

WORK SESSION MEMORANDUM

Work Session Date: April 2, 2018 at 6 p.m. City

Council Chambers

448 East 1st Street, Room 190 City of Salida, Colorado

To: Mayor and City Council

Re: City Council Work Session

I. Treat Annexation with Planning Commission (Glen VanNimwegen)

II. City Council Goals (Lynda Travis)

a) Any Final Changes to the document

b) Draft a Resolution and Adopt by Resolution at Regular Meeting

III. Marijuana Licensing



CITY COUNCIL WORK SESSION STAFF REPORT

MEETING DATE: April 2, 2018

AGENDA ITEM: Joint Work Session with Planning Commission: Treat Annexation

FROM: Glen Van Nimwegen, AICP

Community Development Director

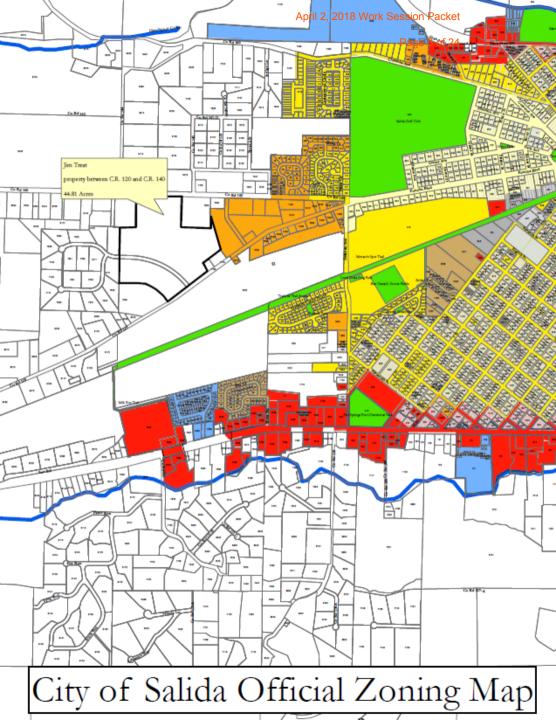
Jim Treat has requested annexation of approximately 45 acres located between CR 140 and 120, west of the Angel View project. The first step in the annexation is a conceptual meeting with the Council and Planning Commission. The overall plan for development for the entire site has not been determined at this time. However, there are immediate plans to construct an assisted living facility on the northern 8.8 acres, adjacent to CR 140. Attached are plans for the facility which was proposed at another site. Staff has discussed the annexation and have the following preliminary recommendations:

- Annex CR140 from west property line to intersection with CR141 in front of Angel View project. Defer annexation of CR120 until development occurs adjacent to the road.
- Extend sewer from intersection of CR141 and 140 to west end of property. This would be eligible for a reimbursement agreement.
- Extend water from CR140 to CR120 and install a pressure reducing valve in first phase.
- Improve CR140 and CR120 adjacent to the site; or provide fee in-lieu.
- Build roadway to connect CR140 to Meadowlark Drive. Our initial recommendation is this
 occur adjacent to the Mitchell property on the east side of the proposed assisted living
 facility.
- Provide a concrete trail, 10 feet wide with two foot wide shoulders, to connect CR140 trail to the CR120 trail.
- Dedicate a minimum of two acres, and reserve two acres for possible purchase for a community park.
- Staff initially thinks a mix of R-1, R-2 and R-3 zoning would be appropriate for the site. This would allow a transition in density from the low density Meadowlark subdivision to the higher density Angel View development. The assisted living facility would need either R-2 or R-3 zoning.
- Designate 12% of the housing units as affordable for households at 80% AMI or lower.

Staff would appreciate the input of Council and the Commission.

Attachments

Annexation and Zoning
Email from Jim Treat
Meadowlark Subdivision
Angel View Assisted Living
Front Elevation of Assisted Living



March 8, 2018

Glen Van Nimwegen, AICP Community Development Director City of Salida, CO.

Re: Chaffee County Parcel No. 380706200024-25 Lots 1 and 2 and road Meadowlark Subdivision Exemption Plat filed March 16, 2005 at Reception No. 349581

Dear Mr. Nimwegen:

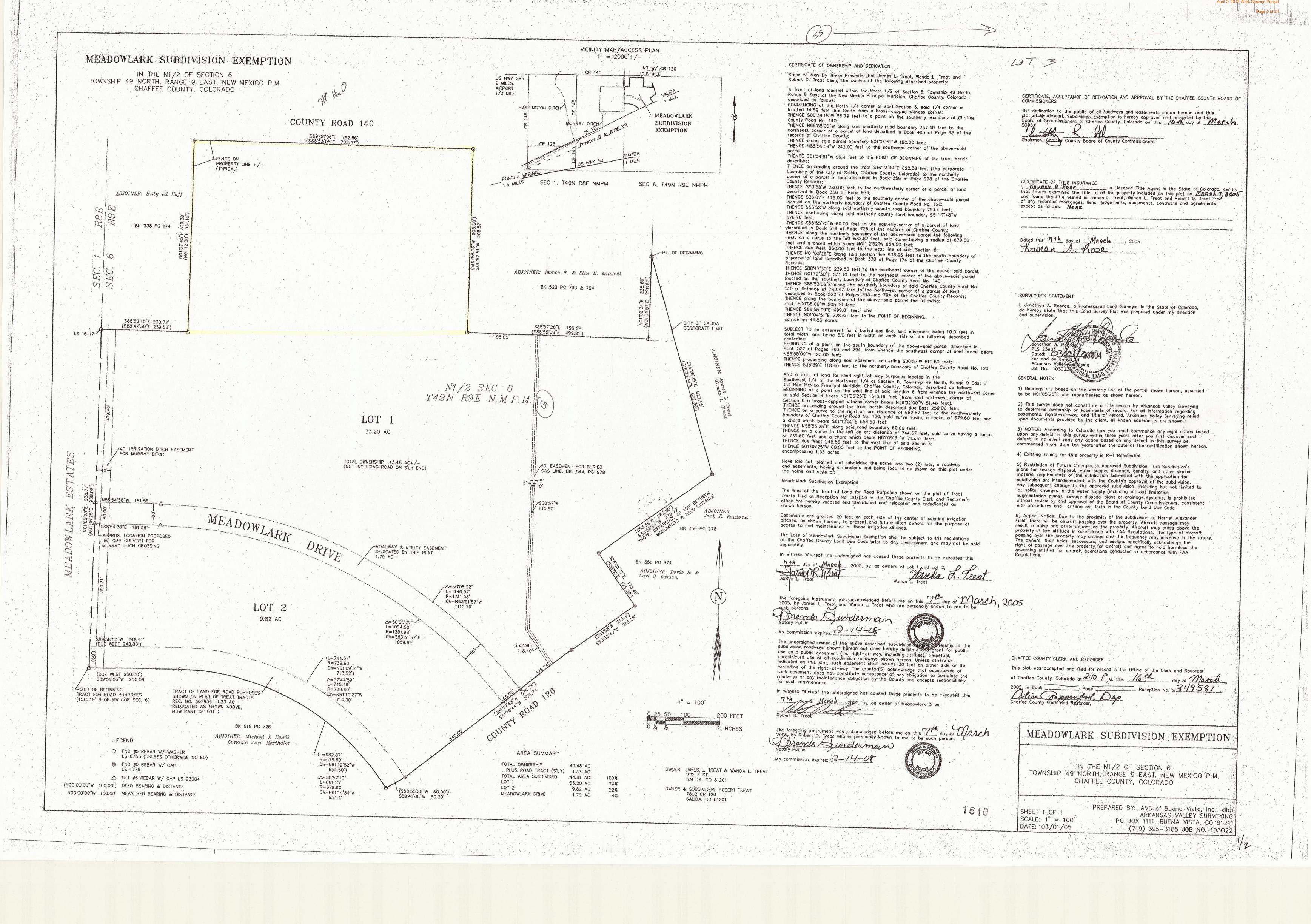
Please initiate the necessary steps for the annexation of the above referenced property, which lies between Chaffee County roads, 120 and 140, into the City of Salida.

