from the language. Pappenfort asked if "our behavior" could replace the word "modeling". Shore read the updated language, "It is our hope that by acting in this manner we can help create a safe space for people to share their perspectives and opinions". Council returned to the motion, with all in favor, THE MOTION PASSED.

c. Request for Funding – Greater Arkansas River Nature Association (GARNA)
 – Recycling Resources Economic Opportunity (RREO) Fund Grant Application

Shore made a motion to approve an expenditure of \$3,000 to the Greater Arkansas River Nature Association to provide matching funds for the Recycling Resources Economic Opportunity Fund grant application, Kasper seconded, with all in favor, THE MOTION PASSED.

 d. Ordinance 2020-05 An Ordinance of the City Council of the City of Salida, Colorado, Vacating a Portion of Right of Way Located along East 6<sup>th</sup> and Teller Streets, First Reading

Shore made a motion to approve Ordinance 2020-05 on first reading, setting the public hearing for March 17, 2020. Pappenfort seconded, and with all in favor, THE MOTION PASSED.

e. Ordinance 2020-06 An Ordinance of the City Council for the City of Salida, Colorado Amending Chapter 2 of the Salida Municipal Code Concerning Membership on the Planning Commission and Board of Appeals, First Reading

Kasper made a motion to approve Ordinance 2020-06 on first reading, setting the public hearing for March 17<sup>th</sup>. Shore seconded, and with all in favor, THE MOTION PASSED.

- 7. Water and Wastewater Enterprise Board
  - a. Agency Review Annexation Request Moltz Property, Poncha Springs

Critelli made a motion to approve the response letter to the Town of Poncha Springs with regard to the annexation application for the Moltz property, also known as Tailwinds II, as noticed to the City on February 11, 2020, to be signed by the Mayor, Kasper seconded, with all in favor, THE MOTION PASSED.

- 8. Councilors, Mayor, and City Treasurer Reports
  - Pollock had nothing to report.
  - Shore
    - Advised that the Transportation Board meeting is scheduled for the upcoming Thursday at 10 a.m.
    - CMC had roughly 70 applications for the dean position, the college expects to host a meet and greet on April 2<sup>nd</sup> or 3<sup>rd</sup>.
  - Templeton advised that the Sustainability Committee will meet on Wednesday, March 11, 4:00 p.m. in the Methodist Room.
  - Critelli

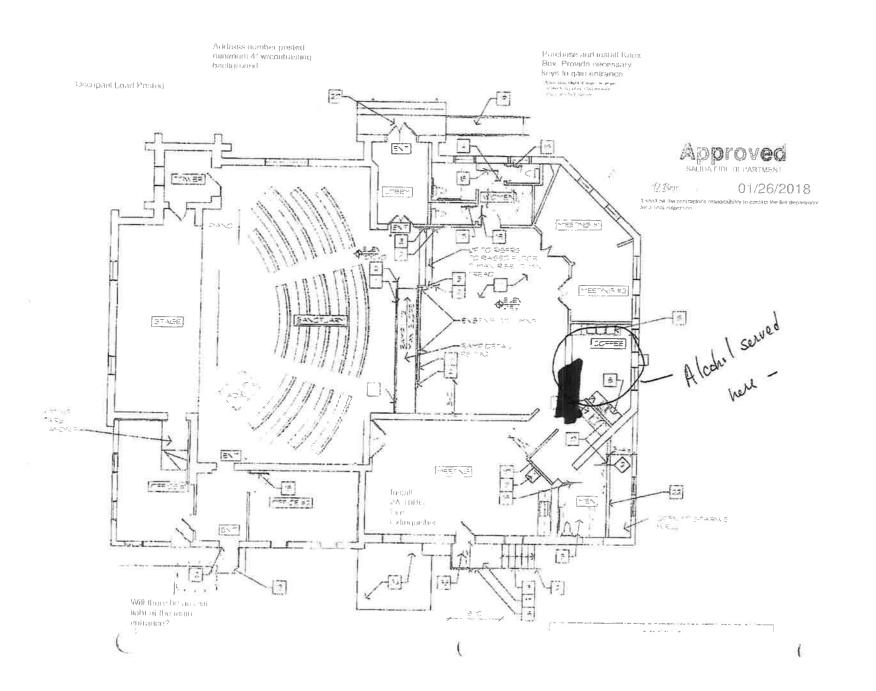
- Advised he has been in contact with Brian Birch regarding recycling bottles
  of water during local emergencies, working towards green firecamps, and
  recycling during FibARK.
- He recommended that a sign or barricade be placed at the skate park due to the danger of someone falling in at night.
- Pappenfort had nothing to report.
- Kasper
  - Attended the Upper Arkansas Council of Government meeting and they hired a half-time employee.
  - There is an Affordable Housing project in Silvercliffe that is getting sold, the owner asked for loan forgiveness, and Kasper was shocked at how easily forgiveness was issued.
  - Listened to a presentation from Strong Towns where they discussed what eventually makes a town unsustainable. He garnered that the more density created in a town, the more sustainable it is.
  - o Participated on the planning committee for multijurisdictional housing authority and is inspired by the path forward.
  - O Advised that the Sustainability Committee has two action issues. The first, is the opportunity to join SMART which will give the city support for energy audits. Kasper recommends asking other entities in the county to join SMART. The second action item is to update the energy code, it is currently from 2006, which is severely outdated.
- Mayor Wood

9. Adjourned at 7:19 p.m.

- Listened to a call regarding the Coronavirus. The city will need to monitor the virus's potential negative consequence for spring break tourism.
- o Advised that he will be at the CAST conference later in the week.
- o Advised interest in the city purchasing the Union Pacific rail line.
- Expressed support for the film credit program. Previous filming in the area created short and long term tourism.
- Treasurer Bergin had nothing to report.
- City Administrator Nelson discussed the March 9 City Council Retreat agenda.

[SEAL]		
City Clerk	Mayor	

CULUNADU DEPARTMENT OF REVENU LIQUOR ENFORCEMENT DIVISION (303) 205-2300	<sup>►</sup> Application	on tor a Perr	-	Event	ts	*	*	
	for details.) nch, Lodge Or Chapter Organization Or Society		Philanthropic Insti Political Candidate Municipality Owning	9	6			
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8. Does the Applicant Have Possession of					Yes L No			
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Oath of Applicant  I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.								
Signature Malion May	mari		Title Ewint A	Nesna	10/		2-25-21	``
Report and Approval of Local Licensing Authority (City or County)  The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.  THEREFORE, THIS APPLICATION IS APPROVED.								
Local Licensing Authority (City or County)			City County	Teleph	one Number of City	//County Cler	rk	
Signature			Title				Date	
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### OFFICE OF THE SECRETARY OF STATE OF THE STATE OF COLORADO

## CERTIFICATE OF FACT OF GOOD STAINDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according

A Church Inc.

is a

### Nonprofit Corporation

formed or registered on 10/19/2017 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 11/14/2017 that have been posted, and by documents delivered to this office electronically through

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 11/15/2017 (a) 14:25:46 in accordance with applicable law. This certificate is assigned Confirmation Number 10554429



Secretary of Scale of the State of Colorado

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### Salida Community Center 305 F. Street SALIDA, CO 81201

March 2, 2020

Deputy City Clerk 448 E. 1<sup>st</sup> Street, Ste. #112 Salida, CO 81201

### To whom it may concern:

The Salida Community center will put on the annual Community Easter Egg Hunt this year. This annual event is held at Thonoff Park on the Saturday before Easter. This year the date is April 11, 2020. The fee has been waived for the past years and we are requesting a waiver of fees again for this year.

### Here is the schedule:

8:30 Event set up by Service Club members and other volunteers
Set up a couple of tables for prizes, etc.
A couple of areas are roped off so that children in different age groups are separated.
Plastic eggs are hidden

9:30 Easter Bunny arrives on a Salida fire truck.

10:00 Egg hunt

Children find all the plastic eggs

Raw egg toss

10:15 Clean up

More logistics:

We arrange for trash barrels, porta potty and street barriers.

Yours truly,

Dan Ridenour 305 F. Street Salida, CO 81201 719-207-2952



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

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Salida CO 81201

AUTHORIZED REPRESENTATIVE

### CITY OF SALIDA

### **PARK RESERVATIONS**

### APPLICATION B: EVENTS TO WHICH THE PUBLIC IS INVITED THAT MAY **REQUIRE PERMITS FOR**

STREET CLOSURES, ALCOHOL, AMPLIFIED SOUND

	Ple	ase review the attached <u>Provisions for Park Rental and Rules</u> and initial here
		Date of applicationMarch 2, 2020
	1.	Event location(s): Thonoff Park (Easter Egg hHunt)
	2.	Date(s) & times(s) of event: Saturday April 11, 2019 8:30 – 11:00 am
		Individual or organization sponsor(§)!ida Community Center  Address: 305 F. Street Salida, CO 81201  Telephone: 539-3351 Email: salidacommunitycenter@yahoo.
	4.	Contact person: Dan Ridenour (Dan R)  Address: 305 F. Street Salida, Co 81201  Telephone: 239-1580 7/9-207-2952 Email: salidacommunitycenter@yahoo.com
Date:	5.	Plans for proposed activity. This application must be accompanied by a cover letter to Salida City
		Council explaining the details of the event.  See attached
	6.	Estimated number of people: _300 - 400
		Are street closures proposed in your event? yes If yes, where and when? Crestone, in front of courthouse, April 11, 8 – 11 am
		If yes, it is the applicant's responsibility to circulate and submit a petition signed by abutting residents/merchants as to their support or non-support of the closure. See attached petition.
	8.	Do you plan on using any portion of the Salida Trail System (STS) during your event?
ζ:	9.	Please attach an <b>event site plan</b> including venues, street dosures, parade/race routes, emergency vehicle access routes, portable tollet placement, vendor booths, etc.  OUTLINE (on the site map) THE AREA WHERE ALCOHOL WILL BE DISTRIBUTED.

ď

invited require insurance Park Rules. Proof of ins	Prance? YesNoX Events to which the PUBLIC is a Please refer to #11 under <u>Provisions for Park Rentals and</u> surance will be required with this application AND MUST list hal insured party. See attached insurance document
	requirements that have not been coveredn/a
Signed:	Date:
Park Fee:	This fee has been waived for all past Easter Egg Hunts (more than 20 years). We request that it be waived again this year. \$50/4 hours or \$100/park/day or \$200/park/day if park is used overnight (for example, fencing or tents are kept up
Electricity:	\$10
Damage Deposit:	\$75 All parks except Riverside. Please make this a separate check so it can be refunded or destroyed the park is left in satisfactory condition.
	n/a \$150 Riverside Park/Band Shell. The permit holder must pick up and sign for the band shell key at the Aquatic Center prior to the event.
Liquor Permit:	Make out <u>one</u> check \$100 to the City of Sallda
Multiple Vendor:	

10.	Will there be amplified sound? YesNoX  If yes, please fill out the attached <b>AMPLIFIED SOUND PERMIT</b> .
11.	Will you need electricity? Yes NoX If yes, for what purpose? A fee of \$10/day will be charged for events requiring electricity.
12.	County Health policy <u>REQUIRES</u> 1 toilet/50 people. Events with over 100 attendees <u>must</u> have additional portable toilets. Local providers are: Arkansas Valley Porta Pots (719) 539-9957; CP's Portables (719) 539-4985.
	Events with 50 or more participants require a professional trash service.  You are responsible for trash removal during and after your event. The local trash company is Waste Management, (719) 539-6911. Will you be renting trash/recycling containers?
	Yes No
	We encourage recycling for all events. Contact Angel of Shavano Recycling (Mickey at (719)-207-1197) to arrange for recycle bins at your event.
	If clean-up is not satisfactory, damage deposit may not be refunded.
14.	Will any food or merchandise be sold? Yes NoX  If yes, FOOD AND SALES TAX LICENSES MUST BE OBTAINED. Contact the Colorado Department of Revenue for sales tax licenses at (303) 232-2416 and the Chaffee County Public Health Department for food licenses at (719) 539-2124.
	Vendors must have a fire extinguisher on site. Vendor booths are subject to inspection by the Salida Fire Department.
15.	Will alcoholic beverages be sold and/or dispensed at your event? Yes NoX  If yes, please fill out the attached Application for Special Events Permit and submit it along with the necessary fees. A State of Colorado Special Event Liquor License permit is ONLY issued to incorporated non-profit organizations. Events requiring alcoholicenses must submit their applications at least 90 days in advance of the event.
16.	Will you require any law enforcement services specific for your event?
	Yes NoX
	If yes, for what purpose (security, traffic, parking or public control, Salida Trail System crossings, etc)?
	Date(s) and time(s) officers needed:
17.	Where do you plan for people to park for your event? On public streets

### PRE-EVENT CHECKLIST:

o Damage Deposit o Park Fees	\$100 \$75 or \$150 (see above)
o Additional services  X Trash removal arranged	\$10
Toilets arranged Liquor license Soles tax license	
☐ Food vendor's license ☐ Famplinea sound permit ☐ Street closure petition	

### Dear Salida City Council and Mayor Wood,

On Sunday, May 17, 2020, the Ark-Valley Humane Society, Salida Recreation, and Salida Dog Club, will hold our third annual Tails on the Trail, a 5K Run/Walk that will benefit Ark-Valley Humane Society and be a canine and family friendly event for the community. Registration will begin at 8AM at the Loyal Duke Dog Park; the race itself will begin at 9AM. We expect the vast majority of participants to finish the race in an hour. We will then have post race festivities at the Dog Park following the race. Proceeds from this event will go towards Ark-Valley Humane Society.

The course is a 5K loop, starting at the intersection of Holman Avenue and Poncha Boulevard, and ending at the Dog Park. Participants have been able to register online at www.ark-valley.org and can also register the day of the race at the Dog Park. When the race begins, participants will head west on County Road 140, turn right and head north on County Road 144, turn right again and head east on County Road 160/Crestone Avenue, turn right and head south on Grant Street, and finally follow Poncha Boulevard to Holman Avenue, towards the Dog Park to finish.

We expect 100-150 race participants for Tails on the Trail. Due to this not being a large event, we do not request a police presence, and we are not requesting any street closures. There will be volunteers out on the course acting as marshals to direct runners and walkers, and one Aid Station set up with water and First Aid supplies. All participants will be aware that regular traffic will exist during the event, and that no street or sidewalk is closed for the event.

Thank you to the City for your consideration of this event. We encourage everyone to join us for this family-friendly event. This is a beginner friendly event with no time limit, and costs \$25 for adult early registration. This also guarantees you a race t-shirt if registered prior to April 19th.

Thank you,

Emy Luebbering Outreach Manager 719-581-0914 eluebbering@ark-valley.org Ark-Valley Humane Society

### **CITY OF SALIDA**

Permit	#:	

### **AMPLIFIED SOUND PERMIT**

### Please fill out form completely, sign and date prior to submission.

Pursuant to Article IX Section 10-9-80 S.M.C., Ark-Valley Humane Society (Permittee) habeen granted this permit to exceed the maximum sound levels established in Article IX Section 10-9-80
S.M.C., in accordance with the following terms and conditions:
Permittee: Ark-Valley Humane Society (Eng Luebbering)
Address: 701 Gregg Drive, Buena Vista CO 81211
Telephone: 719-581-0914
Individual supervising sound (if different from Permittee): Terry West
Activity/event: Tail's on the Trail
Type of sound amplification equipment authorized (if any): PA System
Location: Loyal Duke's Dog Park, Salida CO 81201
Date(s): May 17th, 2020
Hours of operation: 9 AM- 12 PM
Additional terms/conditions (attach additional sheets if necessary):
Expiration: May 18th, 2020
This permit will not be issued beyond 10:00 p.m.
The Permittee shall ensure that the sound/activity authorized by this permit shall be conducted in compliance with all applicable City ordinances and regulations, and a failure by the Permittee to do so, or to comply with all terms and conditions set forth hereinabove, may result in the summary revocation of this permit.
Accepted and agreed to by the Permittee:
Date: 2/10/2020.
Approved by the City Administrator on the day of
City of Salida: (City Administrator)
Copies to: Police Public Works Fire City Clerk City Zoning January, 2009 Amplified Sound Permit

Chaffee County Search & Rescue South 3/8/20
Angel of Shavano Car Show

To: Salida Mayor, Salida City Council, Salida Public Works, Salida Fire and Police

On Saturday, August 1, 2020, Search & Rescue South will host the 29<sup>th</sup> annual car show. This is our major fundraiser each year.

### **Street Closures:**

- F Street from the stoplight to cul-de-sac
- Sackett Street from G to E

We use Riverside Park to park entry vehicles and will flag sprinkler heads in the park. We will also park entry vehicles along F Street, Sackett and the "caboose site", if needed.

