



## Position Description

---

**Position Title:** Municipal Worker IV  
**Department:** Public Works Non-exempt  
**Reports to:** Field Utilities/Streets Supervisor  
**Date:** Job Description last revised 12/2019

### GENERAL DESCRIPTION OF DUTIES:

Provides a lead role with a wide variety of manual labor and semi-skilled work related to the operation of construction equipment and machinery utilized in the construction, maintenance and repair of the City streets, alleys, water and waste water lines and general public works.

### ORGANIZATIONAL RELATIONSHIPS:

Provides support to the Public Works Director, Field Utilities/Streets Supervisor, and fellow crew members of the department. May be directed to serve as the Field Supervisor in their absence. Reports to either the Field Utilities Supervisor or Streets Supervisor depending on Public Work's division hired within.

### ESSENTIAL DUTIES:

The following duty statements are not intended and should not be construed to be an exhaustive list of all responsibilities, skills, efforts, or working conditions associated with this job. It is intended to be a reflection of the principle job elements essential for making compensation decisions. The City reserves the right to modify or change duties or essential functions of this job at any time.

- Serves as a Master operator, plumber, craftsman, or laborer.
- Performs various manual labor activities such as shoveling, digging, and lifting heavy objects.
- Performs various semi-skilled activities such as construction, concrete, and asphalt work.
- Utilities Municipal Worker repairs and maintains water distribution and wastewater collection system infrastructure including meters, hydrants, manholes, services, taps, and other related repairs.
- Works with Utility Inspector and periodically assists with permits and locates.
- Trim and remove trees as necessary.
- Traffic Control
- Operates a variety of equipment to include loader, backhoe, and motor grader. Must be proficient in the operation of all pieces of equipment and proficient in the operation of the dump/snowplow truck. Performs basic maintenance services on all equipment or vehicles operated.
- Works in adverse weather conditions and after normal working hours when needed.

- Required to accurately complete daily timesheets and associated paperwork.

### **EDUCATION AND EXPERIENCE:**

High school diploma or equivalent

Complete five (5) years of experience in construction trades, excavation or related field, or any combination of education and experience that provides the required knowledge, skills and abilities.

**Utility Municipal Worker - Preferred certification as a Colorado Certified Water Professional with Distribution Class IV, Collection Class IV, Certified Backflow Tester/Inspector, or other licensure demonstrating proficiency in the trade.**

### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Demonstration of leadership abilities and capable of being a self-starter
- Ability to multi-task and establish priorities
- Working knowledge of all Public Works policies and directives.
- Must be able to interact positively with public and contractors.
- Working knowledge of common hazards and safety precautions necessary for public works operation.
- Mechanically inclined and competent in the operation of equipment.
- Possess valid Colorado's driver's license
- Ability to establish and maintain effective working relationships with employees, other agencies, and the general public.

### **ENVIRONMENTAL AND PHYSICAL CONDITIONS:**

While performing the duties of this Job, the employee is regularly exposed to outdoor weather conditions. The employee is frequently exposed to work near moving mechanical parts. The employee is occasionally exposed to wet or humid conditions (non-weather); work in high, precarious places; fumes or airborne particles; toxic or caustic chemicals and vibration. The noise level in the work environment is usually moderate.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee must regularly lift and /or move up to 50 pounds, frequently lift and/or move up to 100 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include Close vision, Distance vision, Peripheral vision, Depth perception and Ability to adjust focus. While performing the duties of this Job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is frequently required to stand; walk; sit; climb or balance; stoop, kneel, crouch, or crawl and taste or smell.

### **PAY/SALARY RANGE:**

\$55,258 to \$77,361 Annually. Hiring range up to \$66,309 Annually.

**GENERAL DESCRIPTION OF BENEFITS:**

The City offers a full benefits package for this position including medical/dental/vision insurance plans, 401(a) and 457 retirement plan options with employer match, Personal Time Off accrual, life insurance, short-term and long-term disability benefits, and a swim benefit at the Salida Hot Springs Aquatic Center.