The property presently vests in Salida Quality Farms, LLC.

Salida Quality Farms, LLC

James L. Treat

Member





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SSIST ANGEI

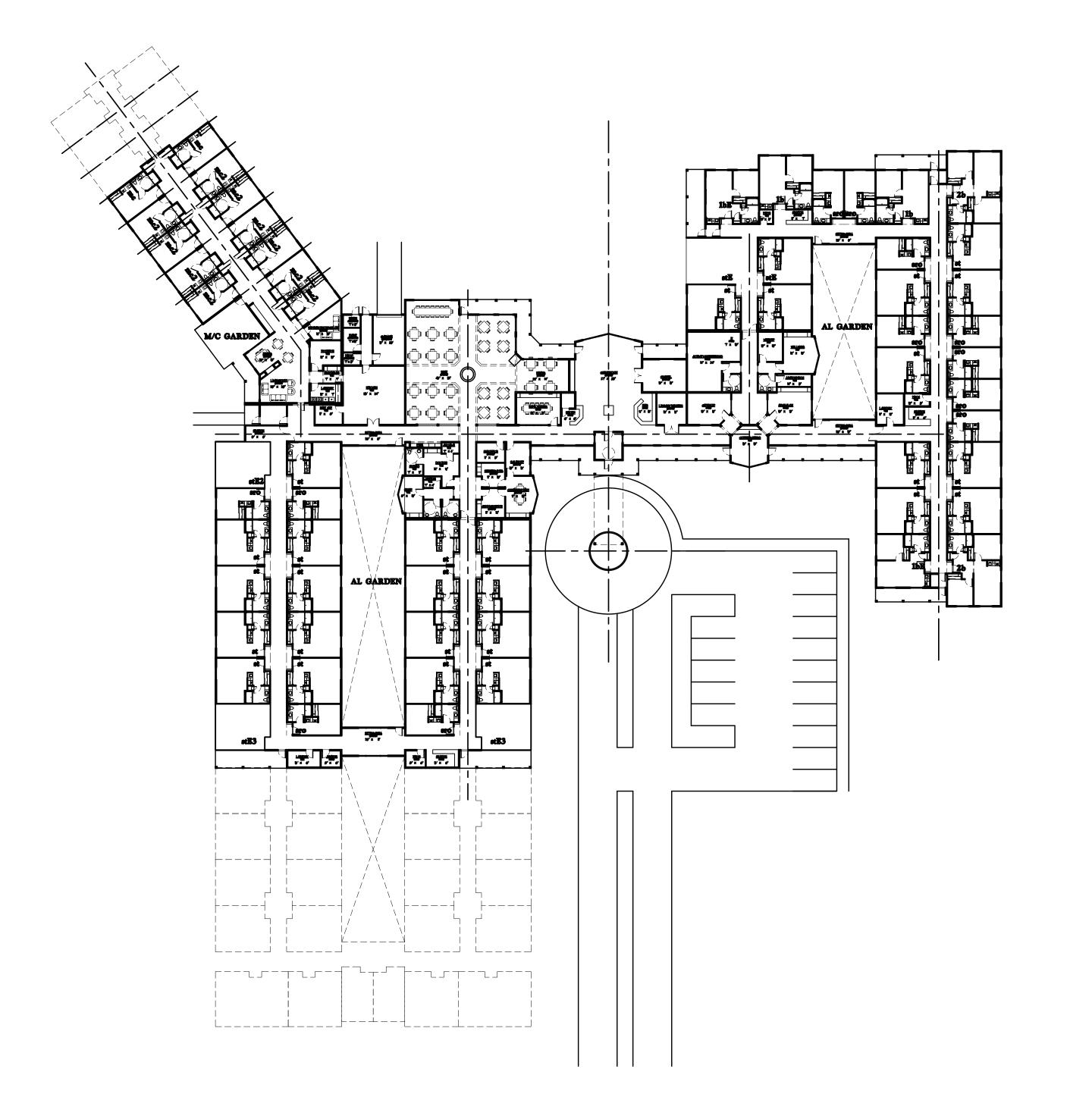
Date Issue
02.26.11 HUD SUB Project Designer 212088

Drawn By

Checked By

A-0

SITE PLAN Sheet Number
HUD SUBMITTAL



OVERALL COMPOSITE FLOOR PLAN

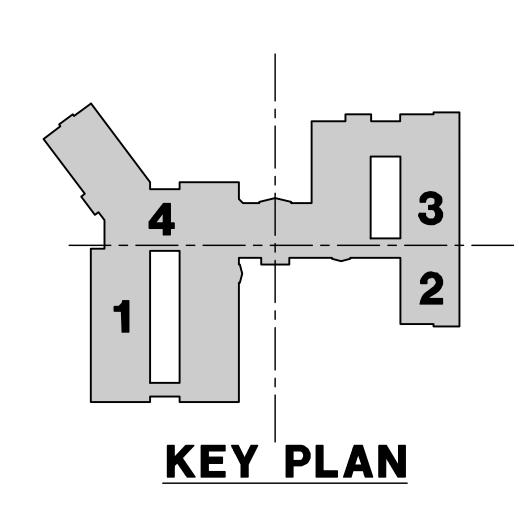
1" = 20'

Angel	View Assiste	d Living			02.15.13		Mix No.	
				Leasable Area	HUD Area (SF)	Total Leasable	Total HUD	
Unit	Unit Type	Location	Quantity	(SF)	Paint-to-Paint	Area (SF)	Area (SF)	Percent of M
MC	1B/1B		2	274	247	548	494	3.2
MC2	1B/1B		10	268	246	2,680	2,460	16.3
		Subtotal	12			3,228	2,954	19.4
ST	1B/1B		27	418	392	11,286	10,584	43.!
STE	1B/1B		2			836	· ·	
STE2	1B/1B		1			418	392	
STE3	1B/1B		2	418	392	836	784	
SRO	1B/1B		12	282	261	3,384	3,132	19.4
		Subtotal	44			16,760	15,676	71.0
1B	1B/1B/D		2	487	456	974	912	3.2
1BE	1B/1B/D		2	487	456	974	912	3.2
			0	0	0	0	0	0.0
			0	0	0	0	0	0.0
		Subtotal	4			1,948	1,824	6.5
2B	2B/1B/D		2	668	624	1,336	1,248	3.2
			0	0	0	0	0	0.0
		Subtotal	2			1,336	1,248	3.2
Total			62			23,272	21,702	100.0

On-Street

Amenity Area

* Includes Decks



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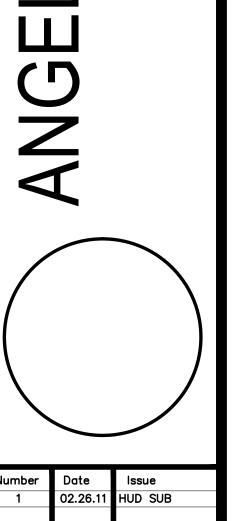
community planning architecture