Arkansas Valley Porta Pots will place portable toilets on Sackett Street. Trash bins will be furnished by Waste Management. We will have amplified sound at F and Sackett. We will not use the band shell this year. We will need electric and water at F and Sackett and will have a meltdown at F and Sackett at noon. We will need 12 barricades for street closures.

Parking of participants' cars will start at 6 am and the actual show will start at 9 am and finish by 4 pm.

Thank you, Chaffee County Search & Rescue South John Ellis 719-539-3967

C	city Of	. •	^	
	YA			
PAR	K RESE	RVAT	TON A	<b>PD</b> 1

Park: Date of Event: Receipt # and Date Entered on Google calendar: Staff Initials: PARK RESERVATION APPLICATION Deposit Refunded Date and staff initials: Check the park: Contact Person: Riverside/Band Shell OChisholm OCentennial OAlpine Other\_\_\_\_ Please check the appropriate box: **Application A: PRIVATE PARTIES** Application B: EVENTS TO WHICH THE PUBLIC IS INVITED THAT MAY REQUIRE PERMITS FOR: Street Closures, Alcohol, and/or Amplified Sound Attach Addendum A This Application must also be accompanied by a cover letter to Salida City Council explaining details of the event. Please also attach an event site plan including venues, street closures, parade/race routes, emergency vehicle access routes, portable toilets placement, vendor booths, etc. Outline on site map where alcohol will be distributed. Application C: POLITICAL RALLIES, MEMORIAL SERVICES, AND SHORT NOTICE **EVENTS** Attach Addendum A Plans for proposed Activity: (include time schedule, venue for events, speeches, entertainment, as applicable) Methdown at noon Awards at 2 pm 1. Event Location(s): Riverside Park 2. Date and Time of Event: 8-1-203. Estimated number of people: \_\_\_\_/ \$O 4. Contact Person: John Ellis Telephone: 7195393967
Address: 6691 CR 110, Sælida Email: sqjjellis & gmail. com 5. Individual or Organization Sponsor(s) if applicable: Chaffee County Search and Rescue South Address: PO Box 313, Pencha Spring, CO 81242 Email: CCSAR South @ quail. com Telephone: 719 539 5381 6. Will you need electricity? Yes X No A \$10 fee will be charged for events requiring Electricity. If yes, for what purpose? Amplified Sound at F and Sackett

For Staff Use Only

7. Will you need water? Yes No	At Fand Sackett					
8. Will there be amplified sound? Y If yes, please fill out the Amplified	es No No Sound Permit.					
8. Will you be renting portable toilets? Yes No County Health policy requires 1 toilet per 50 people. Events with over 100 attendees must have additional portable toilets. (Local providers are: CP's Portables (719) 539-4985.)						
removal during and after your event We encourage recycling for all even	require a <b>professional trash service</b> . You are responsible for trash. Local trash company: Waste Management (719) 539-6911. ts. Contact Angel of Shavano Recycling at (719) 207-1197 to arrange <b>can-up is not satisfactory, damage deposit may not be refunded.</b>					
	Application Fees					
Required Fees for Application A						
Park Fees: \$\frac{\pm}{100.00} \times \$\frac{\pm}{100.00}\$ (fer	4 hours or \$100/park/day or \$200/park/day if park is used overnight using or tents are kept up) All parks except Chisholm Park					
	hour or \$125/day <b>Chisholm Park Only.</b> The permit holder must pick and sign for the Chisholm keys at the Salida Hot Springs Aquatic Center					
Damage Deposit: \$75 card  Damage Deposit: \$150.00	All parks <b>except</b> Riverside. Damage deposits must be paid by credit d.					
for t	O Riverside Park/Band Shell. The permit holder must pick up and sign he band shell key at the Salida Hot Springs Aquatic Center prior to the at. Damage deposits must be paid by credit card.					
Additional Fees as applicable:						
Electricity Fees: 1000 × \$10	/day					
	ke out <b>one</b> check: 00 to the City of Salida (Paid to the Deputy City Clerk)					
	to the City of Salida ) per vendor to the City of Salida (Paid to the Deputy City Clerk)					
Total Fees: #260,00						
Park fees may be paid by checks mad Damage Denosits must be paid by Cre						

### Addendum A

### For Applications B and C

1.	Do you plan on using any portion of the Salida Trail System (STS)? Yes No
2.	Will any food or merchandise be sold? Yes No No If yes, FOOD AND SALES TAX LICENSES MUST BE OBTAINED. Contact the Colorado Department of Revenue for sales tax licenses at (303) 232-2416, and the Chaffee County Public Health Department for food licenses at (719) 539-2124. Vendors must have a fire extinguisher on site. Vendor booths are subject to inspection by the Salida Police and Fire Departments.
3.	Will alcoholic beverages be sold and/or dispensed at your event? Yes No If yes, please fill out the Application for Special Events Permit and submit it along with the necessary fees. A State of Colorado Special Event Liquor License permit is ONLY issued to incorporated non-profit organizations. EVENTS REQUIRING ALCOHOL LICENSES MUST SUBMIT THEIR APPLICATION AT LEAST 90 DAYS IN ADVANCE OF THE EVENT.
4.	Are street closures proposed for your event? Yes X No  If yes, where and when? F & troffic light to Coloroze. Sechetl G to E  If yes, it is your responsibility to circulate and submit a petition signed by abutting residents/merchants as to their support or non-support of the closure.
5.	Will you require any law enforcement services specific for your event? Yes No  If yes, for what purpose (security, traffic, parking or public control, Salida Trail System crossings, etc.?  Help with towng wehicles if needed
6	Where do you plan for people to park for your event? On stoods and lots not closed f
7.	Where do you plan for people to park for your event? On streets and lots not closed for large events, please explain your Emergency Action Plan, including First Aid Stations,  Communication and public safety agencies. Attach an additional sheet if needed.  All search and Castre Manfors are faisf leid Cattifued - also will have radios to call EMS if roaded
8.	Will you need event insurance? Yes No_Events to which the PUBLIC is invited require insurance. Please refer to #11 under Provisions for Park Rentals and Park Rules. Proof of insurance will be required with this application and must list the City as an additional insured party.
9.	Please list any other needs or requirements that have not been covered

By signing below, I acknowledge that I have re	ead and agree to abide by all Provisions
for Park Rentals and Park Rules.	
Jah Haller	3-8-20
Signature	Date

**Pre-event Checklist** 

A D A D A D A D A D A D A D A D A D A D						
Application A	Application B	Application C				
o Fees Collected	<ul> <li>Event Insurance: Fax copy</li> </ul>	o Fees Collected				
Park Fees	to City Hall 719-539-5271	Park Fees				
<ul> <li>Damage Deposit</li> </ul>	and SHSAC 719-539-7708	Damage Deposit				
Electricity	o Fees Collected	<ul><li>Electricity</li></ul>				
<ul> <li>Trash Removal arranged</li> </ul>	<ul><li>Park Fees</li></ul>	Liquor-City				
<ul> <li>Portable Toilets arranged</li> </ul>	<ul><li>Damage Deposit</li></ul>	Liquor-State				
<ul> <li>Amplified Sound Permit</li> </ul>	Electricity	o Trash Removal arranged				
	<ul><li>Liquor-City</li></ul>	o Portable Toilets arranged				
	<ul><li>Liquor-State</li></ul>	<ul> <li>Amplified Sound Permit</li> </ul>				
	<ul> <li>Trash Removal arranged</li> </ul>	o Liquor License				
	<ul> <li>Portable Toilets arranged</li> </ul>	o Sales Tax License				
	<ul> <li>Amplified Sound Permit</li> </ul>	o Food Vendor's License				
	<ul> <li>Liquor License</li> </ul>	Street Closure Petition				
	<ul> <li>Sales Tax License</li> </ul>	o Pre-event meeting				
	<ul> <li>Food Vendor's License</li> </ul>	scheduled for:				
	<ul> <li>Street Closure Petition</li> </ul>	-				
	o Pre-event meeting					
	scheduled for:					

### **CITY OF SALIDA**

Permit	#:	
remit	#.	

### **AMPLIFIED SOUND PERMIT**

Please fill out form completely, sign and date prior to submission.
Pursuant to Article IX Section 10-9-80 S.M.C., Chaffee County Search and Rescue South been granted this permit to exceed the maximum sound levels established in Article IX Section 10-9-80 S.M.C., in accordance with the following terms and conditions:  Permittee: Chaffee County Search and Rescue South  Address: PO Box 3(3, Poncha Springs CO 81242
Telephone:
This permit will not be issued beyond 10:00 p.m.  The Permittee shall ensure that the sound/activity authorized by this permit shall be conducted in compliance with all applicable City ordinances and regulations, and a failure by the Permittee to do so, or to comply with all terms and conditions set forth hereinabove, may result in the summary revocation of this permit.  Accepted and agreed to by the Permittee:  Date:  3-8-20  Approved by the City Administrator on the day of
City of Salida: (City Administrator)

Copies to: Police \_\_\_ Public Works \_\_\_ Fire \_\_\_ City Clerk \_\_\_ City Zoning \_\_\_\_

January, 2009 Amplified Sound Permit

### **Street Closure Petition**

Event location: Riverside Park		_Date:	3-1-20
Event time/ From: 6 Am	To:	481	И
Event coordinator: John Ellis	Phone: _	719	5393967
Email address Sqijellis @gmail.	Cell phone	563	3 299 4003

NAME AND	BUSINESS NAME	Support	SIGNATURE
ADDRESS		Yes or	
101 Please print	72	No	
Geralaide Alexan	les culturedas	44	The wand of
John Cameron	Book Have	14/	1 Hand
Andrea Mossman 738 Gsheet	Driftathuble	yes	Audu/Monie
Kestie Maker	Kattle Maker Frietra	-nel	free
Hany Heroes	Ruster Experien	d yes	
The Solt Z	WALL STATE	VAS	Vic
Rachel Thompson 113 & Santet	(fun	yes	Eu
Justin Tanner	1st Co, Loud Office		Chile farmer
Meytinto	Palace Hotel	Yes	Market
Paul Maitin	Crystal Slop	yes	Pal Wat
Chud Hiron	The Jay Boothouse	The s	02
Jenn Schaefer-Malenfat	Boothouse.	yes.	A DOLLAN
Saye Kitson	Borthouse Nebes	1/23	Kert
Loura Debath	Amon wellness	Yes	de la company de
Jusa Stoudenmine 130W.	Whimsy spully		Six A
Anton van Levken	148 N. H 5.42 1. day	Ves	Color
Jeani elyetts 140 Fstreet	Mamens	yes	Macets
Michael Hanky	Coprale Westin Ralty	yes	Pelland,
	agrice I	165	AVV.
Any Vaugel	Wange Bensons	1 y25	A A
DIAMONIS RED FEATHER	CURRENTS	165	kie / CAC
Mikri N mos	Eye Condy	YES	-QQ)
Stacy Falh	Salida in the sports	Yes	
MICHAEL ALMEIDS	PLDY BLUE	YUS	
	·		
			<u> </u>

Barricales Orange Toilets Brown CABOOSE RIVER Riverside Park FSF Sackett ンイ Alley N Alley P 1st ST \*

### Certificate of Participation

# Colorado Counties Casualty and Property Pool (CAPP) For the Coverage Period January 1, 2020 through December 31, 2020 CHAFFEE COUNTY

Colorado Counties Casualty and Property Pool (CAPP) hereby certifies that **Chaffee County** is a participating Member of CAPP for the period beginning January 1, 2020 through December 31, 2020. The coverages, conditions of membership, and other provisions applicable to members of CAPP are as described in CAPP's Bylaws and Intergovernmental Agreement and in the applicable excess policies, policy statements and endorsements thereto, copies of which have been or will be provided to **Chaffee County**.

The types and monetary limits of the coverages provided to **Chaffee County** through membership in CAPP, in consideration of the payment of its contributions, are limited, as of the date of this certificate, to those which are shown below. The scope, terms, conditions and limitations of coverages are governed by the aforementioned agreement and policies.

### I) The types of coverages, subject to the limit on CAPP's liability in Section II below, are as follows:

- A) Property (including EDP, mobile equipment, and auto physical damage)
- B) Liability
  - 1) Bodlly Injury, Property Damage (General Liability, Auto Liability)
  - 2) Wrongful Acts committed in the conduct of duties (Public Entity Management Liability)
  - 3) Bodily Injury, Property Damage, Personal Injury (Law Enforcement Liability)
  - 4) Errors or omissions in the administration of an insured's employee benefits (Employee Benefits Liability)
  - 5) Injury resulting from healthcare professional services rendered by any insured who is not a medical doctor, psychologist, psychotherapist or nurse practitioner. (Healthcare Professional Liability).
- C) Crime
  - 1) Monies and Securities (inside)
  - 2) Monies and Securities (outside)
  - 3) Employee Fidelity
- D) Boiler and Machinery
- E) Network Security Liability

#### II) CAPP Retention, Aggregate Limits, and Member Deductibles

For the coverages described in Section I, CAPP shall be liable only for payment of the self-insured retention and only to a total annual aggregate amount for members of CAPP as a whole of the amount of the CAPP loss fund for the coverage period. CAPP's per claim/occurrence retentions are limited to the following for the foregoing coverages:

- A) \$150,000 per claim/occurrence property, except wind/hail, which is \$250,000 per claim/occurrence County deductible \$500, 2% hail/wind damage per location value deductible
- B) \$250,000 per claim/occurrence liability (per coverage line) -County deductible \$0 except in certain claims See CAPP Policy Statements.
- C) \$150,000 per claim/occurrence crime County deductible \$500
- D) \$5,000 per loss botler and machinery County deductible \$500
- E) \$10,000 or \$25,000 per claim/occurrence network security liability County deductible \$0

There is a maintenance deductible of \$500, which applies to each of the County's first party claims/occurrences/losses (property claims). Payment of the deductible reduces the amount otherwise payable under the applicable CAPP retention.

Pertaining to all liability losses, CAPP has purchased aggregate retention protection with a pool self-insured retention of \$6 million in any one policy year.

Coverages in excess of the foregoing pool retentions are provided only by the excess insurers in applicable excess policies, and are payable only by those excess insurers. The limits of coverage provided by the excess insurers are as follows:

A. Liability-Old Republic

From \$250,000 per claim/occurrence to \$10 million per claim/occurrence except for auto, which is non-aggregated, subject to the following:

All liability coverages are provided on a claims-made coverage form. In no event shall the maximum per claim/occurrence payment exceed the following for general liability, auto liability, public entity management liability, law enforcement liability, employee benefits liability or healthcare professional liability claims subject to the Governmental Immunity Act: \$387,000 per person and \$1,093,000 per occurrence. Additional limits, sublimits and aggregates apply as provided in the applicable excess policies.

B. Crime-Policy-Hiscox

From \$150,000 to \$1 million each occurrence. Additional limits, sublimits and aggregates apply as provided in the applicable excess policies.

C. Boiler and Machinery- Liberty

From \$5,000 to the cost of repair/replacement for each actual loss sustained up to \$100 million. Additional limits, sublimits and aggregates apply as provided in the applicable excess policies.

D. Property

From \$150,000 to \$100 million each occurrence, except hail/wind claims, with a sublimit of \$5,000,000 for vehicle physical damage over the road. \$250,000 each occurrence for hail/wind claims. "All Risk" basis with sublimits of \$10 million newly acquired property, \$5 million new construction each occurrence and \$2.5 million unnamed/unscheduled locations. Sublimits of \$5 million for property in Flood Zone A and \$50 million for property in all other flood zones. Newly acquired property must be reported within 90 days. If new locations are not reported, then the location becomes an unscheduled location. Additional limits, sublimits and aggregates apply as provided in the applicable excess policies.

Property Coverage Layers	Carrier
	Lloyds
\$150,000 - \$10 million	Colony
	l awać
	Westchester
	2% hail deductible/per location
	Evanston
\$10 million to \$25 million	Lloyds
, ,	Colony
	Westchester
\$25 million to \$100 million	Colony
	Homeland Ins of NY
Auto Phys Dmg \$4m xs \$1m	Endurance
\$5k - \$100 million Equipment Breakdown	Liberty Mutual

E. Network Security Liability-Ace

Privacy Liability: \$1,000,000 each claim/\$1,000,000 Aggregate, \$5,000,000 Maximum Policy Aggregate Limit; Network Security Liability \$1,000,000 Each Claim/\$1,000,000 Aggregate: \$1,000,000; Internet Media Liability Each Claim/\$1,000,000 Aggregate. All member limits are subject to the Pool Aggregate Limits. Data Breach Fund \$1,000,000 (notification/credit monitoring, computer forensics, public relations, legal, fraud consultation, and identity restoration services), \$1,000,000 for Business Interruption; \$1,000,000 for PCI/Regulatory Fines/Penalties. Additional limits, sublimits and aggregates apply as provided in the applicable excess policies.

