



Job Description

Position Title: Municipal Worker II
Department: Public Works **Non-exempt**
Reports to: Field Utilities/Streets Supervisor
Date: Job Description last revised 01/31/2023

GENERAL DESCRIPTION OF DUTIES:

Performs a wide variety of manual labor and semi-skilled work related to the operation of construction equipment and machinery utilized in the construction, maintenance and repair of the City streets, alleys, water and waste water lines and general public works. Demonstrates proficiency with the duties of a Municipal Worker 1. As a member of the public works organization, this position may be called out to assist with other City infrastructure maintenance and improvement projects from time to time. Must be able to work nights, shifts, holidays, weekends as assigned.

REPORTING RELATIONSHIPS:

Provides support to the Public Works Director, Field Utilities/Streets Supervisor, and fellow crew members of the department. Reports to either the Field Utilities Supervisor or Streets Supervisor depending on Public Work's division hired within.

ESSENTIAL DUTIES:

The following duty statements are not intended and should not be construed to be an exhaustive list of all responsibilities, skills, efforts, or working conditions associated with this job. It is intended to be a reflection of the principle job elements essential for making compensation decisions. The City reserves the right to modify or change duties or essential functions of this job at any time.

- Serves as a journeyman operator, plumber, craftsman, or laborer.
- Performs various manual labor activities such as shoveling, digging, and lifting heavy objects.
- Performs various semi-skilled activities such as construction, concrete, and asphalt work.
- Utilities Municipal Worker repairs and maintains water distribution and wastewater collection system infrastructure including meters, hydrants, manholes, services, taps, and other related repairs.
- Works with Utility Inspector and periodically assists with permits and locates.
- Trim and remove trees as necessary.
- Traffic Control
- Operates a variety of equipment to include loader, backhoe, and motor grader. Must be proficient in the operation of all pieces of equipment and proficient in the operation of the dump/snowplow truck. Performs basic maintenance services on all equipment or vehicles operated.

- Works in adverse weather conditions and after normal working hours when needed.
- Required to accurately complete daily timesheets and associated paperwork.
- Performs other work as needed or as directed by supervisor

EDUCATION AND EXPERIENCE:

High School Graduate or equivalent; three (3) years related experience.

Utility Municipal Worker – Preferred CDL and Preferred certification as a Colorado Certified Water Professional with Distribution Class II, Collection Class II, or other licensure demonstrating proficiency in the trade.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to multi-task and establish priorities
- Must be able to interact positively with public and contractors.
- Working knowledge of common hazards and safety precautions necessary for public works operation.
- Mechanically inclined and progressing with skill sets in the operation of equipment.
- Possess valid Colorado's driver's license
- Ability to establish and maintain effective working relationships with employees, other agencies, and the general public.

ENVIRONMENTAL AND PHYSICAL CONDITIONS:

While performing the duties of this Job, the employee is regularly exposed to outdoor weather conditions. The employee is frequently exposed to work near moving mechanical parts. The employee is occasionally exposed to wet or humid conditions (non-weather); work in high, precarious places; fumes or airborne particles; toxic or caustic chemicals and vibration. The noise level in the work environment is usually moderate.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee must regularly lift and /or move up to 50 pounds, frequently lift and/or move up to 100 pounds and occasionally lift and/or move more than 100 pounds.

Specific vision abilities required by this job include Close vision, Distance vision, Peripheral vision, Depth perception and Ability to adjust focus. While performing the duties of this Job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is frequently required to stand; walk; sit; climb or balance; stoop, kneel, crouch, or crawl and taste or smell.

PAY/SALARY RANGE:

\$37,447.32 to \$52,426.25 Annually. Hiring range up to \$47,840.00 Annually.

GENERAL DESCRIPTION OF BENEFITS:

The City offers a full benefits package for this position including medical/dental/vision insurance plans, 401(a) and 457 retirement plan options with employer match, Personal Time Off accrual, life insurance, short-term and long-term disability benefits, and a swim benefit at the Salida Hot Springs Aquatic Center.