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EL VIEW ASSISTED LIVING

COLORADO

SALIDA,



 Number
 Date
 Issue

 1
 02.26.11
 HUD SUB

 Project Architect
 PRC

 Project Designer
 DJV

 Date
 02.15.13

 Job Number
 212088

 Drawn By
 MKD

 Checked By
 DJV

Checked By

DJV

Title

OVERALL

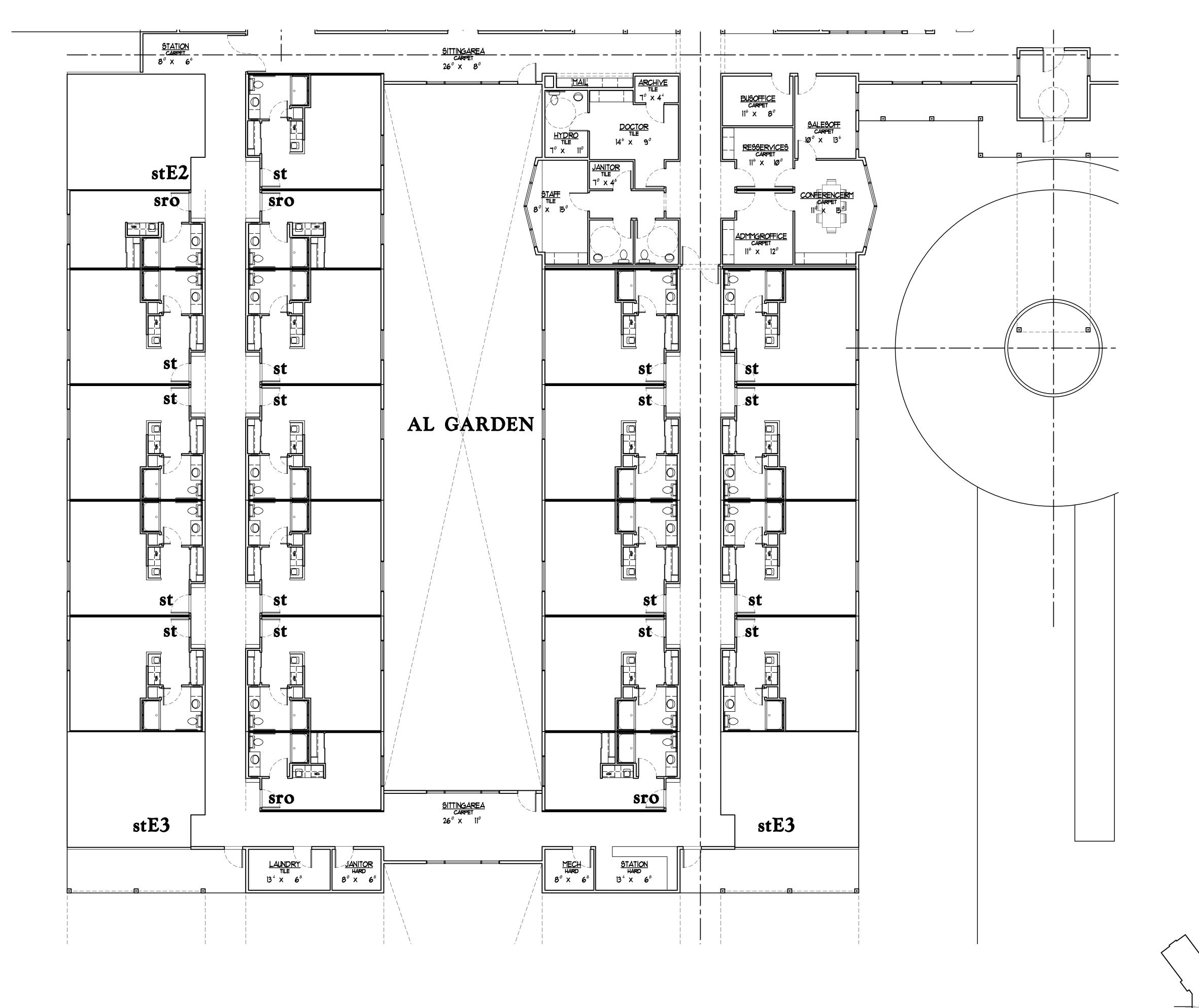
COMPOSITE

FLOOR PLAN

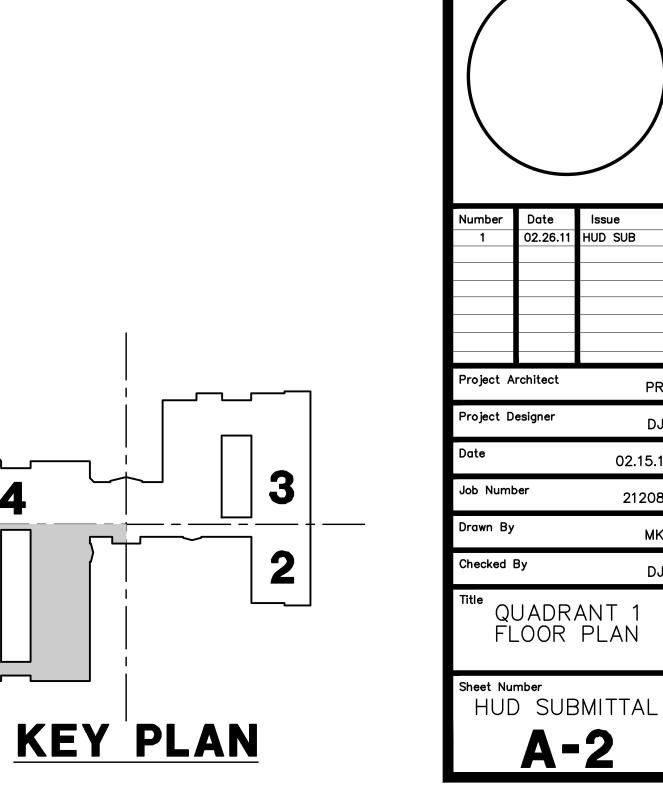
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HUD SUBMITTAL

A-1



FLOOR PLAN QUADRANT 1
1/8" = 1/0"