Information concerning the CAPP loss fund for the coverage period may be obtained by contacting CAPP through its Administrator, County Technical Services, Inc. (CTSI).

Colorado Counties Casualty and Property Pool

John Taylor, CTSI Executive

December 5, 2019



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/21/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Anita Bruner			
Arthur J. Gallagher Risk Management Services, Inc. 6300 South Syracuse Way, Suite 700	PHONE (A/C, No. Ext): 303-889-2574 (A/C, No.): 303-			
Centennial CO 80111	E-MAIL ADDRESS: anita_bruner@ajg.com			
	INSURER(S) AFFORDING COVERAGE	NAIC#		
	INSURER A: Colorado Counties Casualty & Property Pool			
INSURED	INSURER B: County Worker's Compensation Pool			
Chaffee County PO Box 699	INSURER C: Pennsylvania Manufacturers Assoc Ins Co			
Salida, CO 81201	INSURER D: Various (See Attached)			
	INSURER E : ARCH INS CO			
	INSURER F:			

**REVISION NUMBER: COVERAGES CERTIFICATE NUMBER: 962181306** 

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

SR TR		TYPE OF INSURANCE	ADDL SU	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S
A	X	X CLAIMS-MADE OCCUR		PER PARTICIPATION CERT	1/1/2019	1/1/2020	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 250,000 \$
		10					MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 250,000
	GEN	L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$ 250,000
Ī	X	POLICY PRO- JECT LOC					PRODUCTS - COMP/OP AGG	\$ 250,000
	X	OTHER: Per Member						\$
╛	AUT	OMOBILE LIABILITY		PER PARTICIPATION CERT	1/1/2019	1/1/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 250,000
İ	Х	ANY AUTO					BODILY INJURY (Per person)	\$
Ī		OWNED SCHEDULED AUTOS ONLY AUTOS					BODILY INJURY (Per accident)	\$
	Х	HIRED X NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
	V	Claims Made						\$
		UMBRELLA LIAB OCCUR		821800951483	1/1/2019	1/1/2020	EACH OCCURRENCE	\$ 10,000,000
	Х	EXCESS LIAB X CLAIMS-MADE					AGGREGATE	\$ 10,000,000
-[		DED X RETENTION \$ 250 000						\$
		KERS COMPENSATION		WCX005783204	12/31/2018	12/31/2019	X PER OTH- STATUTE ER	
	ANYF	ROPRIETOR/PARTNER/EXECUTIVE	N/A				E.L. EACH ACCIDENT	\$ 1,000,000
- 1	(Man	CER/MEMBER EXCLUDED?	N/A				E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
	If yes	, describe under CRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
;	Prop	nty Workers' Comp Pool , Mob Eq. Auto PD, XS ss Property		PER PARTICIPATION CERT PER PARTICIPATION CERT See Attached	12/31/2018 1/1/2019 1/1/2019	12/31/2019 1/1/2020 1/1/2020	\$875,000 DEDUCTIBLE \$500 Layered	\$ 150,000 See attachment

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers' Compensation SIR: \$875,000

Carrier D: CWCP is a qualified Self Insured Pool and is reinsured by Carrier C

RE: August 1, 2010 Fund Raiser Car Show for Chaffee County Search and Rescue

CERTIFICATE HOLDER	CANCELLATION

City of Salida, CO Search and Rescue 448 E. First Street Salida CO 81201 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE** 

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### COLORADO COUNTIES CASUALTY AND PROPERTY POOL 1/1/2019 TO 1/1/2020 PROPERTY - LAYERED PROGRAM - POLICY NUMBERS, PARTICIPATION

Layer	Policy Number	Carrier	Participation	% Participation
Primary \$10,000,000 including Flood/Quake	EW0039519, EW0039419	Uws at Lloyds (various)	\$5,500,000	55%
2% Hail Ded/Per Building	BPR1800011	Colony Specialty	\$2,500,000	25%
Auto Physical Damage Over the Road Sublimit \$1M	D38095432002	Westchester Surplus (Lead)	\$2,000,000	20%
Total Primary Layer		THE PERSON NAMED IN	\$10,000,000	100%
\$15,000,000 xsess of \$10,000,000 Incl Flood/Quake	MKLV11XP007066	Evanston (Markel)	\$7,500,000	50%
	EW0039419	UW at Lloyds (various)	\$4,500,000	30%
	D38095432002	Westchester Surplus Lines	\$3,000,000	20%
Total Exess Layer \$15M xs \$10M		Part of the second	\$15,000,000	100%
\$75,000,000 Excess of \$25,000,000 Incl Flood/Quake Flood and Quake limits to \$25M xs \$25M)	795008904	Homeland Insurance Co. of NY	\$75,000,000	100%
Total Excess Layer \$75M xs \$25M			\$75,000,000	100%
Excess Automobile Physical Damage - over the Road \$4,000,000 excess \$1,000,000	IMU10012212601	Endurance	\$4,000,000	



Meeting Date: March 17, 2020

AGENDA ITEM NO.	ORIGINATING DEPARTMENT:	PRESENTED BY:
2.g.	Public Works	David Lady

### ITEM:

Consent Agenda

Council Action Award 2020 Asphalt Maintenance Project, Project No 2020-009

### **BACKGROUND:**

The City of Salida roadways consist of asphalt paving. Asphalt maintenance is necessary to reduce life cycle costs and maintain a higher level of service. Asphalt maintenance generally consists of crack sealing, chip sealing, slurry seals, milling and overlay and other types of point repairs.

The City has placed an emphasis on crack sealing and chip sealing the past three years. The primary scope of work for 2020 is mill and overlay work in areas where chip sealing is less desirable such as the downtown area. Milling and overlay is an effective approach to extending the life of the pavement without a complete reconstruction of the roadway. Milling and overlay work typically takes a couple of days, whereas, reconstruction may take several weeks to months depending on the scope of work. Some concrete and asphalt point repairs are also proposed in locations that are experiencing additional distress. Completing these prior to milling and overlay is anticipated to provide a longer life to the pavement surface. The asphalt removed from the milling process is proposed to be processed and recycled into surfacing material for the F St. parking lots. This process will improve the condition of the lots, reduce maintenance, and provide for a sustainable solution in construction practices.

The project requirements for the downtown overlay work will prohibit paving between May 20<sup>th</sup> and September 14<sup>th</sup>. These requirements were set forth in order to reduce the impact to residents and businesses.

The project was advertised and bids were received on March 12, 2020 as follows.

Pavement Maintenance Services \$ 347,020.00 Avalanche Excavating, Inc. \$ 426,812.00

### Total Budget Calculation (Low Bidder)

	2020 Asphalt Maintenance Project Bid	Soft Costs	Total Budget
	1	2	(1+2)
Asphalt Maintenance (mill and overlay) 31-30-6012-3	\$284,485.00	\$19,914.00	\$304,399.00
Street Rehabilitation (curb and gutter point repairs) 31-30-6020-3	\$62,535.00	\$4,377.50	\$66,912.50
Total	\$347,020.00	\$24,291.50	\$371,311.50



Meeting Date: March 17, 2020

AGENDA ITEM NO.	ORIGINATING DEPARTMENT:	PRESENTED BY:
2.g.	Public Works	David Lady

Pavement Maintenances Services completed other prior work for the City of Salida. They have provided a satisfactory product on paving projects. Costs are comparable to past unit pricing.

### **FISCAL NOTE:**

The 2020 budget for Asphalt Maintenance is \$350,000.00 (31-30-6012-3). The 2020 remaining available budget for Street Rehabilitation is \$252,816.10 (31-30-6020-3) Adequate funds are available for the project.

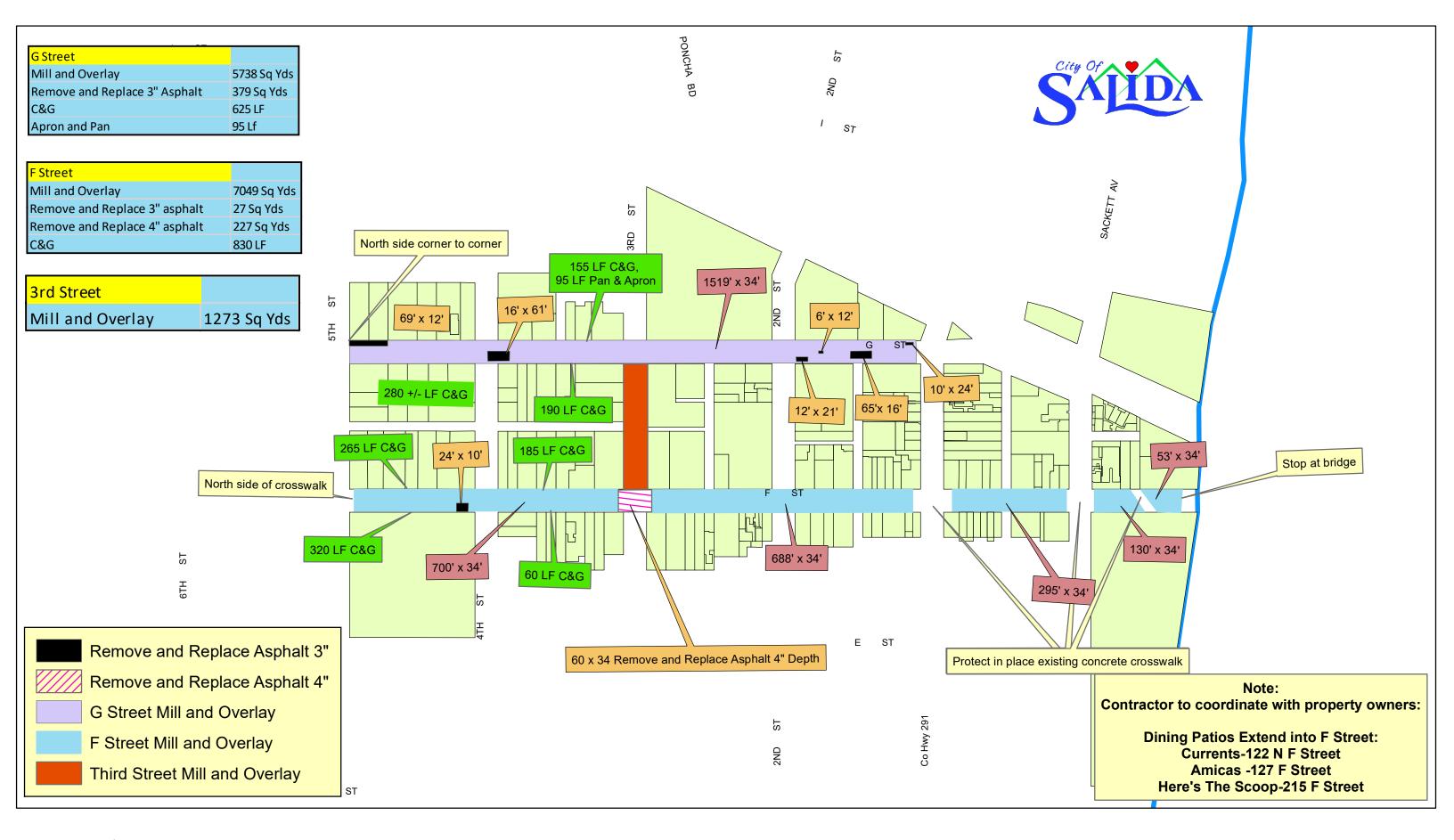
### **STAFF RECOMMENDATION:**

Staff is recommending award of the construction contract for the 2020 Asphalt Maintenance Project and authorizing the City Administrator to enter into a Construction Agreement between the City and Pavement Maintenances Services, Inc. in the amount of **\$347,020.00** with a total project budget of \$371,311.40.

### **SUGGESTED MOTIONS:**

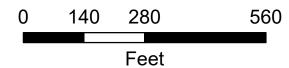
A Council person should make a motion to "combine and approve the items on the consent agenda."

Followed by a second and then a voice vote.





2020 Mill and Overlay





Meeting Date: March 17, 2020

AGENDA ITEM NO.	ORIGINATING DEPARTMENT:	PRESENTED BY:
2.h.	Public Works	David Lady

### ITEM:

Council Action - Authorize Staff to Submit State Historical Fund Grant Application for the Exterior Restoration of Caboose #0576.

### **BACKGROUND:**

The City of Salida is actively engaged in preserving Salida's historic resources. One of the most visible of those resources is a narrow gage Caboose #0576 which is located at the north end of F St.

Staff has worked with the Colorado State Historical Fund and Barbara Darden from Scheuber + Darden Architects on two prior projects that have prepared the framework for restoration of the caboose. In 2018/2019 the Historic Structure Assessment of the 0576 D&RGW Caboose was completed (19-HA-003 - \$6,400) and in 2019/2020 the construction documents for the rehabilitation of the caboose are currently being completed (20-M2-012 - \$16,846).

With these documents in place, staff recommends that the City submits the grant application for the exterior rehabilitation of the caboose. Based on construction costs estimates, the caboose is proposed to be restored in phases with the interior being completed at a later date. The exterior restoration will result in a preserved historical landmark of Salida's heritage that would be intended to last for generations.

### **FISCAL NOTE:**

A budget allocation of \$250,000 for the project is included in the 2020 budget under the CIP Fund and listed as:

- Caboose Restoration (32-54-6080-3)

A budget of state revenue associated with the project is included in the 2020 budget under the CIP Fund and listed as:

- State Grants – Note: Caboose (32-00-4454-3)

### STAFF RECOMMENDATION:

Staff is recommending authorization to proceed with the grant application to the State Historical Fund for the exterior restoration of the caboose.

### SUGGESTED MOTIONS:

A Council person should make a motion to "combine and approve the items on the consent agenda."

Followed by a second and then a voice vote.



Meeting Date: March 17, 2020

AGENDA ITEM NO.	ORIGINATING DEPARTMENT:	PRESENTED BY:
4.a.	Community Development	Kristi Jefferson

### ITEM:

Approval of Ordinance 2020-05: holding a public hearing and approving on second reading the vacation of a portion of right-of-way along East 6<sup>th</sup> and Teller Streets.

### **REQUEST:**

The request is to approve the City of Salida vacating a portion of right-of-way located along East 6<sup>th</sup> and Teller Streets which were realigned a few years ago.

APPLICANTS: Aaron and Hannah Peyrouse, 401 E. Sixth Street, Salida, CO 81201.

**LOCATION:** The subject right-of-way is located along East 6th and Teller Streets.



### **BACKGROUND:**

Aaron and Hannah Peyrouse have submitted an application to abandon a portion of the East 6<sup>th</sup> Street right-of-way. The right-of-way is located along East 6<sup>th</sup> and Teller Streets which were realigned a few years ago. This segment of right-of way has no utilities located within it and is 1,487 square feet. The majority of this right-of-way is currently a retention pond and the Public Works Director recommends the retention pond remain and an easement be placed within the vacated right-of-way. The applicants will not change the retention pond but would like to continue their existing fencing around the vacated right-of-way to be included in their yard area.

The Council and Planning Commission held a conceptual review of the request on January 06, 2020.



Meeting Date: March 17, 2020

AGENDA ITEM NO.	ORIGINATING DEPARTMENT:	PRESENTED BY:
4.a.	Community Development	Kristi Jefferson

### REVIEW STANDARDS FOR VACATION OF RIGHT-OF-WAY (Section 16-6-130):

- 1. **Access to public road.** No roadway shall be vacated so as to leave any adjoining land without a means of access to another public road.
  - The proposed right of way vacation will not affect access to a public roadway for any adjoining land.
- 2. **Easements.** In granting a vacation, the City may reserve easements for the installation or maintenance of utilities, ditches and similar improvements.
  - ➤ The City will require an easement within the vacated right-of-way for the existing drainage pond. There are no utilities located within the segment of right-of-way.
- Comprehensive Plan. A subdivision plat, public right-of-way or dedicated easement may be vacated if the vacation would be consistent with or implements the applicable intent statements, specific directions and recommended actions of the Comprehensive Plan.
  - With the lot size of 11,750 s.f. the property owners currently have the density for up to three (3) dwellings on their parcel at 401 E. Sixth Street. If the abandonment of the 1,487 square feet right-of-way is approved the density is increased to four (4) units.
  - ➤ The Comprehensive Plan does not specifically address right-of-way vacations but does encourage infill development and to build to maximum densities allowed.
- 4. **Transfers or sales of lots.** Transfers or sales of lots. A subdivision plat may be vacated if none of its lots have been sold or transferred; or, if there have been sales or transfers, no development on any lots in the subdivision and all of the owners agree to the vacation of the plat.
  - This is not the vacation of a recorded subdivision plat.

