



Job Description

Department: Waste Water Treatment Plant
Job Title: Plant Operator – Class A, B, C or D
Reports to: Waste Water Treatment Plant Manager
Date job description last updated: December 2019

Classification: Non-Exempt

GENERAL DESCRIPTION OF DUTIES:

This position performs a variety of skilled technical duties and semi-skilled labor related to the operation and maintenance of the City's waste water treatment plant including bar screens, clarifiers, SCADA systems, IFAS treatment processes, anaerobic digestion, and bio-solids processes. Plant operators are expected to perform with increasing independence and to handle issues of greater complexity and responsibility levels as certification increases. As a member of the public works organization, this position may be called out to assist with other City infrastructure maintenance and improvement projects from time to time. Must be able to work nights, shifts, holidays, weekends as assigned.

REPORTING RELATIONSHIPS:

Reports to the Wastewater Water Treatment Plant Manager; From time to time may take direction from the Public Works Director or Manager on special projects. Exercises supervision over laborers and/or trainees, as needed.

ESSENTIAL DUTIES:

The following statements are illustrative of the essential functions of the job and do not include other nonessential or peripheral duties that may be required. The City of Salida retains the right to modify or change the duties or essential and additional functions of the job at any time.

- Performs operation of the Waste Water Treatment Plant to include bar screens, clarifiers, SCADA systems, IFAS treatment processes, anaerobic digestion, and bio-solids processes.
- Collects samples for laboratory analysis, interprets results for compliance purposes.
- Monitors and changes polymer barrels as necessary.
- Routine maintenance of pumps and other types of treatment equipment.
- Maintains equipment, building and grounds in a clean and orderly manner by cutting and pulling weeds, mowing grass, shoveling snow and other miscellaneous duties.
- Changes charts and recording sheets; inspects motors and pumps, bearing and gear boxes for overheating and proper lubrication, reads equipment controls for internal accounting.
- Maintains records and reports on daily plant activity, which includes all chemical usage, flow rates, pH, temperature, and other laboratory analysis and reports it to manager, and/or records in computer systems.
- Performs laboratory procedures on a regular basis and inputs data into computer software.
- Performs daily inspection of SCADA output and is required to be capable of wastewater process calculations and able to make changes to the system when directed.
- Performs other work as needed or as directed by manager.

EDUCATION AND EXPERIENCE:

High School Graduate or equivalent. Progressive level of certification and experience, as follows:

- Class A category requires possession of a current Colorado Class A Wastewater Operators License. Also a minimum of 5 years related experience or approved equivalent combination of education and experience.
- Class B category requires possession of a current Colorado Class B Wastewater Operators License. Also a minimum of 3 years related experience or approved equivalent combination of education and experience.
- Class C category requires possession of a current Colorado Class C Wastewater Operators License. Also a minimum of 3 years related experience or approved equivalent combination of education and experience.
- Class D category requires actively working towards and/or possession of a current Colorado Class D Wastewater Operators License.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Must be able to perform basic computer skills including Microsoft products such as Word and Excel.
- Basic understanding or use of a SCADA or HMI systems a plus.
- Knowledge of principles of chemistry and biology as applied to wastewater treatment and standard principles of hydraulics and plumbing. Ability to keep calm and respond appropriately during a power outage, hazardous chemical spill, or other emergency situations. Ability to work independently and in a team environment
- Ability to calculate figures and amounts such as proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry. Must have strong mathematical aptitude to compute dosages and flows.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.
- Ability to communicate effectively verbally and in writing including being able to answer questions and provide information to the public, respond to and resolve complaints.
- Ability to establish and maintain effective working relationship with employees, other government agencies and the public.

ENVIRONMENTAL AND PHYSICAL CONDITIONS:

Continuous physical effort involves standing, stooping, bending, lifting, climbing ladders, operating and maintaining equipment, etc. Constant work activity may produce fatigue at the end of the workday. Uncomfortable or hazardous working conditions exist along with exposure to harmful noise, fumes, odors, heat, dust, temperature extremes, materials, tools, chemicals, deadly gases, etc.

The hazardous work areas are identified and precautions should be taken in these areas, as well as constant safety-minded efforts and compliance with all safety procedures. As in any water industry there are always potential hazards that can cause slips and trips, special attention needs to be given in all areas of the facility. Personal protective equipment often required and used while on the job.

Must be able to lift/push/pull 60 pounds and, specifically, must have the ability to handle 55 gallon barrels of polymer. Occasional need to maneuver pumps and motors and other equipment.

PAY/SALARY RANGE:

\$56,264 to \$65,644 Annually. Hiring range up to \$65,644 Annually.

GENERAL DESCRIPTION OF BENEFITS:

The City offers a full benefits package for this position including medical/dental/vision insurance plans, 401(a) and 457 retirement plan options with employer match, Personal Time Off accrual, life insurance, short-term and long-term disability benefits, and a swim benefit at the Salida Hot Springs Aquatic Center.