



Position Description

Position Title: Senior Construction Inspector
Department: Public Works Non-exempt
Reports to: Public Works Director
Date: 4/3/2023

GENERAL DESCRIPTION OF DUTIES:

Performs inspections of public works capital projects within the City of Salida, working with both contractors and City Employees. Provides technical skill sets including general design skills involving drafting and use of ESRI GIS. Periodically assists with other special projects or program planning on a case-by-case basis. Works with the Director, city staff, and Consultants during the design and construction of street, water, and sewer system projects.

ORGANIZATIONAL RELATIONSHIPS:

Provides support to the Public Works Director and fellow members of the department. Serves as City Inspector for Public Works capital infrastructure. Works closely with community development, finance, and other city departments as well as contractors and developers. Works closely with the Senior Utilities Inspector and ability to serve in their absence.

ESSENTIAL DUTIES:

The following duty statements are not intended and should not be construed to be an exhaustive list of all responsibilities, skills, efforts, or working conditions associated with this job. It is intended to be a reflection of the principle job elements essential for making comprehensive decisions. The City reserves the right to modify or change duties or essential functions of this job at any time.

- Serves as Senior Construction Inspector
- Provides drafting and planning assistance for capital projects.

- Serves as project inspector on Public Works projects interacting with both Contractors and fellow employees and ensuring conformation with city standards for construction.
- Works with Director, engineering/GIS staff, and consultants to plan, design and manage infrastructure projects related to streets and utility collection/distribution.
- Works in adverse weather conditions and after normal working hours when needed which may include assisting with snow plow operations and being on call.
- Required to accurately complete associated paperwork including permits, tracking work orders, locates, and other data management.

EDUCATION AND EXPERIENCE:

High school diploma or equivalent

Five years of construction inspection or engineering design and preferred degree in construction management or engineering, or any combination of education and experience that provides the required knowledge, skills and abilities.

APWA Certified Public Infrastructure Inspector or Approved Equivalent within 1 year of hire

KNOWLEDGE, SKILLS AND ABILITIES:

- Demonstration of leadership abilities and capable of being a self-starter
- Ability to multi-task and establish priorities
- Working knowledge of all Public Works policies and directives.
- Must be able to interact positively with public and contractors.
- Has capability to read and discuss engineering drawings
- Has capability to help coordinate infrastructure construction projects
- Working knowledge of common hazards and safety precautions necessary for public works operation.
- Possess valid Colorado's drivers license
- Ability to establish and maintain effective working relationships with employees, other agencies, and the general public.
- Ability to utilize drafting software including Civil 3D and ESRI GIS.

ENVIRONMENTAL AND PHYSICAL CONDITIONS:

While performing the duties of this Job, the employee is regularly exposed to outdoor weather conditions. The employee is frequently exposed to work near moving mechanical parts. The employee is occasionally exposed to wet or humid conditions

(non-weather); work in high, precarious places; fumes or airborne particles; toxic or caustic chemicals and vibration.

The noise level in the work environment is usually moderate.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee must regularly lift and /or move up to 20 pounds, frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include Close vision, Distance vision, Peripheral vision, Depth perception and Ability to adjust focus. While performing the duties of this Job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is frequently required to stand; walk; sit; climb or balance; stoop, kneel, crouch, or crawl and taste or smell.

PAY/SALARY RANGE:

\$65,946 to \$98,919 Annually. Hiring range up to \$72,405 Annually.

GENERAL DESCRIPTION OF BENEFITS:

The City offers a full benefits package for this position including medical/dental/vision insurance plans, 401(a) and 457 retirement plan options with employer match, Personal Time Off accrual, life insurance, short-term and long-term disability benefits, and a swim benefit at the Salida Hot Springs Aquatic Center.