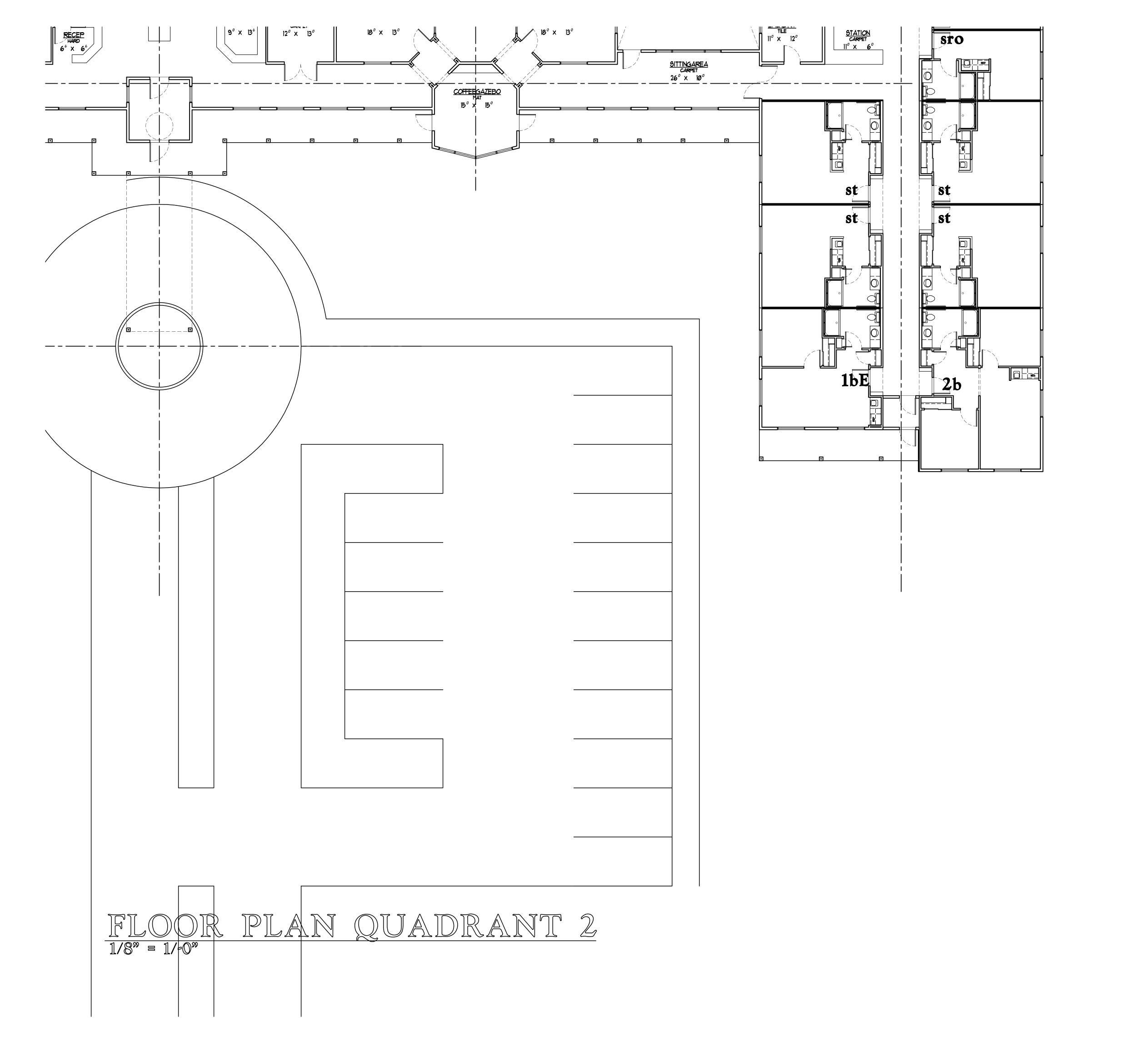


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SALIDA,

212088





Sheet Number
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A-3

KEY PLAN

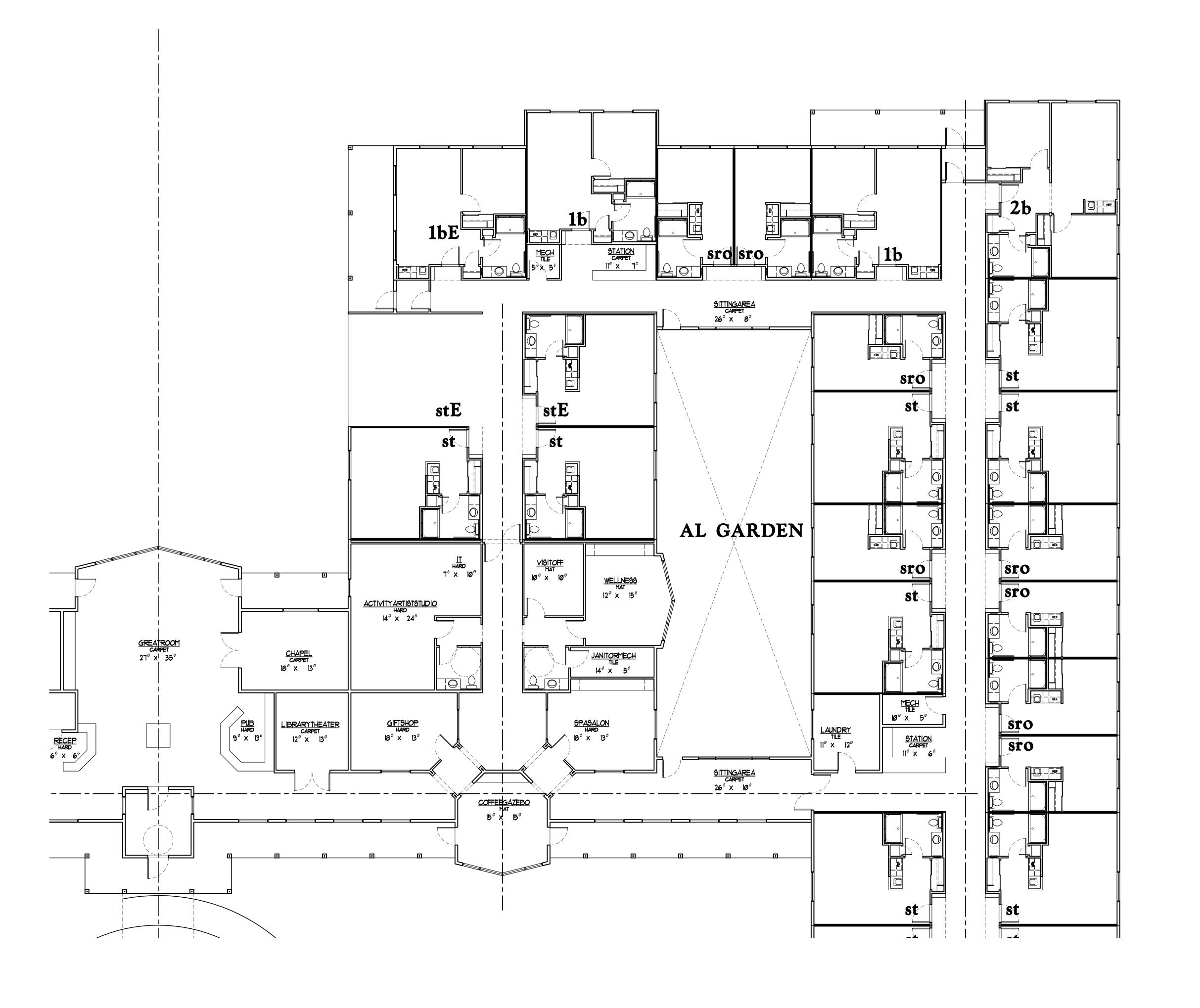
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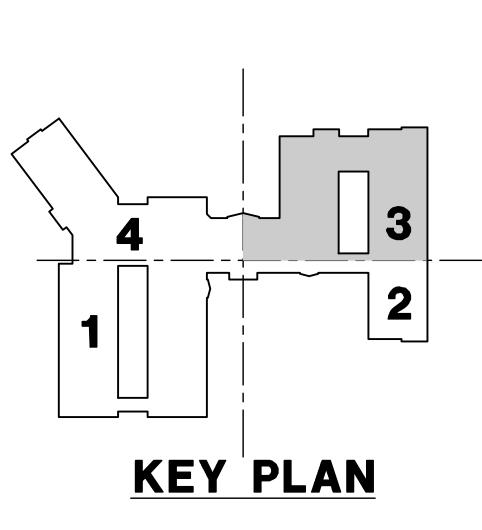
community planning architecture