### **REVIEW AGENCY COMMENTS:**

- Public Works Director, David Lady: City standard is that the ROW goes up to 1-ft off of the back of sidewalk. This should be dimensioned on the exhibit. Also, the exhibit should include the drainage easement that would be necessary with the vacation of the ROW.
  - The Public Works Director recommends the following easement language be added to the quit claim deed to meet the easement requirement.



#### REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 17, 2020

AGENDA ITEM NO.	ORIGINATING DEPARTMENT:	PRESENTED BY:		
4.a.	Community Development	Kristi Jefferson		

- Grading and improvements impacting stormwater conveyance and detention shall not be permitted within the drainage easement. Access for maintenance within the easement shall be provided.
- Xcel Energy, Sterling Waugh: Xcel does not have any utilities in that area. We are OK if you vacate that ROW.

# **RECOMMENDED FINDINGS:**

That the application is in compliance with the review standards of Section 16-6-130, Vacation of a Right-of-Way, because this application does not limit access to any surrounding properties.

# **STAFF RECOMMENDATION:**

Staff recommends approval of Ordinance 2020-05 on second reading.

# PLANNING COMMISSION RECOMMENDATION:

On February 24, 2020 the Planning Commission recommended the Council approve the vacation request subject to the three (3) staff recommended conditions:

- Prior to recording the quit claim deed and the right-of-way vacation exhibit the following easement language must be added to the legal description of the vacated right-of-way: Grading and improvements impacting stormwater conveyance and detention shall not be permitted within the drainage easement. Access for maintenance within the easement shall be provided.
- 2. Proposed abandonment to be one (1) foot off the back of the sidewalk.
- 3. The signature blocks needs to be removed from the Right-of-Way Exhibit.

#### And adding a fourth condition:

4. That any landscape improvements for the vacated right-of-way be approved by the Public Works Director prior to any work being done.

# **SUGGESTED MOTIONS:**

A Council person should make a motion to "Approve Ordinance 2020-05" approving the vacation of a portion of right-of-way along East 6<sup>th</sup> and Teller Streets."

Attachments
Ordinance 2020-05
Right-of-Way vacation Exhibit
Legal description

# CITY OF SALIDA, COLORADO ORDINANCE NO. 05 (Series of 2020)

# AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, VACATING A PORTION OF RIGHT OF WAY LOCATED ALONG EAST 6TH AND TELLER STREETS

**WHEREAS**, an application has been made for the vacation of a right-of-way located along East 6<sup>th</sup> and Teller Streets with the City of Salida (the "City"); and

**WHEREAS**, said application has been found to be legally sufficient for consideration and action by the Salida Planning Commission and the Salida City Council under the Salida City Code (the "Code"); and

**WHEREAS**, the Salida Planning Commission at a duly noticed public hearing found that the application complied with the Code, the Salida Comprehensive Plan, City plans and policies, approved the application and recommended approval by the Salida City Council; and

**WHEREAS**, the Salida City Council considered the application at a duly noticed public hearing and found that the application complied with the Code and the Salida Comprehensive Plan and affirmed the Salida Planning Commission's decision on the application; and

WHEREAS, the subject right of way has not been established as a state highway; and

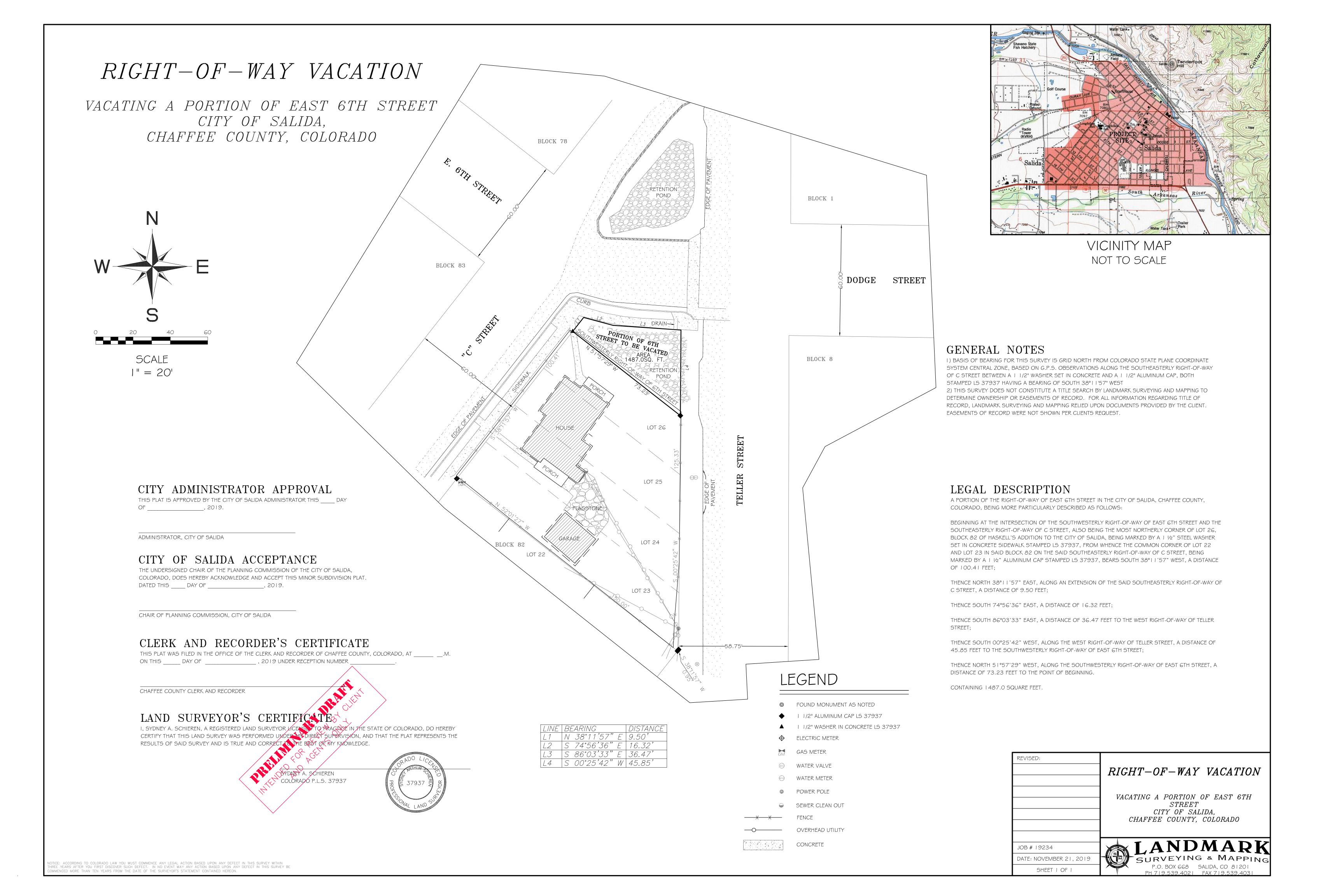
**WHEREAS**, City Council finds that vacating a portion of the right-of-way will not cause harm to the public and does not limit access to any surrounding properties.

# NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO:

- 1. <u>Incorporation of Recitals</u>. The aforementioned recitals are hereby fully incorporated herein.
- 2. <u>Vacation of Right of Way</u>. City Council hereby vacates, renounces and disclaims an approximate 1,487 square foot Sixth Street right-of-way more particularly described in Exhibit A.
- 3. <u>Vesting of Title</u>. Title to the vacated right of way shall vest in the adjacent property owner pursuant to section 43-2-302(l)(c), C.R.S. and the Code. City Council hereby authorizes the Mayor to execute a quitclaim deed to the vacated right-of-way to the adjacent property owner.
- 4. <u>Effective Date</u>. This ordinance shall only become effective as provided by State statute and the Code.

INTRODUCED ON FIRST READING, on March 03, 2020, ADOPTED and ORDERED PUBLISHED IN FULL in a newspaper of general circulation by the City Council on this 3 <sup>rd</sup> day of March, 2020 and set for second reading and public hearing on the 17 <sup>th</sup> day of March 2020.						
INTRODUCED ON SECOND READING at a regular meeting of the Salida City Council PASSED, ADOPTED AND ORDERED PUBLISHED IN FULL BY TITLE ONLY this day of, 2020.						
City of Salida						
Mayor P.T. Wood						
ATTEST:						

City Clerk/Deputy City Clerk



# LEGAL DESCRIPTION OF A PORTION OF A RIGHT-OF-WAY

A PORTION OF THE RIGHT-OF-WAY OF EAST 6<sup>TH</sup> STREET IN THE CITY OF SALIDA, CHAFFEE COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTHWESTERLY RIGHT-OF-WAY OF EAST 6<sup>TH</sup> STREET AND THE SOUTHEASTERLY RIGHT-OF-WAY OF C STREET, ALSO BEING THE MOST NORTHERLY CORNER OF LOT 26, BLOCK 82 OF HASKELL'S ADDITION TO THE CITY OF SALIDA, BEING MARKED BY A 1 ½" STEEL WASHER SET IN CONCRETE SIDEWALK STAMPED LS 37937, FROM WHENCE THE COMMON CORNER OF LOT 22 AND LOT 23 IN SAID BLOCK 82 ON THE SAID SOUTHEASTERLY RIGHT-OF-WAY OF C STREET, BEING MARKED BY A 1 ½" ALUMINUM CAP STAMPED LS 37937, BEARS SOUTH 38°11'57" WEST, A DISTANCE OF 100.41 FEET;

THENCE NORTH 38°11'57" EAST, ALONG AN EXTENSION OF THE SAID SOUTHEASTERLY RIGHT-OF-WAY OF C STREET, A DISTANCE OF 9.50 FEET;

THENCE SOUTH 74°56'36" EAST, A DISTANCE OF 16.32 FEET;

THENCE SOUTH 86°03'33" EAST, A DISTANCE OF 36.47 FEET TO THE WEST RIGHT-OF-WAY OF TELLER STREET;

THENCE SOUTH 00°25'42" WEST, ALONG THE WEST RIGHT-OF-WAY OF TELLER STREET, A DISTANCE OF 45.85 FEET TO THE SOUTHWESTERLY RIGHT-OF-WAY OF EAST 6<sup>TH</sup> STREET;

THENCE NORTH 51°57'29" WEST, ALONG THE SOUTHWESTERLY RIGHT-OF-WAY OF EAST 6<sup>TH</sup> STREET, A DISTANCE OF 73.23 FEET TO THE POINT OF BEGINNING.

CONTAINING 1487.0 SQUARE FEET.

PREPARED BY:

EURVEYING & MAPPING SYDNEY A. SCHIEREN, PLS 37937 PO BOX 668 SALIDA, COLORADO 81201



#### REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 17, 2020

AGENDA ITEM NO.	ORIGINATING DEPARTMENT:	PRESENTED BY:			
4.b.	Administration	Drew Nelson			

# ITEM:

Ordinance 2020-06 – An Ordinance of the City Council for the City of Salida, Colorado Amending Chapter 2 of the Salida Municipal Code Concerning Membership on the Planning Commission and Board of Appeals, Second Reading and Public Hearing

# **BACKGROUND:**

As requested by the City Council at your last regular meeting, staff has developed the attached Ordinance that would allow non-full-time employees to serve on both the Planning Commission and the Construction Board of Appeals.

# **FISCAL NOTE**:

None.

# **STAFF RECOMMENDATION:**

Staff recommends that the City Council approve Ordinance 2020-06 on second reading.

#### **SUGGESTED MOTIONS:**

Following a public hearing on the matter, a City Councilperson should make a motion to approve Ordinance 2020-06, followed by a second and a roll call vote.

# **ORDINANCE NO. 2020-06**

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO AMENDING CHAPTER 2 OF THE SALIDA MUNICIPAL CODE CONCERNING MEMBERSHIP ON THE PLANNING COMMISSION AND BOARD OF APPEALS

**WHEREAS**, the City of Salida, Colorado ("City") is a statutory city, duly organized and existing under the laws of the state of Colorado; and

**WHEREAS**, pursuant to C.R.S. § 31-15-401, the City by and through its City Council ("Council"), possesses the authority to adopt laws and ordinances within its police power in furtherance of the public health, safety and welfare; and

WHEREAS, pursuant to this authority, the City has previously adopted certain regulations concerning administration and personnel in Chapter 2 of the Salida Municipal Code ("Code"); and

**WHEREAS**, the Code currently prohibits all city employees from involvement on the volunteer Planning Commission and Board of Appeals; and

**WHEREAS**, in an effort to attract talent and to maintain community engagement and involvement, the City Council now determines that this prohibition should only apply to full-time employees of the City, and not part-time City employees; and

**WHEREAS,** the Council now finds it in the best interests of the community and its citizens to amend Chapter 2 of the Salida Municipal Code to no longer prohibit part-time City employees from volunteering on the Planning Commission or Board of Appeals.

# NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO as follows:

**Section 1.** The City Council incorporates the foregoing recitals as conclusions, facts, determinations and findings by the City Council.

<u>Section 2.</u> Section 2-8-30 of the Salida Municipal Code, concerning membership and organization of the Planning Commission, is hereby amended to read as follows:

#### Sec. 2-8-30. – Membership and organization.

(a) The Planning Commission shall consist of seven (7) members and two (2) alternates, each of whom shall maintain his or her primary residency within the City. No person shall be a member of the Planning Commission who is also the Mayor, an active member of the City Council or an <u>FULL-TIME</u> employee of the City <u>AS DEFINED IN THE CITY PERSONNEL MANUAL</u>, or who holds any other municipal office.

. . .

<u>Section 3.</u> Section 2-10-20 of the Salida Municipal Code, concerning the membership and organization of the Board of Appeals, is hereby amended to read as follows:

# Sec. 2-10-20. – Membership and organization.

(a) The Board of Appeals shall consist of five (5) regular members and up to two (2) alternate members who shall serve staggered three-year terms. No person shall be a member of the Planning Commission, the Mayor, an active member of the City Council or an <u>FULL-TIME</u> employee of the City <u>AS DEFINED IN THE CITY PERSONNEL MANUAL</u>, or who holds any other municipal office. Alternate members shall perform all of the duties of a regular member in the absence or disqualification of a regular member from a meeting of the Board. A member may continue to serve the Board until his or her successor is appointed and assumes office. Members may be reappointed to serve successive terms without limitation. Not less than three (3) members must be present at a regular or special meeting to transact business.

. . .

<u>Section 4.</u> The provisions of this ordinance are severable and the invalidity of any section, phrase, clause or portion of the ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the ordinance.

INTRODUCED ON FIRST READING, ADOPTED and ORDERED PUBLISHED IN FULL in a newspaper of general circulation in the City of Salida by the City Council on the 3rd day of March, 2020 and set for second reading and public hearing on the 17th day of March

	D READING, FINALLY ADOPTED and ORDERED the City Council on theday of,
	CITY OF SALIDA
	By:
	Mayor P.T. Wood
ATTEST:	(SEAL)
Deputy City Clerk	

**PUBLISHED IN FULL** in the Mountain Mail after First Reading on the 6th day of

 TITLE ONLY, OR IN FULL, after Final Adoption 020.
By:



#### REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 17, 2020

AGENDA ITEM NO.	ORIGINATING DEPARTMENT:	PRESENTED BY:		
5.a.	Administration	Drew Nelson		

# ITEM:

Community Grants Recommendation – City of Salida Donor Advised Fund – Chaffee County Community Foundation

# **BACKGROUND**:

The City of Salida entered into an agreement with the Chaffee County Community Foundation (CCCF) to administer a Donor Advised Fund on the City's behalf. CCCF took applications for funding back in December, and over the intervening months has reviewed the applications and worked with a group of local community members to identify areas of critical funding needs. A report from the CCCF on selection criteria, funding partners, and other matters is attached.

### FISCAL NOTE:

\$35,764, as budgeted for in the 2020 Annual Budget

#### **STAFF RECOMMENDATION:**

Staff recommends that the City Council approve an expenditure of \$35,764 to the City's Donor Advised Fund as identified in the CCCF memo.

#### **SUGGESTED MOTIONS:**

A City Councilperson should make a motion to approve an expenditure of \$35,764 to the Chaffee County Community Foundation to provide funding for the City's Donor Advised Fund, followed by a second and a roll call vote.



# Salida Community Grants City Council Recommendation Packet

For Council Meeting on March 17th, 2020

Mr. Mayor, Councilmembers, and staff,

It is with great excitement that I submit to you this recommendation packet for the 2020 Salida Community Grants. This letter outlines the process we followed, then each application is summarized below along with our recommended funding amount. I will be present during your meeting in order to answer any questions you have. I look forward to hearing your final funding decisions and then working diligently to execute the awards and the follow-up reporting on the City's behalf.

