

**CITY OF SALIDA PUBLIC ART COMMISSION REQUEST
FOR PROPOSAL FOR PROFESSIONAL SERVICES
for
CITY OF SALIDA PUBLIC ART PROJECT**

June 11, 2021

**Proposals must be received by:
2:00 p.m. MDT on July 19, 2021**

PROJECT OBJECTIVES: The City of Salida Public Art Commission is requesting submission of statements of qualifications and proposals for a consultant(s) with expertise in the evaluation and design of interactive and engaging public spaces for the site-specific renovation of a city-owned property into an artful community space celebrating diverse history.

RFP SCHEDULE AND DELIVERY INFORMATION: Interested proposers are invited to submit a Proposal as described below, with three (3) hard copies of requested materials as well as a one (1) digital copy submitted to the below:

City of Salida Public Art Commission
448 E. First Street #112
Salida, CO 81201
Attn: Michael Varnum, Arts and Culture Director

Proposals shall be delivered in a sealed envelope titled: Proposal, City of Salida Public Art Commission, Public Art Project. The City has the right to reject any or all proposals for any reason.

Questions regarding this RFP must be in writing and may be directed to: Michael Varnum via web address - pac@cityofsalida.com. **PROPOSERS ARE DIRECTED NOT TO CONTACT ANY OTHER PERSON WITH INQUIRIES REGARDING THIS RFP.**

ALL PROPOSALS must be received on or before July 19, 2021, no later than 2:00 p.m. MDT

Pre-Proposal Meeting will be held at the Salida SteamPlant Ballroom, at 6:30 p.m. on June 22, 2021, located at 220 W. Sackett Ave., Salida, CO. Attendance at this pre-proposal meeting is highly recommended but is not

mandatory. Proposers interested but not able to attend the meeting in-person will have the opportunity to join via video conference platform. The Commission anticipates this meeting will last one (1) hour but will continue the meeting until the Commission determines that it has received all substantive questions. Video conference meeting instructions are as follows:

Topic: Public Art Commission Pre-Proposal Meeting
Time: Jun 22, 2021 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/93645680663?pwd=L25zKzdPb3pzZzR3ZmQ4ZnlmOGhYQT09>

Meeting ID: 936 4568 0663
Passcode: 881550

PROPOSAL SCHEDULE:

RFP Available	June 11, 2021
Pre-Proposal Meeting	June 22, 2021
RFP Responses Due	July 19, 2021
Candidates Notified of Selection	July 26, 2021

PROJECT OVERVIEW:

The City of Salida Public Art Commission (“**Commission**”) is requesting submission of statements of qualifications and proposals from qualified firms, partnerships, corporations, associations, persons, or professional organizations (“**Firm(s)**”) to provide a design concept package for the renovation of a site-specific location in Salida, CO. This request is a formal request for a proposal (“**Proposal**”) by the Commission to contract with any firm responding to this Request for Proposals (“**RFP**”).

The Commission’s charge is to oversee public art projects and make recommendations to the Salida City Council. The Commission has elected to embark on a project with the following intentions acting as the guiding principles for the creation of an artistically adventurous space that celebrates the diversity of spirit of the town:

1. Landmark
2. Visually inviting
3. Beautiful yet durable
4. Year-round access & use
5. Preserving the town’s heritage

PROJECT LOCATION AND DESCRIPTION:

The site is in Salida at the corner of US Highway 291 (W 1st Street) and G Street at the entrance to the downtown business sector and the Creative Arts District. Currently, the site is designed as and currently used for a recreational skate park, including ramps and bowls traditionally associated with these parks. Additionally, the west side of the current site is bordered by the Monarch Spur Trail, a moderately trafficked but year-round accessible pathway that is steps away from the banks of the Arkansas River. The chosen site is demarked in white on the following image and encompasses approximately 5,578 square feet. If desired, the final design may incorporate existing features of the site.



PRELIMINARY SCOPE OF SERVICES/ELEMENTS:

The project shall include:

1. A site-specific concept development plan, including preliminary renovation budget, for location at the corner of US Highway 291 (W 1st Street) and G Street

Scope of work shall include:

1. Update and review of past meeting and planning documents from the Commission;
2. Assessment of community need through community stakeholder and staff meetings;
3. Creation of site-specific development plan for the Highway 291 (W 1st Street) and G Street location using a public stakeholder process;

4. Development plan adoption, including preliminary presentation to the Commission by late-September.

All proposals shall include the following:

1. A letter of interest, addressing the Scope of Services;
2. General statement of understanding of the project;
3. Estimated schedule, including all tasks and milestones, for all work necessary to complete the conceptual development plan;
4. Summary of qualifications, relevant experience and three references;
5. Fee proposal anticipated to include all costs including reimbursables for the services associated with the plan.

* Successful proposer will be asked to enter into a Professionals Services Agreement with the City of Salida, a copy of which may be obtained from the City of Salida.