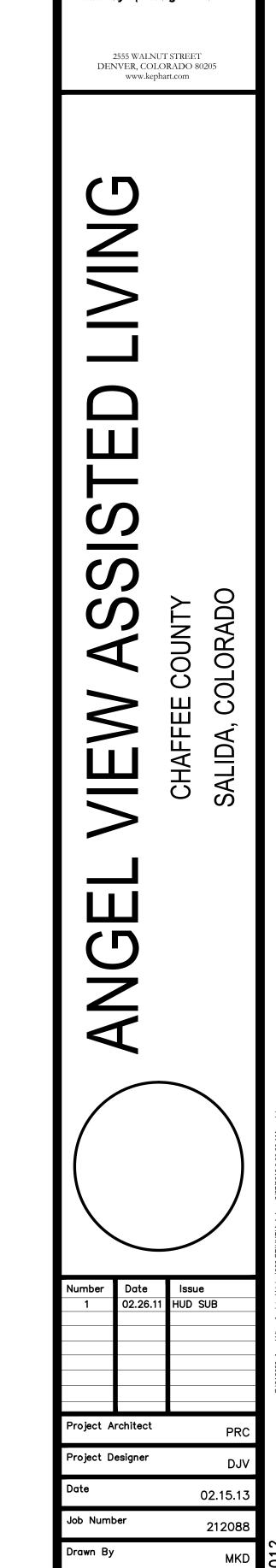
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FLOOR PLAN QUADRANT 3
1/8" = 1/0"





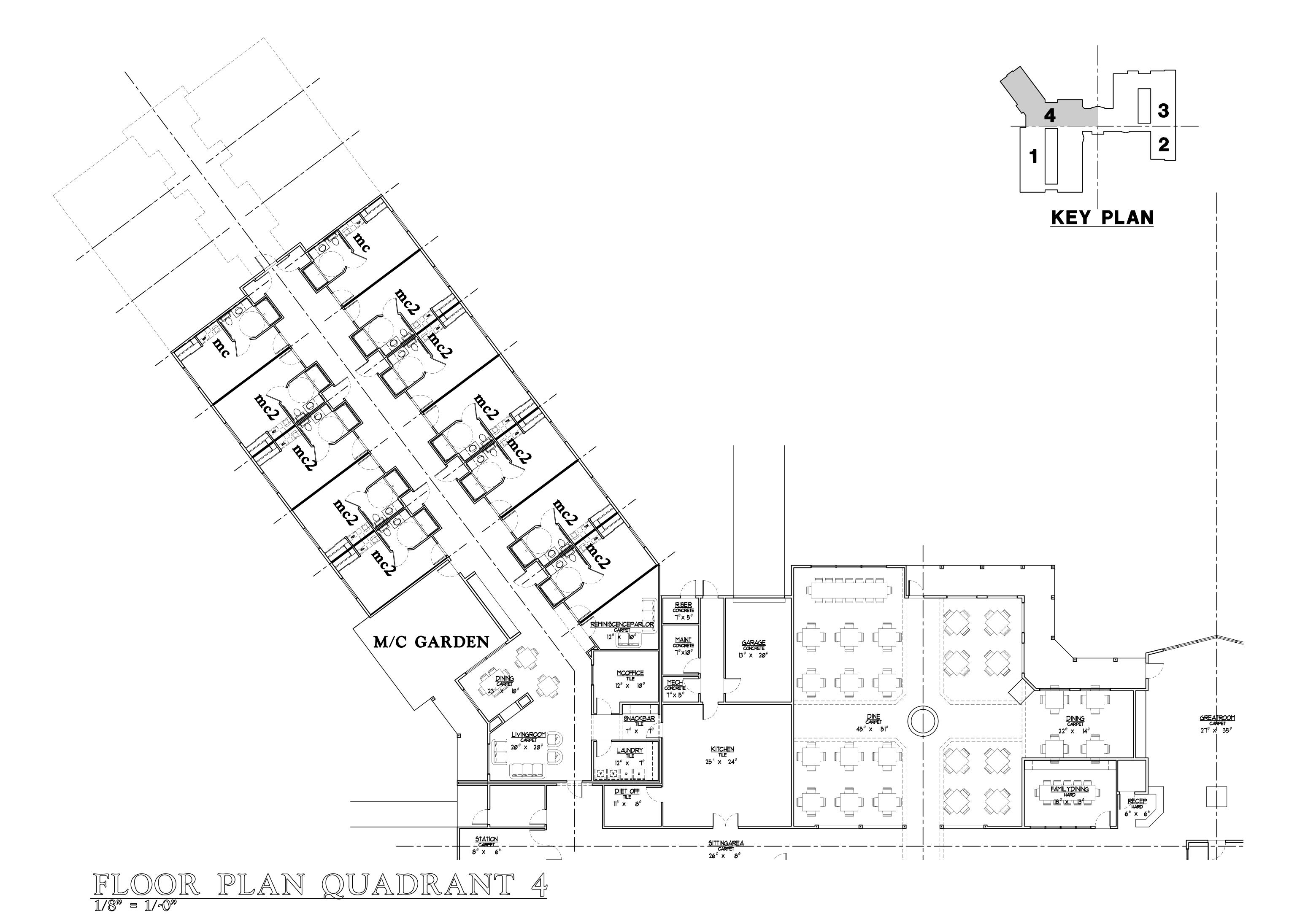
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QUADRANT 3
FLOOR PLAN

Sheet Number
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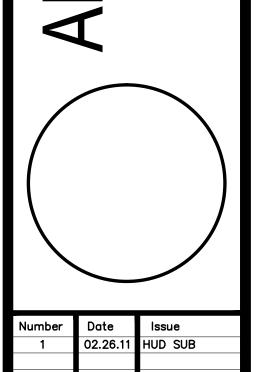
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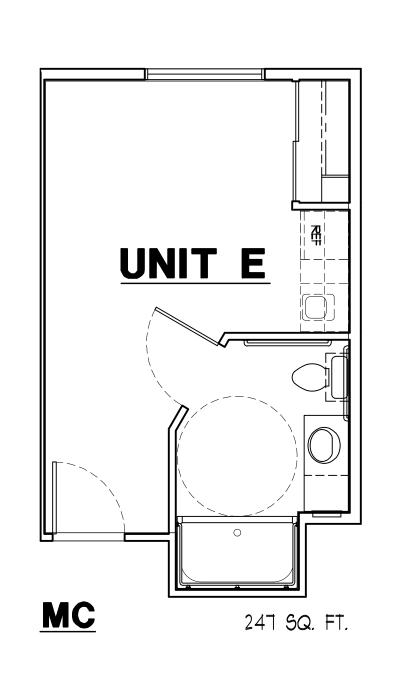
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1	02.26.11	HUD	SUB
Project A	rchitect		PRC
Project D	esigner		DJV
Date			00 15 17