Sincerely,

Joseph Teipel
Executive Director

joseph@chaffeecommunity.org

(719) 204-5071

### **Applications Overview**

- 20 Community Grants (CG) applications
  - Total of \$76,673 requested vs \$35,764 budget
  - 18 organizations recommended for funding
  - No applications are recommended for full funding at request level. Mainly due to budget, not quality.
- 3 of 5 line-item support applications received
  - 1 CG org recommended for inclusion as line-item support in 2021

# **Grant Review Committee**

- 7 Reviewers + CCCF ED Facilitator
  - o Salida Mayor
  - o 2 active + 1 former Councilmembers
  - o 1 CCCF Board
  - 2 At-large residents
- 45+ years combined grants experience
- 3 organizational conflicts of interest for recusal
- 7.5 in-person meeting hours
- 107+ hours of application review
- 18 follow-up applicant interactions

As agreed with the City of Salida, CCCF is managing a total budget of \$61,800, in the form of a Donor-Advised Fund (DAF). See the table to the right here for a breakdown of amounts included therein.

Total City DAF	\$61,800	
Public Support Line-Items	\$21,800	
- Boys & Girls Club	\$7 <i>,</i> 500	
<ul> <li>Farmers Market (new)</li> </ul>	\$5,000	
- SPOT	\$2 <i>,</i> 500	
<ul> <li>SW Conservation Corp</li> </ul>		
<ul> <li>Central Colo Conservancy</li> </ul>		
Community Grants	\$40,000	
- CCCF DAF Fee (2%)		
- Hold as needed		
- December deadline total	\$35 <i>,</i> 764	





#### **Timeline & Process**

- 1) Initial committee meeting Friday, Jan. 17th
  - a) Conflicts of Interest disclosed
  - b) Training on online portal
  - c) Timeline & review process agreed on
- 2) Applications assigned for review Friday, Jan. 17th
  - a) Conflicts of interest did not get assigned review
  - b) Alignment with City comp plan & priorities ranked
  - c) Site visit/follow-up questions input
  - d) Individual recommended funding amount input
- 3) Post-review Committee Meeting Friday, Feb. 7th
  - a) As applicable, follow-up questions compiled & assigned
- 4) Follow-ups conducted Feb. 7<sup>th</sup> thru Feb. 27<sup>th</sup>. Via phone calls & emails
- 5) Final work session conducted Thursday, Feb. 27th
- 6) Council decision Tuesday, Mar. 17th
- 7) CCCF to execute awards within 5 business days of executed grant agreements
- 8) Grant reports due December 31st, 2020 OR an interim report is due upon application for 2021 City grant support.

Applications submitted online



CCCF conducts initial screening for completeness & charity check



Committee members assigned applications for remote review & ranking



Follow up questions compiled and site visits assigned (2 – 3 per committee member)



Site visits completed, notes & documents uploaded



Work session to finalize funding recommendation



Council packet & funding decision

# **Factors in Funding Recommendations**

The Grant Review committee strived to base all decisions on objective and defensible data. Inevitably tough decisions were made in order to meet the budget available and were based on a formula or an objective data source.

# **Application**

- ⇒ Complete
- ⇒ 501c3 or taxexempt status
- ⇒ All required documents uploaded



# Committee Reviews

- ⇒ City alignment rank (% to 100)
- ⇒ Direct Salida benefit
- ⇒ Avg. \$\$ recommendation



## **Site Visits**

- ⇒ Follow-up Questions
- ⇒ Additional documentation
- ⇒ New information or changes



# Final Recommendations

- ⇒ Start with avg. \$\$ recommended
- ⇒ + or based on site visit info
- ⇒ Final budget trim:
  - > 80% cut 10%
  - > 70% cut 15%
  - < 70% cut 20%







### **Application Summaries**

Due to the large number of applications, and to ensure the Councilmembers have full access to the original applications, the summaries do not include organizational mission statements or project descriptions. Instead they provide a summary of the committee's reviews, ranks, site visit, and discussions that led to the funding recommendation.

Each summary includes a sentence about the project purpose. Full applications available on request.

# Achieve Inc. (The Little Engine Eatery) – 2020 Special Needs Employment Project

This application requests funds to support and expand the employment of Salida special needs youth at the Little Engine Eatery food trailer in BV. Committee reviewers saw alignment between this project and the comp plan's sense of community and noted it also provides employment opportunities to an underserved and vulnerable population. Reviewers noted the solid focus on job training with underserved populations, however had numerous questions for site visit primarily about lack of clarity in where the programming would take place and how many Salida residents (vs BV) would benefit.

While the whole committee recognized the importance of this work, questions were raised around the direct benefit to Salida residents as well as the transportation plan for getting those students up to the BV food truck. During the site visit phone conversation, it became clear that the Salida programming was in the planning phase rather than ready for implementation. The committee unanimously voted to not recommend funding at the moment, but acknowledged that if a clear implementation plan could be created, that this may make a great summer request to the hold-back funds.

Committee Review Rank:

67%

Site Visit Conducted:
Yes – Phone interview

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$4,000 \$2,100 \$0

#### The Alliance – Domestic and sexual violence support

This application seeks funding for education and outreach to prevent violence. While the applicant did not tie their work to the city comp plan, reviewers noted "it is certainly a key part of community safety." Reviewers also noted a benefit to youth and indirectly to housing. All reviewers saw measurable outcomes and five of six recommended it for funding.

This application received the second highest average rating from initial committee review with unanimous support for funding and recognition of strong measurable outcomes. While the rating of the application review was very high, the site visit revealed the actual needed funding to be \$2,600 instead of the original amount requested.

Committee Review Rank: Site Visit Conducted: 82% Yes – Phone interview

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$3,000 \$3,000 \$2,340





# Chaffee Housing Trust - Matching funds for State Grant

This application seeks funds to leverage a state Department of Housing matching grant. All reviewers acknowledged the strong tie to Council's priority of affordable housing. All reviewers saw measurable outcomes in the application and unanimously recommended funding.

There were a few minor clarifying questions from committee members that were asked and responded to promptly by CHT. Committee discussion about funding this proposal centered on the fact that it aligns perfectly with the city's highest priority area, and that the applicant organization had a track record of success. While the committee desired to recommend full funding, the final shave of 10% was agreed upon to meet the overall budget.

Committee Review Rank:

85%

Site Visit Conducted:
Yes – Email Questions

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$10,000 \$8,200 \$9,000

### Full Circle Restorative Justice – Restorative Mediation for Peers at Longfellow

This application seeks support for the applicant's restorative mediation for peers program at Longfellow elementary school. Reviewers saw a strong tie with city comp plan and goals noting that "the program addresses City priorities and achieves an element of its Comprehensive Plan by enhancing public safety and reducing the time and cost to police, the municipal court and substance-use treatment professionals." All reviewers saw strong measurable outcomes clearly stated and recommended funding.

There is unanimous agreement the Project has measurable outcomes and should be funded. The site visit with FCRJ revealed compelling data from the start of the mentoring program which began in early January and had already resulted in multiple mentor-peer interactions. The committee recognized the importance of the peer-to-peer model and the long-term impact on the students themselves.

Committee Review Rank:

73%

Site Visit Conducted:
Yes – Phone Conversation

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$2,388 \$2,055 \$1,700

#### **Guidestone Colorado – Adult and Youth Agricultural Education**

This application requests support for Guidestone's youth and adult ag education programs including Farm to School, Farmhands Education, and the Hutchinson Homestead & Learning Center. Reviewers see strong alignment with city comp plan and priorities saying "it addresses local food production as well as preserving surrounding agricultural lands." In addition there is strong tie to serving Salida youth. All reviewers see measurable outcomes and recommended funding. There was no site visit conducted because the committee members unanimously felt the application was clear and the initial review did not identify any follow up questions.

Committee Review Rank:

76%

Site Visit Conducted:
No





Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$5,000 \$3,500 \$2,550

# **GARNA – Public Program and Community Garden Support**

This application seeks support for the applicant's programming as well as the downtown community garden. Reviewers noted and agreed with the several areas of alignment between city goals and comp plan and the application, including that "it aligns with the desire to support local food production, community gardens, and sustaining and enhancing our natural environment." All reviewers saw clearly stated measurable outcomes and recommended funding.

The site visit covered questions about the organization's earned revenue as well as evaluation work. It was noted and discussed how to improve their evaluation practices and data gathering, especially focusing on developing more qualitative methods.

Committee Review Rank: Site Visit Conducted: 71% Yes – Written Questions

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$3,000 \$2,125 \$1,700

# elevateHER - empowerHER: Building Leadership & Life Skills

This application seeks support the applicant's program of empowering girls by fostering self-worth and grit through outdoor adventure, mentoring, and wellness. Reviewers agreed with the applicant's tie between their programming and two city Recreation priorities around Open Space and Environmental Stewardship. Reviewers also acknowledge the importance of the applicant's focus on underserved girls. All reviewers acknowledged the small number of program participants, but felt the depth of impact and measurable outcomes were significant. All reviewers recommended funding with one recommending more than the request based on merit of application.

Site visit conversation focused on the organization's near doubling of growth. The organization is confident in their ability to hit their other fundraising goals. Questions remain about how many actual Salida residents were served vs BV residents.

Committee Review Rank:

Site Visit Conducted:
Yes – Phone Interview

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$2,000 \$1,700

#### CC Public Health – 3<sup>rd</sup> Mountain Mama Summit

This application seeks support for the 3rd annual Mountain Mama Summit which were created to inspire, connect, and celebrate motherhood in a warm and inviting but conference-like setting. Reviewers saw indirect comp plan alignment through supporting families, but also saw alignment with the city's 2019 goal of "Enhance quality of life through services and amenities." Most reviewers felt there were measurable outcomes clearly stated, and saw long-term impact from the program for the community.





The committee felt the organization adequately responded to follow up questions and recognized that the recommended funding would fund most of the proposed 20 scholarships of \$25 each.

Committee Review Rank:

66%

Site Visit Conducted:
Yes – Written Questions

Requested Amount: Avg. Committee Recommendation: Final Recommendation:

\$1,000 \$750 **\$400** 

# Ark Valley Helping Hands – Ark Valley Helping Hands

This application seeks support to help this young organization grow to serve seniors by connecting them with volunteers who can provide them services while fostering relationships that allow seniors to live in their own homes. Reviewers noted alignment with city goals and priorities, but not as direct and specific as other applications. They did note alignment with affordable housing priorities as AVHH's programs help seniors stay in their own homes.

The committee felt they answered all the follow up questions adequately. The organization confirmed all funding from the City would go directly to serve Salida residents. Committee recognized the invaluable service this organization provides to the seniors of Salida.

Committee Review Rank: Site Visit Conducted: 49% Yes – Phone Interview

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$4,500 \$2,800 \$1,600

# Chaffee County Council for the Arts – Chaffee Arts Organization Support

This application seeks support for the organization itself which strives to create a visual arts community through education, shows, and arts collaborations. Reviewers saw alignment between this application and the comp plan in that it "promotes the arts and culture which factor prominently in the comp plan." Half of reviewers did not recommend funding this application, some noting lack of clarity about how much benefit this organization provides in Salida, vs BV.

The site visit revealed that partnerships are in place to serve Salida, and collaboration is underway with SCFTA. The organization's energy is focused on re-booting and growing their programming and becoming more sustainable. The committee expressed concern about the lower level of involvement with Salida residents specifically however. In addition, there was a general lack of understanding about how they do things across the county. Their demonstrated need from financials was not compelling.

Committee Review Rank:

56%

Site Visit Conducted:
Yes – Phone Interview

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$5,000 \$1,500 \$400

# Neighbor to Neighbor Volunteers/The Chaffee Shuttle - Go Green! Ride the Shuttle!

This application seeks support for Chaffee Shuttle's services as well as support to expand to include a limited fixed route between Salida and BV. While reviewers recognize specific comp plan goals related





to transportation are absent, they recognize that "transportation is a major issue that tends to get overlooked. The services provided are very helpful to our elderly, disabled, and economically challenged residents." All reviewers recommended this application for funding.

Site visit answered questions about CDOT support, vehicle usage and route expansions. The committee recognized the importance of transportation and the organization's services to housing, lower-income families, and community in general.

Committee Review Rank:

Site Visit Conducted:
Yes – Written Questions

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$4,985 \$4,653 \$3,825

# **Articipate – Scholarship Funds**

This application seeks support to continue and expand the applicant's artistic scholarship program. Reviewers noted that the organization does serve youth, however noted a lack of clarity and measurable outcomes in regard to the scholarship program.

The site visit was beneficial and yet some of the financial numbers did not align fully. The founder's passion and belief in the impact and programs was clear from the site visit. The committee discussed the importance and unique nature of the organization's programming and felt it contributed to the City's overall character and quality of life.

Committee Review Rank:

Site Visit Conducted:
Yes – Phone Conversation

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$2,500 \$1,600

# The New Caring & Sharing – Utility & Rent/Mortgage Assistance

This application seeks funding to support the payment of the utilities and rent/mortgage payments for families and individuals in need in Salida. Reviewers see a strong and direct tie between this application and the city's priority of affordable housing. All reviewers saw clear and measurable outcomes and recommended funding.

Committee noted the lack of evaluation data on the impact to the homeowners/recipients of the assistance. Funding recommendation is based on the desire to see evidence of impact, and understanding of the vetting process, and an understanding of the long-term impact of the assistance for the recipients. While the application does directly tie to the City priority of housing, the lack of data on impact and scope led to the lower funding recommendation.

Committee Review Rank: Site Visit Conducted: Yes – Phone Conversation

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$5,000 \$2,380 \$800





#### NAMI – Part-time Contracted Executive Director

This application seeks operating support to contract a part-time Executive Director who will be able to increase efforts on grant writing, planning, programs, and marketing. While reviewers did not see specific mention of mental health in the comp plan nor other city priorities, one reviewer said "The mission aligns with Council goals of "Enhance quality of life through services and amenities" and the 2013 Comp plan, as stated in the application, "to promote open communication, education, problem-solving, cooperation, and fair and equal treatment, to improve the quality of life, promote unity, and make Salida a safe community." All reviewers saw measurable outcomes and all but one recommended this for funding.

The site visit reported a significant amount of in-kind support from the state organization. There were no ongoing concerns at all, although it was noted they have been struggling for a few years in hiring staff. However, they do provide solid services and information to families who are facing struggles. The committee recognized that they didn't see the organization reaching out to other local funding sources. The committee also recognized the difficulty of hiring anyone for the amount requested or funded.

Committee Review Rank: Site Visit Conducted: 45% Yes – Phone Conversation

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$1,495 \$1,200

# Salida Circus Outreach Foundation – Summer Circus Program at Boys & Girls Club

This application seeks funding to support the organization's 20-week summer circus program at the Boys & Girls Club. While reviewers saw general ties between the application and the comp plan around supporting healthy youth and families, there was no specific tie found. All reviewers saw measurable outcomes and all recommended funding.

No site visit was conducted due to the strength and clarity of the proposal and the organization's track record. Committee desires to bump a bit from 2019 recognizing the strong youth component and their partnership with Boys & Girls Club.

Committee Review Rank:

65%

Site Visit Conducted:

No

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$2,500 \$1,625 \$1,400

#### Salida Rok School – 6th Annual Sunfest Free Youth Music Festival

This application seeks funding to support the organization's annual youth music festival where youth perform on stage at the Riverside Park stage. Reviewers did not see clearly defined outcomes and expressed concerns about using grant funds to support a for-profit entity. While the programming is clearly beneficial, the committee recommended that in the future Salida Rok School seek support through business sponsorships, becoming a vendor of Articipate, or other methods that do not require a direct grant request.

Committee Review Rank:

65%

Site Visit Conducted:
Yes – Phone Interview





Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$1,500 \$900

# Calliope! - Calliope! 2020

This application seeks support for paying for two youth musical productions. Reviewers saw strong alignment with Council priority of serving youth. One reviewer noted "Programs like this provide cultural enrichment to the community while providing healthy outlets and experiences to our youth." However, half of reviewers did not see any measurable outcomes in the application.

There were no questions that remained unanswered after the follow-up questions asked by the committee to the organization.

Committee Review Rank:

64%

Site Visit Conducted:
Yes – Written Questions

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$3,500 \$1,625 \$1,300

# KHEN Community Radio – Replace/Enhance Outdated Equipment

This application seeks funding to support the replacement/updating of old hardware systems including the studio's soundboard. While reviewers only saw indirect connections with the city's comp plan, they did note KHEN "could [be] an opportunity for the City to improve communications with the community." Two of six reviewers did not see measurable outcomes from this application and four reviewers recommended this application for funding.