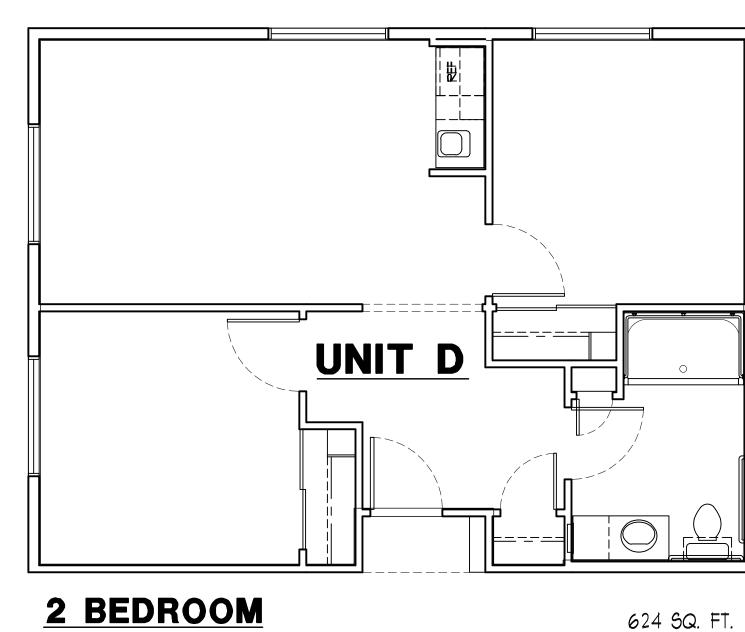
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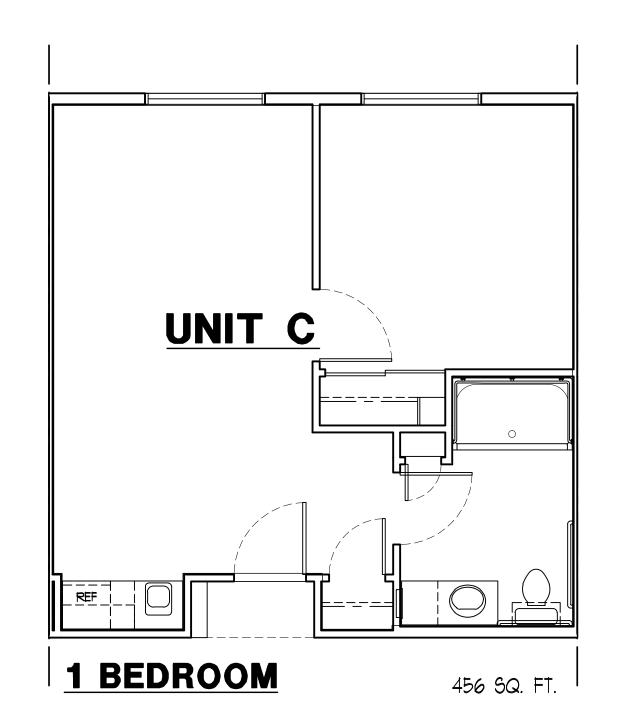
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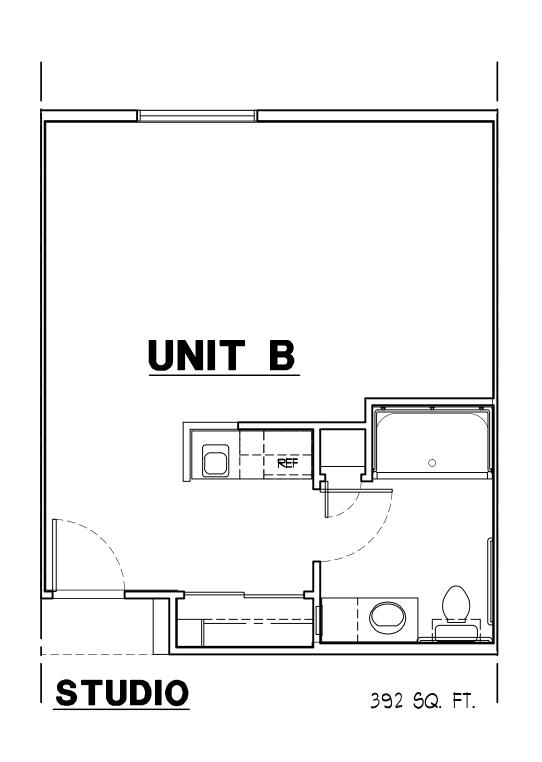
Checked By QUADRANT 4
FLOOR PLAN

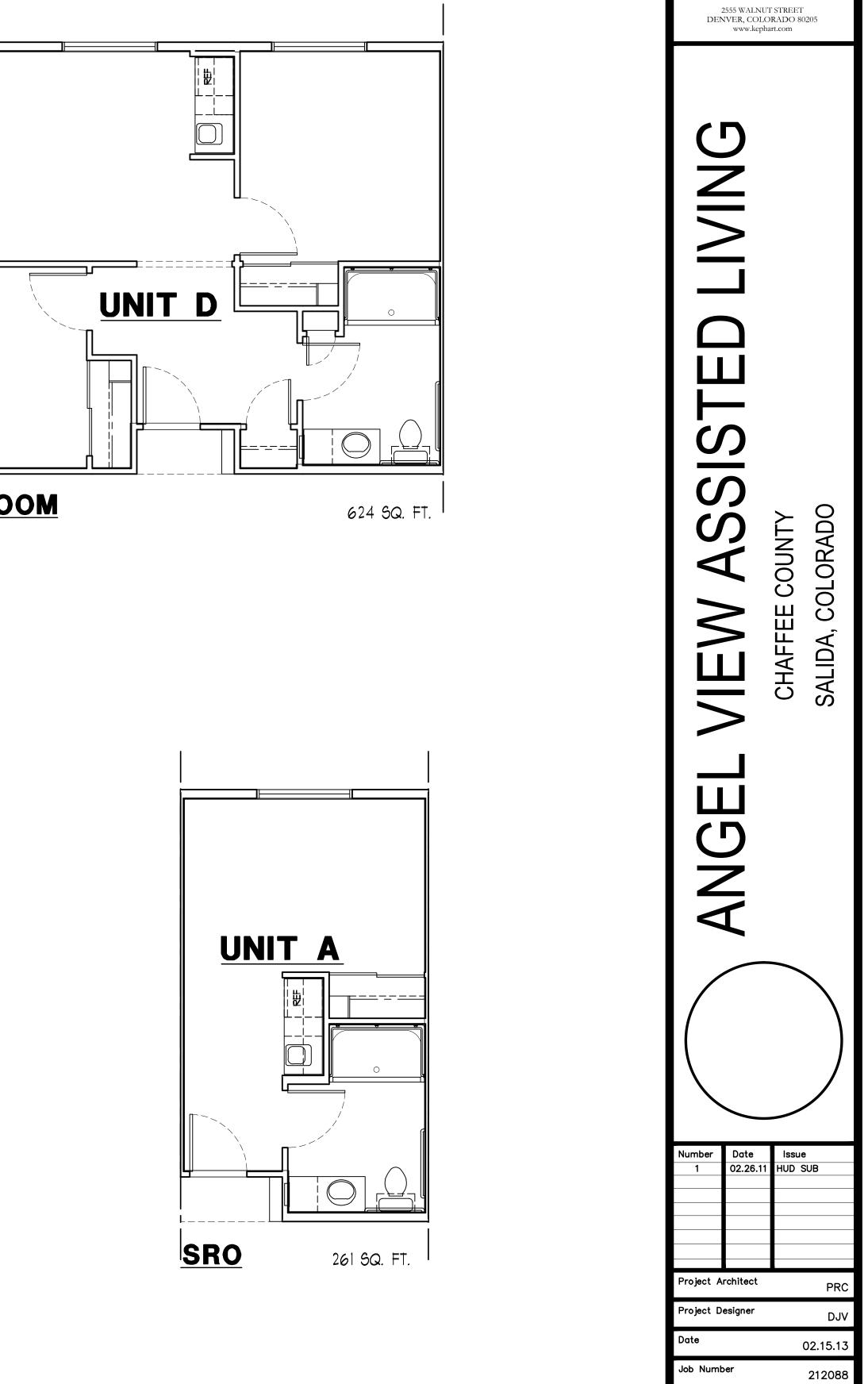
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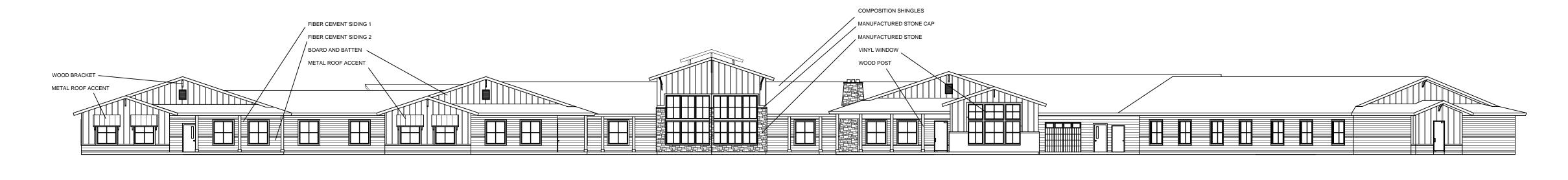
UNIT PLANS

Sheet Number
HUD SUBMITTAL

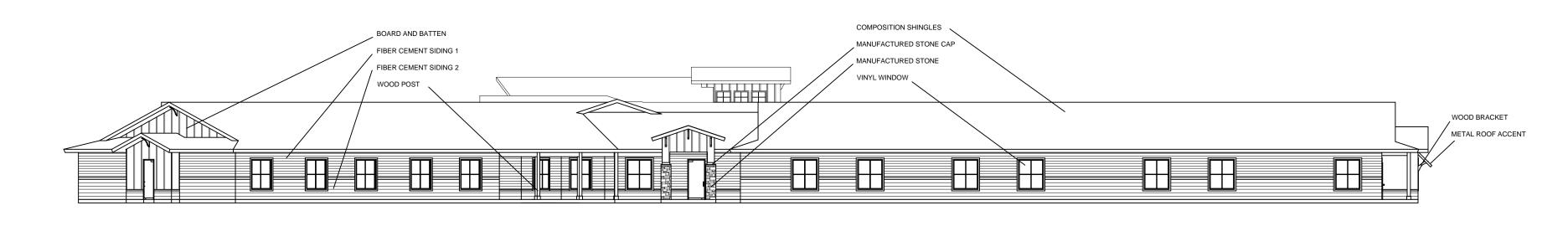
A-6



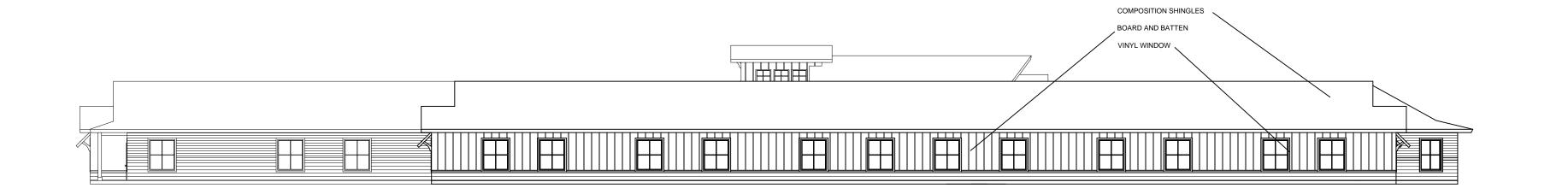
FRONT



REAR



<u>LEFT</u>



GHT

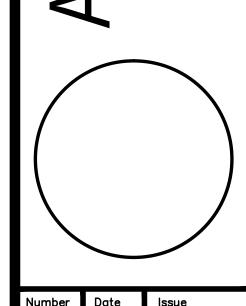
RIGHT

BUILDING ELEVATIONS 1/16" = 1'-0"

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SALIDA, COLORADO



Number	Date	Issu	ıe	
1	02.26.11	HUD	SUB	
Project A	rchitect			PRC
Project De			DJV	
Date			02.	15.13
Job Numb	er		21:	2088

Job Number 212088

Drawn By MKD

Checked By DJV

BUILDING ELEVATIONS

Sheet Number
HUD SUBMITTAL

A-7





MEMORANDUM

DATE: April 2, 2018

TO: Lynda Travis, Deputy City Clerk

Mayor PT Wood & City Council

SUBJECT: Item #II.-Finalizing City Council Goals

Background Information:

City Council began to discuss their long and short-term goals during the January 16, 2018 Regular Meeting. Work Sessions were then scheduled for the following dates: February 5, February 20 and March 5, 2018.

Since that time input regarding the process has been provided by Council and staff. Some of the recommendations have already been incorporated and the remaining ones are listed below. It is recommended they be reviewed for inclusion in the final Goals. The finalized goals could then be used as a reference document to aid Council in all matters.

Recommendations from Staff:

- Discussion regarding how goals might affect Fund Accounts (i.e. Will this goal require funds from the Capital fund?). A fund column could be added to goals document.
- Discussion regarding how goals fit into the adopted 2018 budget.
- > Can a fee be implemented for Shuttle services?
- ➤ Is paid parking worth exploring?
- Add "relocation of the recycling center" under Recycling Center goals.
- Add "Salida Golf Course" to Support City's Rental Properties since they are on a long-term rental agreement with the City and have requested funding in the past.
- Add Parks, Recreation and Open Space Master Plan, which includes a full-time recreation department, to Recreation goals.
- ➤ Incorporate a Capital Improvement Plan with the goals?
- Add goals for "Arts & Culture"."
- ➤ Incorporate all City departments into goals

Recommended Motion:

Council should "motion to bring forth a Resolution adopting the finalized 2018 and Beyond Goals document at the next Regular Meeting. A Voice vote can be taken.

Lynda Travis, Deputy City Clerk



City Council Goals 2018 and Beyond

The following terms are used within this document:

Short Term Goal: 1-18 months.

Long Term Goal: 18 months and on (i.e. 18-24 months, 3 years, etc.) and "ongoing."

Action: This column describes what Action to take to achieve the goal(s).

Responsibility: Lists who is responsible to carry out the goal (I.e. City Administrator, Departments, Council, Staff, etc).

Timeline: This column will list the projected length of time to achieve the goal(s).

Document Use:

- **Document is intended to be interactive.** As goals are achieved updates and revisions can be added as necessary to the applicable column(s). It can also be useful to establish goal review dates to ensure Council is staying on track with proposed timelines.
- Document can serve as a guide to assist Council with setting priorities for Agenda and Work Sessions items. For example, resolutions, ordinances, the entering into of contracts, and work prioritization can be guided with the City Council Goal's document in mind.
- Document can assist Department Heads with project prioritization.

Document Organization:

Document has been organized with Short Term goals proceeding long term ones. To date, no prioritization of goals has been determined by City Council. Therefore, order of listed goals is not indicative of their priority level.