The committee discussed the robust and in-depth site visit. Topics included understanding KHEN's long-term funding planning as it relates to staffing. Their specific ask to the City is for new equipment which fits well with the one-time funding model. Their strategic and thoughtful use of funds led the committee recommend a higher level of funding than the average from the committee's initial review. It was clear they are making strong strides to build long term sustainability

Committee Review Rank:

62%

Site Visit Conducted:
Yes – Phone Conversation

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$3,000 \$1,600 \$1,600

# Salida Business Alliance – Replace/Enhance Outdated Equipment

This application seeks support for the city's 4th of July celebration event. Reviewers acknowledge the importance of the event saying "it promotes a vibrant downtown and is an economic driver which is important in a sales tax driven community." In addition, they acknowledge the celebration would not happen without the SBA. Three of five reviewers did not see measurable outcomes yet four of five recommended this for funding.

The committee recognized the cooperative nature of the 4<sup>th</sup> of July celebrations. Committee members are recommending that SBA be a line-item support organization in the future, although questions remained as to why the organization requested so much more now than in years past.





Committee Review Rank:

Site Visit Conducted:
Yes – Phone Conversation

Requested Amount: Avg. Committee Recommendation: Final Recommendation:

\$8,000 \$3,250 **\$2,600** 

## Salida Council for the Arts – Community Concert for Late 2020

This application seeks funding to support the organization's benefit concert called Acoustic Eidolon. Reviewers see general ties between this application and supporting community arts and culture as mentioned in the comp plan, however no specific ties were provided by the applicant. Five of six reviewers saw measurable outcomes and five of six recommended funding.

The site visit conducted did answer the committee's questions, and the organization's ability to fundraise demonstrated in 2019 was recognized as more strategic and efficient than in prior years. Some committee members did not feel this organization's impact was as compelling or aligned with city priorities as applications, however there was a desire to show support.

Committee Review Rank: Site Visit Conducted: 58% Yes – Phone Conversation

Requested Amount: Avg. Committee Recommendation: Final Recommendation:

\$8,000 \$3,250 **\$2,600** 

# **Boys & Girls Club of Chaffee County – LINE ITEM SUPPORTED**

This application is a line-item support request to serve the youth of Salida. Committee reviewers noted strong alignment with the comp plan as well as with the 2019 City Council Goal of "Enhancing quality of life through services and amenities". Committee members noted the project serves a large number of youth as well as the fact that the questions were fully answered and the report of previous activities was in-depth.

All committee members felt there are measurable outcomes and recommended full funding and continued line-item support from the City.

Committee Review Rank: Site Visit Conducted: 89%

Requested Amount: Avg. Committee Recommendation: Final Recommendation: \$7,500 N/A

#### Colorado Foodshed Alliance – LINE ITEM SUPPORTED

This line-item support application seeks support for the farmers market in Salida. Reviewers saw a direct tie to one comp plan goal of supporting local food production as well as indirect benefit to youth who attend the markets. Reviewers saw strong measurable outcomes but weren't clear how exactly city funds were going to be used. Two reviewers did not recommend this application for funding.

While funding is recommended, there is a general consensus among committee reviewers that the application lacked specificity on how the funds would be used and the organization did not demonstrate





a compelling financial need. However, the site visit did reveal big changes with the farmers market and the local producers, which will require changes to the organization's model in 2020 and beyond.

Committee Review Rank: Site Visit Conducted: 58% Yes – Written Questions

Requested Amount: Avg. Committee Recommendation: Final Recommendation:

\$5,000 N/A <u>N/A</u>

# Salida-area Parks, Open-space & Trails (SPOT) - LINE ITEM SUPPORTED

This line-item support application seeks support for the preliminary engineering for CR 140 Trail Connection. Reviewers see direct connect between this application and the city's comp plan. Specifically with Chapters 3 (Land Use & Growth) and 9 (Transportation). All reviewers see measurable outcomes clearly stated and recommend funding.

Committee Review Rank:

67%

Site Visit Conducted:

No

Requested Amount: Avg. Committee Recommendation: Final Recommendation: N/A N/A







#### REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 17, 2020

AGENDA ITEM NO.	ORIGINATING DEPARTMENT:	PRESENTED BY:				
5.b.	Administration	Drew Nelson				

# ITEM:

Designation of April as Child Abuse Prevention Month

### **BACKGROUND:**

In the continuing fight against child abuse, awareness of the issue is critical to educate the public, provide resources to victims, and to hold our community accountable. In 2019, the Salida City Council, via a request from Family and Youth Initiatives (FYI) requested that the City designate the month of April as Child Abuse Prevention Month and allow for a blue ribbon to be illuminated on Tenderfoot Mountain. In addition, blue pinwheels were allowed to be placed on the grounds of the Touber Building. A similar request from FYI has been made for 2020.

# **FISCAL NOTE**:

None.

#### **STAFF RECOMMENDATION:**

Staff recommends that the City Council designate April as Child Abuse Prevention Month and to authorize the installation of a blue ribbon on Tenderfoot Mountain as well as blue pinwheels on the grounds of the Touber Building.

# **SUGGESTED MOTIONS:**

A City Councilperson should make a motion to designate April as Child Abuse Prevention Month and to authorize staff to assist in awareness messaging via an illuminated blue ribbon on Tenderfoot Mountain and pinwheels at the Touber Building, followed by a second and a roll call vote.



#### REQUEST FOR CITY COUNCIL ACTION

Meeting Date: March 17, 2020

AGENDA ITEM NO.	ORIGINATING DEPARTMENT:	PRESENTED BY:				
5.c.	Administration	Drew Nelson				

# ITEM:

Declaration of Local Emergency – COVID-19 Action Plan Implementation

### **BACKGROUND:**

As we are all quite aware, the worldwide COVID-19 pandemic has created an environment where federal, state and local governments Article XVII, Section 2-17-10 of the Salida Municipal Code states that when it appears to the Mayor that the general health, safety and welfare of the inhabitants of the City are threatened, he or she may declare a state of emergency by proclamation. After conferring with the Chaffee County Health Department, on Friday, March 13<sup>th</sup>, 2020, such an emergency declaration was approved by Mayor Wood to approve the City of Salida COVID-19 Action Plan. This Action Plan provides for a tiered response to local conditions and will be evaluated on a constant basis going forward. The Action Plan is attached for your review.

Section 2-17-30 establishes a term of no more than ten (10) days of for any emergency declaration. It also provides that the City Council may extend any proclamation issued by the Mayor for a period not to exceed forty (40) days by a two-thirds (2/3) vote. As the spread of COVID-19 continues, it is imperative that the City follows the protocols established in the Action Plan. Because the SMC vests emergency authority in the Mayor, and the Mayor's declaration can only last ten (10) days, the City Council should consider the impacts to the organization's ability to respond as conditions change quickly going forward.

#### **FISCAL NOTE:**

No direct costs immediately; however, costs may be incurred as this ever-evolving situation goes forward.

# **STAFF RECOMMENDATION:**

Staff recommends approval by the City Council of a Declaration of Local State of Emergency to implement the City of Salida's COVID-19 Action Plan, as currently established.

# **SUGGESTED MOTIONS:**

A City Councilmember should make a motion to approve a Declaration of Local State of Emergency to implement the City of Salida's COVID-19 Action Plan for a period not to exceed forty (40) days from this date, followed by a second and a roll call vote.

# CITY OF SALIDA, COLORADO PROCLAIMING A LOCAL STATE OF EMERGENCY REGARDING COVID-19 (CORONAVIRUS DISEASE 2019)

#### FINDINGS AND CONCLUSIONS:

**WHEREAS,** COVID-19 is a highly contagious virus that has spread to numerous countries throughout the world, including the United States; and

**WHEREAS,** the virus may cause serious illness or death in certain cases, particularly for elderly and persons with underlying health conditions; and

WHEREAS, on March 11, 2020, the World Health Organization ("WHO") declared the worldwide outbreak of COVID-19 a "global pandemic", pushing the threat beyond the "global health emergency" it had announced in January; and

**WHEREAS,** on March 11, 2020, the Governor of the State of Colorado declared a state of emergency due to the presence of COVID-19 in Colorado; and

WHEREAS, on March 13, 2020, the Board of County Commissioners of Chaffee County declared a Local Disaster Emergency as authorized under C.R.S. § 24-33.5-703(3) to assist local governments in responding to and recovering from emergency events, including emergency epidemics and pandemics; and

WHEREAS, the Chaffee County Public Health Department anticipates that, due to the contagiousness of the illness and the fact that numerous travelers from around the world visit the County, Chaffee County will see cases of the virus and its transmission within the community; and

**WHEREAS,** Article XVII, Section 2-17-10 of the Salida Municipal Code authorizes the Mayor to declare a State of Emergency via proclamation when it appears that the general health, safety and welfare of the inhabitants of the City are threatened by general public unrest or riot, or by attack upon the State; and

WHEREAS, Article XVII, Section 2-17-30 allows for the City Council to extend any proclamation issued by the Mayor under Section 2-17-10 to be extended for a period not to exceed forty (40) days by a two-thirds (2/3) vote; and

**WHEREAS,** the cost and magnitude of responding to and recovering from the impact of the COVID-19 virus on local emergency services providers and medical services is anticipated to be far in excess of the community's available resources; and

**WHEREAS,** in anticipation of the outbreak of COVID-19 in Chaffee County and the Salida community, and in light of the ongoing risk to public health and safety, at this time it is necessary to declare a Local State of Emergency.

#### NOW THEREFORE, IT IS HEREBY DECLARED BY THE SALIDA CITY COUNCIL:

<u>Section 1</u>. The presumed presence of COVID-19 in Chaffee County constitutes a Local State of Emergency, as defined in Article XVII, Section 2-17-10 of the Salida Municipal Code, not to exceed a term of forty (40) days.

Section 2. The effect of this declaration of Local State of Emergency shall activate the City's COVID-19 Action Plan, attached hereto as Exhibit A, authorizing a tiered approach to proactively respond to changes in the COVID-19 situation as well as reflect the recommendations of our Federal, State, and Local Health Departments.

<u>Section 3</u>. This declaration shall be made effective immediately on March 17, 2020.

APPROVED, DECLARED AND ADOPTED on this 17<sup>th</sup> day of March, 2020.

CITY OF SALIDA, COLORADO

[SEAL]		
ATTEST:	P.T. Wood, Mayor City of Salida, Colorado	
City Clerk	_	



#### <u>CITY OF SALIDA – COVID-19 ACTION PLAN</u>

**Purpose:** To provide a comprehensive and tiered Action Plan to City of Salida officials in response to the ongoing COVID-19 pandemic. This Action Plan is intended to slowly escalate to proactively respond to changes in the situation as well as reflect the recommendations of our State and local Public Health Departments. This Action Plan is effective March 13, 2020, until further notice.

**Authority:** Per Sections 2-17-10 and 2-17-20 of the Salida Municipal Code, when it appears to the Mayor that the general health, safety and welfare of the inhabitants of the City are threatened, he or she may declare a state of emergency proclamation. The proclamation may impose a curfew within the City, may prohibit public or private assemblies, may impose restrictions on movement within the City and may contain other regulations necessary and proper to the maintenance of public peace, order and safety.

#### Tier I

**Heightened Awareness.** The CDC and local health authorities have indicated that COVID-19 is in the U.S. and are encouraging citizens to be aware and to focus on sanitization and hygiene.

- Encourage employees to stay home if sick or to go home if exhibiting symptoms while at work. Employees will continue to use sick leave.
- Identify work spaces where employees can temporarily isolate if they are awaiting transportation to their home or medical care.
- Wash hands often, also use hand sanitizer often.
- Cover mouth with arm/elbow if coughing.
- Heightened amount of environmental sanitation Lysol, wipes, environmental germicide sprays, etc.
- Employees should refrain from traveling to conferences and/or meetings in other parts of the Country where cases of COVID-19 are expanding.
- Acquire/Inspect/Issue Personal Protective Equipment (PPE) to selected City Staff (gloves, masks, etc.).

#### Tier II

**Statewide Concern.** The Colorado Department of Health and Environment (CDPHE) have indicated multiple cases of COVID-19 within the State of Colorado. When directed by the Mayor, City Administrator, or their delegate, the City will move its response to Tier II which, in addition to Phase I steps, include:

- Trial Teleworking and staggered shifts authorized. Departments should, on a very limited basis, begin to set up telework sites for a limited number of employees to lessen the impact on Tech Services.
- Employees should refrain of physical contact with each other and with members of the public (i.e. handshakes, hugging, etc.). CDC recommends a 6' distance of separation.
- Employees should limit or eliminate any outside agency meeting attendance, unless able to be done remotely.
- City Departments should begin to limit internal meetings.
- Employees who self-identify as high risk (having compromised immune systems, for example) should work from home. If sick, no sick leave required will treat as regular time. This provision would temporarily suspend Section 3.5.E. of the City of Salida Personnel Manual requiring medical certification of illness. This includes any part-time employees currently ineligible for sick leave.
- The City will take direction from State and Local Health authorities.

#### Tier III

**Chaffee County Concern.** Chaffee County Health has indicated <u>multiple</u> cases of COVID-19 within the Region. When directed by the Mayor, City Administrator, or their delegate, the City will move its response to Tier III which, in addition to Phase II steps, include:

- Employees will be directed to stay home (or go home) if they or any family member they live with is exhibiting any symptoms, or if they are high risk. Employees staying home will not be required to use sick leave, but will treat it as regular pay. This provision would temporarily suspend Section 3.5.E. of the City of Salida Personnel Manual requiring medical certification of illness. This includes any part-time employees currently ineligible for sick leave.
- Elimination of any City meetings or events (unless able to be done remotely). Recreation programs shut down, including closure of Salida Hot Springs Aquatic Center, the SteamPlant Event Center, and the Rotary Scout Hut. Specific closure dates shall be established by Department Heads and announced via press release.
- Teleworking and staggered shifts authorized. Departments will continue to roll out additional measures or plans to allow employees to work remotely, when feasible.
- Departments must take additional steps they have identified to limit exposure between employees and between employees and members of the public.

- City buildings reduced staffing authorized. Departments will take steps to ensure City Buildings are minimally staffed, but public spaces are very limited.
- Heightened level of sanitization of spaces including additional germicide spraying.
- Selected City Staff have PPE on hand and begin utilization, as appropriate.
- Public events (other than official meetings of City boards) scheduled to take place in Cityowned facilities are suspended until further notice. The Salida community is strongly encouraged to engage in social distancing and to postpone or cancel any gatherings where people will congregate in large numbers and/or in close contact with one another.
- Other steps as directed by State and Local Health authorities.

#### Tier IV

**Full implementation of Response Plan.** Tier IV may occur at such time as Chaffee County Public Health recommends regionwide social spacing, or schools are shut down, or at such other time as Salida deems it to be in the best interest of the organization and/or community. When directed by the Mayor, City Administrator, or their delegate, the City will move its response to Tier IV which, in addition to Phase III steps, include:

- City Buildings minimally staffed, no public access. Public will be directed to conduct business
  online, if feasible, or by phone. Non-essential services (City Hall Administration, City Hall
  Finance, Fire Station Administration, Police Station Administration, Public Works
  Administration) are closed to the public. Public is encouraged to use digital and telephone
  communication, website access, online payments, and other ways of communication to
  conduct business with the City.
- Departments will fully enact Departmental plans. Teleworking options and staggered shift work maximized. Only essential services ongoing, unless able to be provided through employees working remotely.
- Incident Command may be set up locally or in coordination with County Authorities.
- Selected City Staff mandatory use of PPE.
- Other steps as directed by State and Local Health authorities, including support of their efforts.

Mayor P.T. Wood is encouraging the greater Salida and Chaffee County community to work together during this time. "It is imperative that we understand the impact of this pandemic on our community, and we know that collective action on preventative hygiene and minimizing social gatherings will significantly reduce the long-term impacts on Salida," he said. "These short-term measures will build upon our resiliency and strength. We have one goal in mind – to mitigate the possible spread of the disease and avoid a longer-term risk to our community. The City of Salida is asking your cooperation in proactively implementing these measures."



The City of Salida Sales Tax, Chaffee County Sales Tax, and Retail Marijuana Tax Report examines tax collections for the month of January 2020, which were remitted to the City of Salida in March 2020.

## Summary Results for City Sales, Chaffee County Sales, and Retail Marijuana Taxes

January 2020 3% City sales tax collections increased \$77,781 (17.6%) as compared to January 2019. The City's portion of Chaffee County sales tax collections were up \$31,127, or 21.6% for January. The State allocation of Marijuana Tax was up by \$2,186 compared to January 2020. In total, sales tax receipts are 18.8% higher than last year at this time and are exceeding budget projections for January by 10.1%. As January is the 1<sup>st</sup> month of the new year, year-to-date results do not differ.