SHORT TERM GOALS

ACTION	RESPONSIBILITY	TIMELINE	COMPLETION DATE(S):
1.Parking			
Objective 1.1: Union Pacific	Mayor, City Council, City Administrator	3 months	
Objective 1.2: Acquire 72 Parking Spaces	Mayor, City Administrator	3 months	
Objective 1.3: Parking Study How do we use the study?	Planning department	4 months	
Objective 1.4: Parking/Downtown Patios	Planning	3 months	
Objective 1.5: Shuttle	City Administrator	3 months	
2. Housing			
Objective 2.1: Housing Office	ADD	3 months	
Objective 2.2: Standardize Code on Affordable Housing ➤ Housing Position Needs to be Filled	City Administrator, City Council, Planning department	3 months	
3. Recycling Center			
Objective 3.1: Clean Up Area	ADD	3 months	
Objective 3.2: Education/Media Utilization	Deputy City Clerk, Public Works, Mayor	3-6 months	
Objective 3.3: Pick Up Services Cost Research	City Administrator, Deputy City Clerk	3-6 months	

ACTION	RESPONSIBILITY	TIMELINE	COMPLETION DATE(S):
4. Graduated Tap Fees			
Objective 4.1: Evaluate the Code	Planning, Public Works, Finance, City Administrator	0-3 months	
5. Short Term Rentals			
Objective 5.1: Enforcement > Begin sending out notices of noncompliance	Short Term Rental Coordinator, Code Enforcement, Finance, Deputy City Clerk	6 months	
Objective 5.2: Cataloging	Short Term Rental Coordinator	6 months	
6. Highway 50 Overlay			
Objective 6.1: Grant Funding	Planning department	2-3 months	
Objective 6.2: Maximize Retail Space while increasing Residential Density	Planning department	2-3 months	
7. Traffic Calming/Speed		•	
Objective 7.1: Finish Traffic Study	ADD	6-12 months	
Objective 7.2: Implement Study What does implementing the study look like?	ADD	12-18 months	
8. Marijuana Code			
Objective: 8.1: Position on Transfers	City Administrator, Deputy City Clerk, City Council, Planning department, City Attorney	Not yet specified; Solution is anticipated to fall within the short term goal timeframe (1-18 months)	

ACTION	RESPONSIBILITY	TIMELINE	COMPLETION DATE(S):
9. Open Space			
Objective 9.1: Union Pacific/Arkansas Hills	Arts & Rec Director, Mayor, City Administrator, City Council, Finance Director	+12 months	
Objective 9.2: Maintaining surrounding Agricultural Lands	Mayor, City Administrator, City Council, Finance Director	+12 months	
10. Support City's 3 Rental Pro			
Objective 10.1: Maintenance Grant for KHEN	City Administrator, Finance Director, Public Works	+6 months	
Objective 10.2: Maintenance Grant for Community Center	City Administrator, Finance Director, Public Works	+6 months	
Objective 10.3: Maintenance Grant for Museum	City Administrator, Finance Director, Public Works	+6 months	
ACTION	RESPONSIBILITY	TIMELINE	COMPLETION DATE(S):
11. Recreation District	_		
Objective 11.1: Recreation District Creation	Arts & Rec Director, City Administrator	9-18 months	

Objective 11.2: Election Ballot	ADD	~18 months
Language		
12. Vandaveer		
12.1: Next Steps?	City Council, City	6 months
	Attorney, Arts & Rec	
	Director	
13. Increased Citizen Participa	tion	
Objective 13.1:	City Council, City	3 months
Announce/Encourage Increased	Administrator	
Citizen Participation at City		
Council Meetings		
Objective 13.2: Utilize website	Deputy City Clerk	3 months
and media to encourage		
Increased Citizen Participation		

LONG TERM GOALS

ACTION	RESPONSIBILITY	TIMELINE	COMPLETION DATES:
14. Utilizing Poncha Sprin	ge Properties		DATES:
	<u> </u>	+2 yyaana	
Objective 14.1: Developing	Arts & Rec Director,	+2 years	
Hot Springs/Energy &	Public Works, Planning,		
Development	Finance, City		
45 0 11 1 11 0 1 D	Administrator		
15. Salida Hot Springs Poo			
Objective 15.1: Outdoor	Arts & Rec Director,	+2 years	
Soaking Pools	Public Works, Finance,		
	City Administrator		
Objective 15.2: Implement	Public Works, Finance,	+2 years	
Master Plan	City Administrator		
16. Multi-Use Facility			
Objective 16.1: Implement	ADD	18-24 months	
all 3 Phases of Project			
> Phase 1			
➤ Phase 2			
➤ Phase 3			
17. Increased Citizen Parti	cipation		
Objective 17.1:	City Council, City	ongoing	
Announce/Encourage	Administrator		
Increased Citizen			
Participation at City			
Council Meetings			
Objective 17.2: Utilize	Deputy City Clerk	ongoing	
website and media to			

encourage Increased Citizen Participation			
Ciuzen i arucipadon			
ACTION	RESPONSIBILTY	TIMELINE	COMPLETION DATE(S):
18. Comprehensive Plan U	pdates		
Objective 18.1: Collaborate with Planning Staff to update Comprehensive Plan	Planning department, City Administrator	2019-2020	
Objective 18.2: Develop Regional Transportation Plan	Public Works	2019-2020	
Objective 18.3: Develop Regional Planning Commission	Planning Department	2019-2020	
Objective 18.4: Annexation and Future Development Plan	Planning Department	2019-2020	
19. Highways			
Objective 19.1: Highway 50 Implementation Execution	Planning Department	12-36 months	
Objective 19.2: Highway 291 Connectivity/Overlay	Planning Department	24-36 months	
20. Recreation			
Objective 20.1:Refine Pool Facilities	Arts & Rec Director	24-36 months	

Objective 20.2: Refine	Arts & Rec Director	24-36 month	
Recreation Facilities			
ACTION	RESPONSIBILITY	TIMELINE	COMPLETION
			DATE(S):
21. Vandaveer	T	T	
Objective 21.1:	City Council, Planning	9-24 months	
Development Plan	Department, City Attorney		
22. Housing			
Objective 22.1: Chaffee	ADD	12-24 months	
County Housing Office			
Establish an			
Organizational			
Structure for the			
Housing Office			
Objective 22.2: Determine	ADD	12-24 months	
Funding Mechanisms			
Objective 22.3: Creative	ADD	12-24 months	
Approach to Affordable			
Housing			
Accessory Dwelling			
Units (ADU)			
➤ Art Force Housing			
➤ Retirement Housing			
Objective 22.4: Integrate	City Council	12-24 months	
HPAC Recommendations			
into all solutions			

MJ LICENSING

- 1. DECIDE IF WE ALLOW 3 DISPENSORIES OR NOT. IF NOT. WE ARE DONE.
- 2. IF YES ON NUMBER 1, WE DECIDE ON OPENING UP TO ALL IN OPEN APPLICATION PROCESS OR ON TRANSFERRABILITY.
- 3. IF WE OPEN UP TO ALL, WE SET UP APPROVAL/BIDDING ON NEW LICENSE.
- A. TAKE APPLICATIONS PER PREVIOUS OR OTHER APPROVAL PROCEDURES.
- B. ALLOW OPTIONAL COMMUNITY /CITY ORIENTED NEEDS REQUESTS FROM APPLICANTS IN APPROVAL /BIDDING PROCESS.
- C. SET DEADLINES FOR APPLICATIONS.

OPTIONAL IF WE OPEN UP TO ALL:

- 4. DO NOT FORCE CURRENT ENTITY WITH LICENSE TO SURRENDER IMMEDIATELY, BUT ALLOW CURRENT ENTITY WITH LICENSE(FOX'S) TO NEGOTIATE A DEAL AMONGST APPLICANT WINNER(S). CURRENT ENTITY WITH LICENSE CAN SURRENDER TOTALLY, NEGOTIATE AND AGREE TO A BUY/SELL, OR KEEP THEIR LICENSE. NINETY DAYS FROM CITY APPROVAL DATE TO DECIDE.
- 5. ANY OTHER SURRENDER CAN KICK IN NUMBER 3.