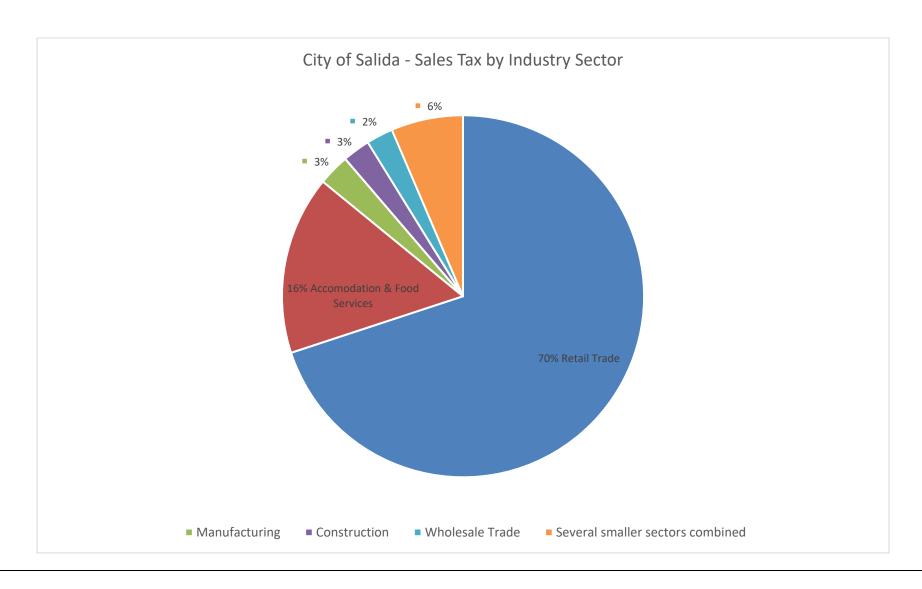
In the tracking by NAICS industry sector industry report, retail trade is by far the largest industry making up 70% of the sales tax in Salida, this sector increased 16.6% over last year. The next highest sector is "Accommodation and Food Services" representing 16% of all sales, this sector has increased 15.0% over last year. Manufacturing is the sector that saw the most growth over last year and the "Information" sector shows the largest decline over last year.

Current Month												
	January	uary 2020 - 2019 2020 - 2019 Januar		January	anuary 2020 Budget		2020 Budget					
		2020		2019	\$ Change		% Change	2	2020 Budget	\$ Variance		% Variance
3% Sales Tax	\$	519,522	\$	441,740	\$	77,781	17.6%	\$	496,261	\$	23,261	4.7%
1% County Tax	\$	175,497	\$	144,370	\$	31,127	21.6%	\$	136,500	\$	38,997	28.6%
Marijuana	\$	8,411	\$	6,225	\$	2,186	35.1%	\$	6,160	\$	2,252	36.6%
Total	\$	703,430	\$	592,335	\$	111,095	18.8%	\$	638,920	\$	64,510	10.1%

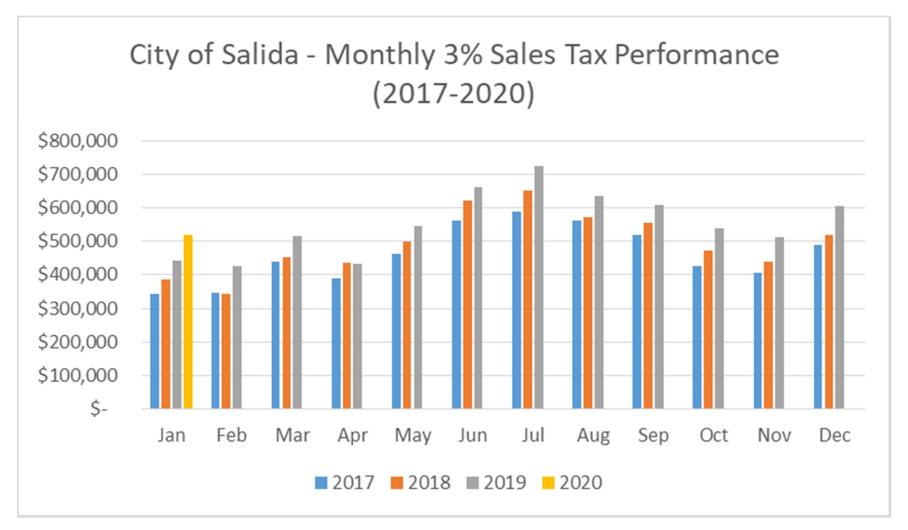


3% City Sales Tax by Industry Sector									
Current Month									
January January 2019 - 2018 2019 - 2018									
NAICS Sector		2020		2019	\$	Change	% Change		
Retail Trade	\$	363,381	\$	311,686	\$	51,695	16.6%		
Accomodation									
and Food	\$	82,952	\$	72,141	\$	10,811	15.0%		
Services									
Manufacturing	\$	14,592	\$	8,973	\$	5,619	62.6%		
Construction	\$	12,799	\$	5,131	\$	7,668	149.5%		
Wholesale	\$	12,413	\$	7,686	\$	4,727	61.5%		
Trade		12,413		7,000		7,727	01.570		
Information	\$	4,641	\$	8,105	\$	(3,464)	-42.7%		
Real Estate,									
Rental &	\$	2,957	\$	2,842	\$	115	4.1%		
Leasing									
Professional,									
Scientific and	\$	1,208	\$	1,218	\$	5 (10)	-0.8%		
Technical			2,200	Ψ.	_,	7	(20)	0.0,0	
Services									
Finance and	\$	830	\$	538	\$	292	54.2%		
Insurance	7		~		_		31.270		
Arts,									
Entertainment	\$	610	\$	1,080	\$	(470)	-43.5%		
& Recreation									
Administrative,									
Support, Waste	\$	238	\$	18	\$	220	1190.0%		
& Remediation			_		<u> </u>				
All Other	\$	22,901	\$	22,364	\$	537	2.4%		
Total	\$	519,522	\$	441,782	\$	77,740	17.6%		

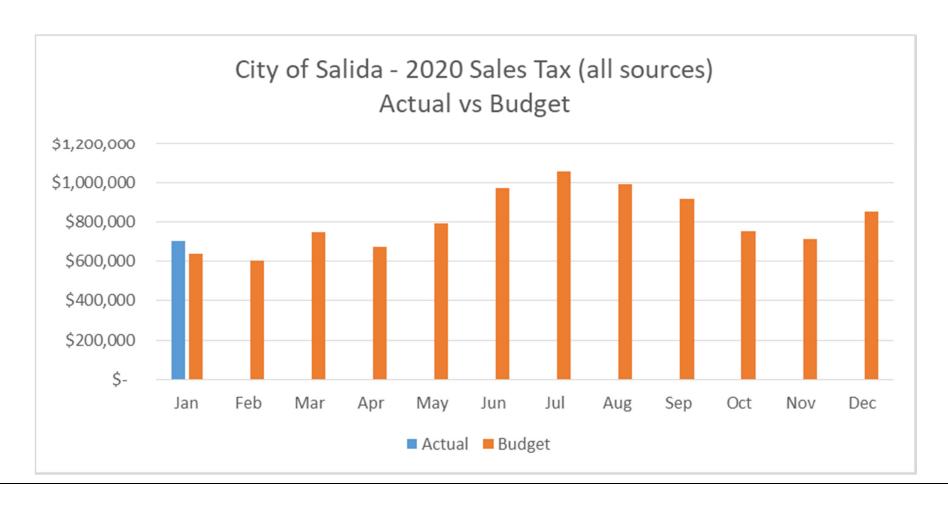




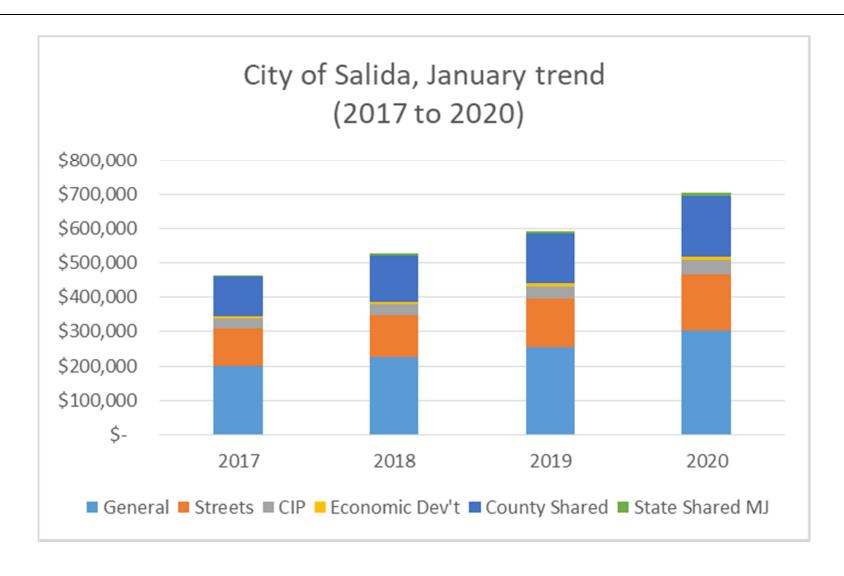




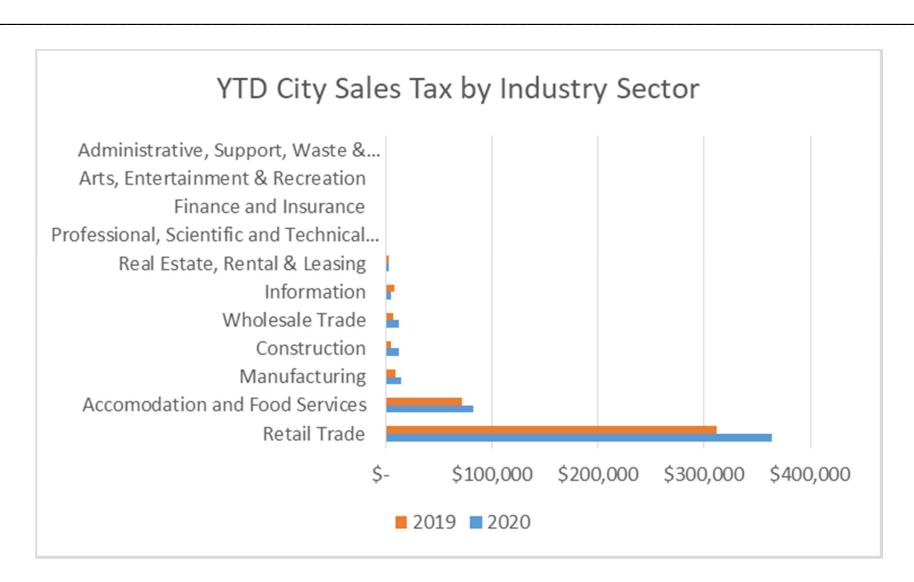














## MARCH 2020 STAFF REPORTS

#### Police Department -

- We had 415 calls for service in February
- We did some active shooter and incident response training at Salida High School
- We are working to complete the shooting range improvements project. All of the funding came from a Colorado POST Grant we received.
- We have been training the newly hired Code Enforcement Officer and he is doing well so far.

# Finance Department -

- Good progress is being made with all the reconciliations, account proofs and data mining necessary for a successful annual audit. Auditors will arrive in mid-April.
- OpenGov onboarding is going well, Council should see some preliminary reports by next month.
- All investments have been consolidated and placed under Ehlers, Inc. for management. Investment Policy work is in the beginning stages.
- Staff have been organizing and cleaning out office in preparation for a reorganization of office work spaces to enhance efficiency and improve work environment.
- Work is being done to make the monthly sales tax reporting easier to update improving efficiency.
- Monthly vendor payments, utility billings and payments, employee payrolls, etc have been processed accurately and timely.

#### **Community Development –**

Staff received and reviewed Land Use Code Assessment report from Clarion. It can be distributed next week. Planning meetings with review committee, Planning Commission and Council, virus permitting, on April 6.

#### **Recreation Department –**

Front Desk Administration/Representatives Operations:

- Evaluate and establish inventory cost based on cost recovery study
- Establish and implement flow of communications & future structure of front desk staffing
- Improve front desk representative satisfaction/customer service (cleaning of soaking pools, breaks)
- Upgrade phone answering system
- Dive in Movie (trial)

# Capital Improvement:

- Implement new SmartRec software

- Redesign/upgrade of lobby area
- Purchase needed equipment (hardware, etc.) to implement new software and lobby design

#### Aquatics

#### Operations:

- Preparing for Longfellow Lessons
- Slow start for spring breakers
- Certified three new lifeguards and will train three more
- Kids in Kayaks is off to a great start- most people are receptive and the kids are having a blast
- Hired Nicole Baroni as a full time lifeguard

# Capital Improvement:

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### Hot Springs Facility

#### Operations:

- Adult Soak nights
- COVID-19 research
- Asset management software
- Water testing
- Discharge Monitoring Reports
- Effluent Water Temp Data Loggers Testing and sending bad ones back to manufacture for rebuild or replacement
- Telephone service investigation
- Continuing education courses

### Capital Improvement:

- Splashpad
- Soaking Pools
- Locker room Renovation
- Utility upgrades
- Effluent Manhole
- Boiler
- Front Desk Redesign

# Parks, trails, open space and facilities

# Operations:

- Parks, Trails, Open Space:
  - O Daily rounds, trash, bathrooms, parks clean-up, pick-up mowing.
  - O Dead tree removal in Alpine Park March 12th
  - Marvin Park clean-up Batting cage prep, Fence line signage, Painting
  - Riverside Sandbox Design/Build Getting shade design specs to engineering firm
  - o Sonia's Garden Design/Build Working on budget for work. Trees, Fence, Water, Shed.
  - Park wide tree master plan Determining scope of work.
  - O Dog Park upgrades/structure install March 26th, 27th.
  - Volunteer/Comm. Service workers management
- Facilities:
  - o Boiler replacement for Comm. Center Getting quotes for boiler and install.
  - Watershed building electric and light upgrades Electrician's availability.
  - PW Shop and sand shed electric and light upgrades Electrician's availability.
  - PW Shop landscaping awaiting ground thaw.

#### Capital Improvement:

- Splashpad
  - Utility upgrades
  - Electric Service
  - Overhead phone line removal
  - o Bathroom/Utilities Facility Design
- Soaking Pools shelved
- Skate Park pre meetings

#### Recreation

#### Operations:

- Ongoing Classes & Programs:
  - Science for Kids (once a month)
  - Open Gym for toddlers and kids (once a month)
  - o Intro to Mahjong (until March 16)
  - Kayak Roll (April)
  - o Roll Sessions (April)
  - Healthy Cooking Series (weekly)
  - O Discovering the natural world with 4H (April)

# Capital Improvement:

- Launching new Recreation Software, Amilia
- Revising Special Events Applications and Park Rentals
- Summer recreation guide underway

#### Public Works -

#### Admin

- Administrative work from January through April will have an emphasis on bidding of 2020 capital projects and developing staff programs for field activities.
- Contracting and field survey/marking of 2020 Concrete Maintenance Project locations
- Contracting and project management for 2020 Street Reconstruction
- Bidding for 2020 Asphalt Maintenance (Mill/Overlay) Project. Discussions/coordination with property owners.
- Project Management for the design of the Water Gallery Line Replacement Project.
- Several meetings with CDOT officials to discuss 2021 Salida ADA ramp improvement project. Developing IGA to incorporate US-50 Phase IV scope of work along with G St and I St. improvements along SH-291 (1st St.).
- Grant preparation to State Historical Fund for the caboose restoration. Anticipate that this phase will be for the exterior portion.

#### Streets

- Staff finished survey and GIS data for sign inventory. Sign replacement underway in locations where deficiencies were documented.
- Staff removed several dead trees located in City right-of-way.
- Staff graded and applied base material to the F St. lots and adjacent to recycling area.
- Staff performed pothole repairs when weather and temps allowed.

#### Water/Wastewater

- Programming and set up of Jet-vac and cctv software review.
- Meter head end point replacements/smart meters at high users (multi-year on-going project as time allows).
- Staff assisted with quality control inspections of public infrastructure installations at several development sites.

- Staff assisted with quality control inspections on sewer cured-in-place pipe point repair project.

#### Arts & Culture -

SteamPlant, Rotary Scout Hut, Riverside Park and Creative District

- Total monthly attendance: 3167
- 59 total events
- 2 Concerts
- 10 Film presentations
- 2 Art Receptions
- Asia Festival
- Monarch Mountain Presentation
- Repaired interior walls in Green Room
- New furniture in Green Room
- New video server online at Council Chambers

#### Fire Department -

- Several of the staff attended the annual pipeline safety training hosted by Atmos energy.
- Chief Bess attended the Decker Fire Recovery Fair on February 29<sup>th</sup>. Attendance was good and the community asked a lot of good questions.
- Call volume is up 20% over 2019.

#### Clerk's Office -

- Reserved April 9th at the Steamplant Annex for Liquor Training for local businesses taught by the Liquor Code Enforcement Division.
- Reserved May 13th at the Scout Hut for a CML Legislative Recap for the Mayor, Council members, and City Staff, invite will be sent soon.
- Attending weekly, virtual Municode software classes to learn how to create agendas, packets, and minutes.
- Continue to contact businesses owners for Tobacco Applications, have received roughly 1/3 of applications as of 3/11/20.
- Crafting press releases related to COVID-19 updates to the public regarding city service



# OFFICE OF HOUSING

PO Box 699 SALIDA, CO 81201 PHONE (719) 530-2590 WWW.CHAFFEECOUNTY.ORG

# Directors Report to the Board of County Commissioners for activities in February 2020

- Housing Policy Advisory Council:
  - The HPAC meeting occurred on February 6<sup>th</sup>, and was predominantly information sharing.
  - o The March HPAC meeting is cancelled; we will reconvene in April.
- Multi-Jurisdictional Housing Authority
  - The Steering committee met on February 25<sup>th</sup>; we reviewed details in the IGA draft, which is the document that would establish a MJHA, and established next steps for moving forward.

#### • Homeless Coalition

- O I hosted Colorado Coalition for the Homeless via Zoom on February 20<sup>th</sup>, from 3:00 − 5:00 pm. They included Loaves and Fishes, our balance of state regional coordinator and coordinated entry point of contact, and DOLA's Office of Homeless Initiatives. The presentation included an overview of Coordinated Entry and the Homeless Management Information System (HMIS) − both of which we will need to participate in for the Mesa Crossings LITC project. ) Notes from this meeting are included as an attachment to this report.
- The Coordinated Entry lead agency, Loaves and Fishes, will be coming to Chaffee County to train appropriate parties on how to use the VI-SPDAT, the assessment tool used in coordinated entry intake. This training will take place March 10<sup>th</sup> in Salida.
  - NOTE: Coordinated Entry is essential for selecting tenants in a permanent supportive housing environment, such as the LITC project proposed for Poncha Springs through the Salida housing Development Corporation.
- Salida Housing Development Corporation
  - SHDC closed on some land, which offers site control for the proposed LITC PSH project in Poncha Springs.
- Rental Deposit Guarantee Program
  - o Presently have 6 active households
  - o Lesson Learned:
    - Accepting applications and processing eligibility takes more time than anticipated; as this program grows, it will require additional staff.
    - It is difficult to verify income for most applicants; they have income, but in the gig economy often payment isn't documented. This should be considered when designing local programs for workforce housing how

might we establish eligibility criteria in such a way that acknowledges the economy we have embraced.

- Health Disparities Grant Program
  - o 2020 Speakers this far:
    - Strong Towns, Speaker: Chuck Marohn (Topic: Smart Growth Principles)
       February 26 and 27; event on 26<sup>th</sup> followed by comp plan open house.
    - 95 people signed in to the two events, the data collected demonstrated an increase in the audience's understanding of the topic as well as strong support for systems and policies that encourage entrepreneurship and an increase in the variety of housing types in the county.
  - The Core Team met on 2/6 and agreed that the scope of work for year two of the HDPG should include targeted training and technical assistance for the professional planners in Chaffee County, including a planning collaborative, additions to the GIS system (and potential cross-jurisdiction collaboration), and potential deep dive into the financial implications of our development patterns.

#### • C-PACE:

O Internal county discussions have resulted in acknowledgement of the programs potentially positive impact to development in Chaffee County; Tracy Phillips, the Executive Director for C-PACE, has been invited back to speak before the BOCC on March 10<sup>th</sup>. The documents needed to opt into the PACE Special Improvement District have been shared with Attorney Tom.

# Community Partnerships

I continue to develop working relationships with a myriad of service providers within Chaffee County, often centering around the Rental Deposit Guarantee Program.

- o Intergovernmental Dinner:
  - o I presented a brief update on the housing initatives.
- o Economic Development Corporation:
  - o April 26-28: Access to Money and Resources:
    - Day two of the conference is focused on Housing, and will include:
      - "Rural Innovation" panel, with CHFA, DOLA and the Telluride Foundation.
      - "CPACE" presentation
      - "Capital Stack" panel, with Bonneville, CHFA, HUD, and HAC
      - About 6 local and regional housing development project presentations

NOTE: Promoting this event has caused a dramatic increase in the number of people approaching me with potential housing projects. In February, there were 9 such conversations.

- O CHFA: I will be hosting CHFAReach, the professional development arm of CHFA, at the Poncha Springs Town Hall on July 23<sup>rd</sup>, 2020. The topic of this session will be LITC compliance, and will be an excellent opportunity for the LITC project management staff in our county to get together and ensure they are compliant with the IRS regulations. This is the first time our county has hosted a CHFRAReach event.
- o Lake County:
  - Lake County recently hired a Housing Director, and she and I have worked together to share ideas and collaborate. Lake County has a Housing Action Team, and they will be visiting Chaffee County on March 11th; I am working to connect them with the right people to answer their questions about LITC development, T Zone land use plans, Inclusionary ordinances, and the HPAC.
- Media: Chaffee County was featured in the Denver Post. I worked with the reporter to ensure that the county as a whole was accurately represented. The article can be found here: <a href="https://www.denverpost.com/2020/02/16/colorado-housing-crunch-front-range-mountains-plains-affordable/">https://www.denverpost.com/2020/02/16/colorado-housing-crunch-front-range-mountains-plains-affordable/</a>
- o Chaffee County Community Foundation:
  - o I continue to work with the Executive Director, Joseph Teipel, on impact investment strategies and potential affordable housing projects.

# Public Speaking Engagements

- o Friday's at 3, radio show on KHEN: February 6<sup>th</sup> with Andrea Carlstrom, Director of Public Health. We unveiled the "I Am Chaffee" storytelling initiative.
- o On February 18<sup>th</sup>, I was invited to speak to the realtors at Pinon Real Estate; I provided information about the rental deposit guarantee program, the HDGP speaker series, and the I am Chaffee storytelling campaign.

# **Professional Development**

o March 4-6 I will be attending the Rocky Mountain Land Use Institute's Conference in Denver; The 4<sup>th</sup> is a pre-session on development finance.

NOTE: The Office of Housing paid for two HPAC members to attend the Housing Colorado's legislative luncheon (Cheryl Brown-Kovasic and Eileen Rogers). Ms. Brown-Kovasic provided a brief written report, which is included as an attachment to this report.











Location:

Join Zoom Meeting

https://zoom.us/j/191545206

Dial by your location

+1 669 900 9128 US (San Jose)

+1 646 558 8656 US (New York)

Meeting ID: 191 545 206

Time: 3PM to 5PM

## **Chaffee County Homeless Coalition Meeting Notes**

Shawn Hayes- CCH, Becky Gray – Chaffee County, Beth Sanders – Winter Shelter, Tom Abbot – pastor, Dale Shoemaker – housing policy advisor committee, Brent – Pastor, Sherry with Salida center, Alona, Cassy Westmoreland – DOLA, DeeDee Clement – Loaves & Fishes Fremont County, Autumn Dever - Housing Director UUVCOG, Keith Baker- Chaffee County Commissioner, Tara – Team Supervisor Chaffee Cty DHS, Pastor Jim - lighthouse food ministry - director and overseer of homeless folks in salida, Cheryl walker – public health and homeless coalition and long range planning, Mandy Sol Vista Health – Homeless Coalition, Tom – Winter Shelter

- 1) Introductions and Roles
- 2) **Overview of Meeting Objective** "Connecting to/Learning More About Formal Structures" (Becky, Shawn
- 3) Chaffee Community report out of current happenings and hopes for meeting (Community Leaders)
  - a) Long-term sustainability
  - b) Find way to have shelter for men, women and families
  - c) Funding and staff
  - d) Long-term goals to give a hand-up
  - e) Have some kind of housing available throughout the year
  - f) Have determined that in Salida there are citizens that have nowhere to go throughout the year. Find those who want a hand-up, not a hand-out.
    - i) November-February we've had 2 men leave shelter with housing and income.
  - g) Populations seen: MH/Addiction-Co-occurring disorder, Transient populations, people living in tents/campers. Some developmental disabilities.

Shelter Focus (DeeDee, Cassy)

- 4) Rural Emergency Shelter Discussion (DeeDee)
  - a) What is needed/wanted
    - i) Loaves & Fishes -
    - ii) 17 bed emergency Shelter dorm room setup 2 dorms for men, 1 for women and 1 for families. 100% occupancy.











- iii) City & Fire Dept. gave permission to do cold weather.
  - (1) Dining room floor is open for cold weather.
- iv) 2 individuals in the community have opened up their home for individuals experiencing homelessness.
  - (1) Providers Policies & Procedures if needed again.
- v) Costs: \$160k/yr
  - (1) ESG Shelter Grant \$40k
  - (2) Private Donors \$120k
- vi) Looking at expansions
  - (1) 20 males beds & increased families

## ?'s about 501c3, shelter management, etc.

How do you raise 120k/yr?

A lot of donor relationships, fundraisers, grants that cover general operating expenses that allow for use with emergency shelters. The fundraising committee and board have that responsibilities. All of our food is donated. We only have 1 staff person. Volunteers help with cooking, case management, teach life skills classes, organize game nights, etc..

Building built in 1999/2000 and they own the building. It's part of the main office building. Loaves & Fishes has 18 staff members. The shelter has 1 staff person on duty per shift. Rely on volunteers.

#### 3 pieces of advice for young, new shelter, what would those be?

- 1. **Think through procedures.** We do this work because we love the people we serve & want to help. Really important to think through scenarios of what might happen and what to do when they occur.
  - a. Example: If you come to shelter high or drunk, what happens? High barrier? Low barrier? Do you ask them to leave? Ask them to get sober? What is your liability? Are you enabling or showing other residents that others can get away with things? etc? Consistency.
- 2. When someone leaves the shelter how soon can they come back.
  - Example: Get paid SSI/SSDI, leave shelter go to motel and then want to come back into the shelter a couple of days. We have implemented a 30 days policy. Once you leave our shelter, you are not allowed to come back for 30 days. There are a few exceptions to this policy and does not apply during the winter months. Individual can come back but they are consider cold weather intake.
    - a. Consider Service Plans with plans for funds to help move towards housing. Savings, etc.
- 3. **Shelter Staff:** How to care for them. Vicarious Trauma Trainings. Care for turnover. Safety.

#### **Shelter relationship with Law Enforcement**

Amazing relationship with Law Enforcement: Ask for Picture ID, if none, then ask for someone to vouch for them. We call PD and ask about warrant. We let people know that we are doing a warrant check and they are allowed to leave. If there is an active warrant, police will come and arrest the individual.

#### Sustainability

Pros and Cons of being a public facility vs. private











Continuum of Care

Part of government vs. private? Loaves and Fishes is a faith based agency but we do receive government funding. We do not require attendance to church services or things like that, but care for residents in a "Christ-like" manner. It is important to think through what you want your shelter to look like and then determine what funding sources are available. I would not make decisions based solely on funding sources. We have a great partnerships with churches, community organizations, businesses.

Loaves & Fishes - New Creations Inn - All Faith Based - Private Donations - No other types of Funding -We wanted the programing to be a Christ-centered sober living environment. We knew this would eliminate certain types of funding but made the decision to proceed anyway.

- 5) Local and State Emergency Shelter Connection (Cassy)
  - a) ESG, other state and Local Fund connections
- 6) Some advice for shelter based on work done in Greeley to start a shelter Tell the story That is the story of the community and what is the story that is going to motivate the partners to come to the table? (Greeley had a challenging fire inspector for instance.)
  - a) Don't repeat the wheel Keep asking, keep connecting, there has been a lot of people who have been where you are. Reach out to La Puente in San Luis Valley. Tara Bay is a good contact with La Puente to ask about their emergency shelter or direct you to the right person to ask - Director: director.adelante@lapuente.net
  - b) Amnesty Bag or locker illegal or harmful substances or materials can be locked up and retrieved and gotten the next day. no questions asked.
  - c) P&P's talk to the people in the shelter and the community they will tell what he needs at and what will be easiest to implement and what will go over well and what will not. That will make life a lot easier.

#### **Emergency Solutions Grants Additional Information:**

- 1. ESG Shelter funding went from \$2million to 3.5 million by adding state dollars to our federal allocation, so are able to be more flexible. Consistent source of funding. Is a Federal Grant and so this makes things more stringent, but will work with grantees.
- 2. 100% Match Requirement for Program Does not just have to be cash. Volunteer hours, food and other types of donations, other creative ways to find match.
- 3. This year had Bonus Funding Housing Navigator not usually allowed by this is a position that allowed for a navigator to recruit landlords, assist people getting in to housing, etc.
- 4. Data Improvements Outcomes, etc.

#### **Q&A for ESG Shelter**

With New \$\$ Coming in to state, will you be looking for new projects in the state?

Yes, will be discussing it later in the presentation.

Shelter Operation funds typically go to the same entities every year, is it the same in CO? How difficult is it to break into the funds?

We do fund the same entities generally, but that's not set in stone. It's because those shelters are willing to deal with the regulations. As long as it's an eligible activity, we try to fund those shelters that will be willing to work with regulations of the grant. Eligible activities include: Operations (Staff running shelter), Essential Services (Case management, services, etc.), Food, Beds, Equipment, Data











Continuum of Care

infrastructure, Homeless Management Information System (HMIS), Trainings, etc., Outreach Activities Contact Cassy Westmoreland (ESG and Fort Lyon Program Manager): <a href="mailto:cassy.westmoreland@state.co.us">cassy.westmoreland@state.co.us</a> Housing Focus (Shawn, Autumn, DeeDee, Cathy, Cassy)

- 6) BoS What this looks like, funds going to communities and moving people to housing. (Shawn)
  - a) PSH, RRH, TH, (CoC, ESG RRH & HP) ??'s about ESG Rapid Re-Housing and Homless Prevention? (Gaelyn Coyle (gaelyn.coyle@state.co.us) or Mark Miller (mmiller@coloradocoalition.org)
  - b) Coordinated Entry -
  - c) HMIS How much is the cost of utilizing HMIS? We are currently figuring out if we are going to utilize a user fee structure or if we can provide HMIS for free. Will know in the next 2-3 months.
  - **d)** How do you apply for funds through ESG and CoC? Figuring this out through the state so that the funding is not focused on metro communities. There needs to be knowledge that communities can manage the monies, spend the funds down, etc. This can be a challenge for the rural communities or has been a challenge in the past.
    - i) Non-profit or local government or a community in partnership with those entities to apply for the funds.
    - ii) They must be part of the CoC and willing to or already participating in CoC-related activities like Coordinated Entry, HMIS, etc.
    - iii) CoC Interim Rule and ESG Interim Rule outline requirements in extensive detail
- 7) PSH, RRH, TH, DOH Funding Sources (Autumn, DeeDee, Cassy)
  - a) Many Affordable housing opportunities.
  - **b)** Area Median Income is a big focus Regional asset managers are a focus -
  - c) DOH offers Technical Assistance (TA), support, etc. Tell them what you need and what you're trying to do. They will work with you to find what you need and what you're trying to do. They will help you figure out the nuances. Public Housing Authority as well. Manage rental assistance Vouchers (Section 8, etc.)

**Autumn Dever - Local Council of Governments - Covers Chaffee County -** Section 8 and bunch of the Special DOH Vouchers - Not a lot of vouchers but get as often as possible. School district and school kids. 5 being used in Chaffee counties. Also working with Becky and Salida Housing for a PSH project in Chaffee County. This will bring additional housing in to the area. Developer to find financing combination project units for PSH and family units for housing.

Special vouchers go through Coordinated Entry - Journey Home.

DeeDee and Autumn partnered on 30 unit 1 & 2 bedroom PSH project in Fremont County. 18 months has been open, very successful, homelessness going down and making a difference. Police Department making a difference due to housing.

- 8) Statewide Strategy Legislation, Affordable Housing and other statewide strategies (Cathy)
- a) No Specific statewide funds for homelessness, Federal Monies while available Cathy Alderman VP of Communication and Public Policy CCH Local State and Federal Level of Systems. Do not have a State Funded Resources for Shelter Systems. Have not had a State Funded resource for housing until this year.











# This year had 2 pieces of legislation for housing that will allow statewide.

- 1. This should bring in about \$45 million annually starting 2021. 33% to households living at 30% AMI or lower. Rental and Home ownership programs.
- 2. Unclaimed property Fund \$30 million for 3 years will not transfer for TABOR refund years. Tring to figure out how to transfer -
- 3. Big one did not specify shelter, but you can go to DOH with a plan and see if they can make it more flexible.
- 4. CO as a state does not have a statewide Homelessness Strategy for homelessness. Organizations across the state have not come together and said this is what we need to do as a state. This is something we're really interested in helping communities build, a strategy to build with communities and then identify a statewide funding source that is responsive to the differences across Colorado to leverage state and federal dollars.
- 9) Foundation funding and private investors (Shawn)

#### Discussion